Online Library Orientation for New School of Education Faculty

Professional Development Leave Proposal
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PURPOSE:

My primary goal is to create an online library orientation for new School of Education (SOE) faculty. As the Education liaison, I work with SOE faculty both online and in-person. With the launch of more online programs, it is becoming increasingly more important for me to reach out to new faculty virtually. The new faculty, particularly those who are not on campus, struggle to navigate library resources. On the Canvas learning platform, I would like to create a series of modules that walk faculty through library services as well as the technical aspects of using library resources. The modules would be comprised of customized video tutorials and library resource guides. Some of the topics would include:

- Library services
- Navigating to subject specific resources
- Database search mechanics
- Citation management
- Embedding library resources in Canvas courses

VALUE:

An online orientation would not only expand my outreach to online faculty, but also serve as a central, interactive platform for gathering faculty resources. While my focus is on the School of Education, my online orientation could also serve as a template for other subject areas. Furthermore, the individual modules and videos could be imported to other Canvas courses.

TIMELINE:

For this project, I would request 7 weeks of leave during the summer semester, pending the needs of the reference department.

ASSESSMENT:

I would pilot the online orientation with a small group of online MA TESOL instructors to gather feedback. To assess learning in the pilot group, I would create pre and post tests in Survey Monkey. In addition, I would add short review quizzes to each Canvas module. As the administrator of the Canvas course, I would run reports on the completion of modules and the quiz results.
REPORTING AGREEMENT:

See attached.

FUNDS REQUESTED:

None at this time.