USF ID Card
Your USF ID card, known as your One Card, is your ticket to using the Library. Swipe your card to enter the Library, to pay for your print and copy jobs, and to check out materials at the Circulation Desk. Instantly deposit funds onto your One Card using a credit or debit card on the One Card website. get.cbord.com/usfca/full/login.php

Your Library Record
Wondering when your books are due, or when that Link+ request is coming in? Log into your Library record to view items you have checked out and renew them online, to check the status of holds and Link+ requests, to track your interlibrary loan/ILLiad requests, and to pay overdue fines. ignacio.usfca.edu/patroninfo

Thacher Gallery
The gallery in Gleeson Library presents exhibitions that probe community and aesthetic issues, multicultural and interfaith dialogue, and the urban Jesuit university’s commitment to social justice.

Hours
Mon – Thur: Open 24 hours
Friday: Close at 8 pm
Saturday: 10 am – 8 pm
Sunday: Open at noon

Hours vary during semester breaks, summer, and holidays. usfca.edu/library

For more information, please contact:
Reference Desk
415.422.2039
reference@usfca.edu

Access Services/Circulation Desk
415.422.2662
access_services@usfca.edu

Interlibrary Loan/Document Delivery
415.422.2662
ill@usfca.edu

Library Hours
415.422.2044

Donohue Rare Book Room
415.422.2036

Thacher Gallery
415.422.5178

usfca.edu/library
Student Guide to
Gleeson Library | Geschke Learning Resource Center

usfca.edu/library
FACILITIES
The Library has spaces for all styles of studying, as well as up-to-date technological tools onsite. usfca.edu/library/rooms

Study Spaces & Group Study Rooms
Each person has their own preferences for studying, so the Library has designated silent, quiet, and conversation study areas. Highlights include the second floor, which provides an open space for conversation study, and the airy, spacious Atrium, which provides a tranquil atmosphere for silent study.

If your group is looking for a room in which to meet and collaborate, the Library has seven group study rooms that you can reserve at the Circulation Desk.

Computers
The Library houses three computer labs comprised of Windows and Apple machines with Internet access and standard desktop software. All machines are connected to color printers.

If you want to get away from the lab, you can check out an Apple or Windows laptop, iPad, Kindle, or Nook from the Circulation Desk.

Printing, Scanning, Copying, and More
The Xerox Multifunction Printers (MFPs) in the Library and around campus are printers, scanners, copiers, and fax machines all in one. Send your print jobs from any computer or your laptop, or plug a USB drive with stored PDFs directly into the machine. Load Don Dollars on your One Card to pay for printing and copying; the other features are free. The Library also owns two BookScan Stations on the first floor that are designed for free and easy document and book scanning.

Wi-Fi Connections
The USF Wireless and USF Visitors wireless networks are available throughout the building.

RESEARCH & DATABASES
The Library pays for more than 200 research databases to give you free online access to books, journal and newspaper articles, statistics, videos, encyclopedias, and more.

Fusion
Fusion searches across hundreds of Library resources at once, offering more than half a billion articles, books, and other media. Fusion is a great place to begin serious research on any topic. usfca.edu/library

Library Catalog & Link+
The catalog will show you the books, videos, and other materials the Library owns. If we don’t have what you’re looking for, Link+ gives you access to sixty other libraries, whose books, DVDs, and CDs can be delivered to Gleeson in 2 – 4 business days. ignacio.usfca.edu
Encyclopedias
Wikipedia has a smarter older sibling, and her name is Gale Virtual Reference Library (GVRL). GVRL has hundreds of subject-specific encyclopedias written by scholars and experts to help you understand the basics of a topic. A scholarly and citable alternative to Wikipedia.
usfca.edu/library/reference

Streaming Videos
Thousands of streaming videos on academic topics, including searchable transcripts for quoting in research papers.
usfca.edu/library/videos

SERVICES

Ask A Librarian
Whether you’re starting your research, need training on a specific database or service, or just have a simple question, librarians, who are specialists in finding information, are available to help you. Drop by, call, email, IM, text, or schedule a one-on-one appointment.
usfca.edu/library/ask

Course Reserves
Many instructors put course materials on reserve in the Library. Find materials by instructor’s last name or course number. View readings online or borrow them at the Circulation Desk.
ignacio.usfca.edu/search/r

Document Delivery & Interlibrary Loan
Online delivery of a variety of materials from Gleeson Library. Use ILLiad, our online interlibrary loan module, to submit requests for things we own or subscribe to, as well as items we can borrow from other libraries.
https://usfca.illiad.oclc.org/illiad/logon.html

ITS Help Desk
Need help with your myUSF account or have a problem with your laptop? The main ITS Help Desk is located in Gleeson Library on the 1st floor.
myusf.usfca.edu/its

COLLECTIONS
The Library houses hundreds of thousands of print books and periodicals, and provides access to millions of online materials. Highlights of some of our more unique collections follow above.
usfca.edu/library/collections

Highlights from our Onsite Collections
From Gutenberg to Gill, the Rare Book Room houses the Library’s Special Collections, comprised of rare books, manuscripts, and more. For a break from studying, the Library offers a Games Collection, featuring board games, puzzles, and video games for checkout at the Circulation Desk. At the crossroads of studying urban agriculture and growing urban gardens resides Gleeson’s Seed Library. Take some seeds and bring some back once your crop has come to fruition.

Highlights from our Online Collections
The USF Scholarship Repository collects, preserves, and provides free online access to scholarly and creative output by the USF faculty and students, such as journal articles, conference proceedings, theses, dissertations, and capstone projects. The Digital Collections showcase digitized library materials such as USF yearbooks, manuscripts, and rare books from Special Collections, and a variety of other unique digital content created by the library and the USF community.