Application for Professional Development Leave

I respectfully submit this application to the Dean of the Library and the Professional Development Leave Committee requesting Professional Development Leave of seven weeks in order to complete my research and writing on a bibliography and critical essay on the life and work of the printmaker, illustrator, and printer, Mallette Dean (1907-1975). The Donohue Rare Book Room houses the Mallette Dean archive which includes books, prints, printed ephemera, and original wood-engraved blocks. Mallette Dean was a prolific Bay Area printmaker and printer associated with the Grabhorn Press, the Colt Press, the Allen Press, and the Book Club of California. For the past several years I have been doing research in the collection, and among related collections, with the aim of creating a catalogue raisonné of works by Mallette Dean. I also have made research visits to the Book Club of California, The Grabhorn Institute, the Legion of Honor, and I have made two Librarian Development Committee-supported visits to Albuquerque, New Mexico (in 2007 and 2011) where I visited the home of the Kerkoff family to study Mallette Dean’s original printing blocks, artwork, professional correspondence, and business records. I also presented an illustrated lecture *Mallette Dean: A Printmaker and His Art* to the Roxburghe Club of San Francisco at the University Club in April, 2010.

GOALS:
My goals for the leave period are: 1) to organize my cumulated research 2) to make research visits to The Bancroft Library to consult the Grabhorn Press manuscript collection and 3) to finish the bibliography and critical essay. At this time I estimate that 90% of the research for the project has been completed and that 40% of the writing has been completed. I anticipate that the majority of my leave time will be committed to organizing my research and completing the bibliography and critical essay. My ultimate goal is to submit my finished manuscript to the Book Club of California Publications Committee for consideration as a Book Club publication.

TIMELINE:
Due to public service responsibilities in the Rare Book Room during the semester, the only reasonable time for me to take professional leave would be during January (prior to the start of the semester) and/or during the summer months. I propose taking 2 or 3 weeks of leave during January and the balance of leave in a 4 or 5 week period in July and/or August. My research visits to the Bancroft Library will take place during the first week of my anticipated leave; the rest of the timeline will be spent completing the bibliography and finishing the critical essay. In the event that there is construction in the Rare Book Room in the next twelve months, I am flexible and will work with the Dean to adjust the period of my scheduled leave.
VALUE:
This project supports my professional development as it would grant me the time necessary for scholarly research that relates directly to a key collection in the Department of Special Collections and University Archives. The ultimate goal of my research project is to bring greater attention to this important collection. I have found my research thus far to be professionally useful in the many ways that it allows me as a curator to deepen my knowledge of the collections and to be better able to interpret and provide access to these materials for students, researchers, and members of the University community.

REPORTING AGREEMENT:
I agree to submit a report (unless waived by the Dean) within 30 days of the conclusion of the leave to the Dean and the Professional Development Leave Committee on the extent to which I have achieved the purpose for which the leave was granted. I also agree to the work agreement terms of the Professional Development Leave award (see the attached form).

FUNDING:
I do not perceive any specific project costs and do not anticipate making a request for funding from the Librarian Development Committee.

Submitted by:
John Hawk
Head Librarian, Special Collections and University Archives
September 4, 2012