Application Instructions

Admission Requirements and Application Instructions Fall 2019

This application can be used if you are applying as a new first year law student (fall only), a new transfer law student (fall only), or a new visiting student (fall and spring).

Before completing the application form, please read the following information carefully to ensure prompt and accurate processing of your application. The Admissions Committee will not consider an incomplete file.

Applications must be submitted online via LSAC or through our website at: www.usfca.edu/law

If you have any questions regarding the information below, please contact the Law School Admissions Office via email at lawadmissions@usfca.edu or call 415.422.6586.

First Year Applicants

The Law School Admissions Office will begin accepting applications September 4, 2018. Applications for new first year law students are accepted for the fall semester only.

Priority Application Deadlines:

- FULL-TIME DAY and PART TIME DAY JURIS DOCTOR PROGRAM

The priority application deadline has been extended to June 3, 2019.

Because the Committee uses a “rolling admission” process, early filing is encouraged. Maximum consideration for both admission and scholarship will be given to applications received by the Priority Application deadline. The Admissions Committee typically begins reviewing completed application files in early October.

Applications to the Day Division may still be accepted after the priority application deadline; however, the Admissions Committee may reject, due to lack of available space in the entering class, those applications received after the priority deadline.

In order to ensure a timely review of your application file, applicants to the first year class are encouraged to submit all required supporting documents as soon as possible once you have submitted your application. Supporting documents may be sent after the priority deadline. The School of Law will not accept official documents, i.e., LSAC Credential Assembly Service (CAS) Law School Reports, transcripts, etc., unless sent directly by the school or LSAC.

Requirements for Admission:

A. School of Law Application Form

- Make only one selection under Entering Status and Division. Applicants may not check the boxes for each division simultaneously nor submit separate applications for each division.
- Please be sure to sign and date your application using the electronic certification function. Unsigned applications will not be transmitted to USF.
- All required sections of the application must be completed.

B. Education

All law school applicants are required to have completed or expect to complete a baccalaureate degree from an accredited four-year university or college by the time law school classes begin in August. If admitted, an official transcript showing the conferral of your baccalaureate degree must be sent to the Law School Admissions Office directly from the college or university prior to the start of the fall term. Official transcripts sent to LSAC in 2015 or later, that include the degree date and conferral information, can be used to fulfill the official transcript requirement.

C. Personal Statement

The Admissions Committee requires that each applicant submit a personal statement to supplement the application form. The
The statement is used by the Committee as both a source of additional information and as a writing sample, but it is not a substitute for the application.

The statement should focus on your interest in and motivation and preparation for the study of law. The Committee is interested in your personal experiences, background, and accomplishments. Factors that are helpful to the Committee include co-curricular activities, areas of interest, past or present employment, and college academic honors. Personal statements tend to average 2 to 4 pages in length; however, there is no page limitation to the personal statement.

If there are instances of academic probation, suspension or disqualification, or incidents related to misdemeanor or felony charges or convictions, applicants should be prepared to explain these situations in a separate addendum. The Personal Statement should be typewritten, double-spaced, and included with your application as an electronic attachment. You may also attach a résumé to the statement. Please put your name on the top of each page and include the header Personal Statement on each page.

D. Two Letters of Recommendation

The Admissions Committee requires two (2) letters of recommendation in support of your application. An optional third letter may be submitted, but no more than three letters of recommendation will be considered for one application. Although the Committee will accept recommendation letters from any two individuals designated by the applicant, the Committee suggests:

• If possible, have the two recommendations completed by college faculty members (or administrators) with whom you have studied. If you have been away from college for a considerable time, you may wish to substitute other individuals, including supervisors and business colleagues, with whom you have had more recent contact.
• Choose individuals who have had substantial and recent opportunity to observe your professional and/or academic promise. Recommendations from people who have not had such opportunity are of little assistance to the Committee and your application.
• USF REQUIRES that your letters of recommendation be submitted through the Law School Admission Council (LSAC) Letter of Recommendation Service, which serves all member schools. This service is included in your Credential Assembly Service (CAS) registration. Your recommendations will be copied and sent to us along with your Credential Assembly Service (CAS) Report.

Your CAS Report will not be released to USF until two letters of recommendation have been received by LSAC.

Be sure to follow all directions for submitting letters of recommendation as described on the LSAC website. It is important that you fill out and give each person submitting a recommendation, a letter of recommendation form. Forms can be obtained online at: www.LSAC.org.

E. Credential Assembly Service (CAS)

All applicants must register for the Credential Assembly Service (CAS). Information about the Credential Assembly Service (CAS) and registration forms are available online at: www.LSAC.org.

Transcripts of all college work, both undergraduate and graduate (and previous law school transcript if applicable), should be sent directly to LSAC from each school. LSAC analyzes your undergraduate college transcripts and forwards a report to each law school you designate along with your letters of recommendation. LSAC will not release your CAS report to USF until two letters of recommendation have been received by LSAC.

The Committee may not consider an application if the CAS report indicates that transcripts are missing. If you are accepted for admission, you must submit an official transcript showing the award of the baccalaureate degree. Your admission may be canceled if the Admissions Office, prior to the first day of instruction, does not receive an official transcript.

If you completed your baccalaureate degree outside of the United States or Canada, USF requires that your transcripts from international schools be submitted to the LSAC Credential Assembly Service (see item J below).

F. Law School Admission Test (LSAT)

Applicants must take the LSAT and have their score(s) reported to the Law School in a Credential Assembly Service report. LSAT scores are valid for five years. Any LSAT taken prior to June 2014 is considered invalid for application review. USF will utilize the highest LSAT score in the review process if multiple LSAT scores are presented by the applicant.

The LSAT is administered six times a year. Early scheduling is strongly recommended and you are advised to take the LSAT no later than the January 2019 test date. Applicants may also take March and June 2019 tests; however, applicants may not be given the maximum consideration in such cases, due to the lateness in receiving those test results. The test dates for 2018-2019 are:
G. $60 Application Fee

A $60 application fee must be paid electronically via LSAC using a valid credit card. The application fee is not refundable. In the event that you are subsequently admitted, the fee will not be applied toward your tuition. Furthermore, if you decide to withdraw your application before a final decision is made, your application fee will not be refunded.

The required application fee may be waived for an applicant whose financial situation makes it a severe hardship to pay and without which the applicant would be unable to apply to a law school. Applicants requesting a waiver of this fee must submit a brief statement to the Law School Admissions Office explaining your financial situation. Information should include your current monthly income, assets and monthly expenditures. Approval of a fee waiver must be obtained prior to submitting an Application for Admission. Fee waiver requests may be sent via email to lawadmissions@usfca.edu. Please allow five business days for fee waiver requests to be processed.

Applicants granted an LSAC fee waiver will have their USF School of Law application fee automatically waived. Applicants who apply electronically to USF via LSAC will be allowed to transmit their application electronically as long as their LSAC fee waiver is for the current 2018-2019 application year.

Additional Information for Certain Applicants:

H. Diversity Statement (optional)

In addition to the required Personal Statement, applicants may submit an Optional Diversity Statement SEPARATE from the personal statement.

Please be sure to title this statement with the header Optional Diversity Statement on each page. Applicants may describe any factors that illustrate how he/she may add to the diversity of the law school and enrich the educational environment for all students as well as the legal profession.

For example, applicants may want to address issues or experiences related to race, ethnicity, gender, age, national origin, sexual orientation, disability, religious affiliation, ideology, or socioeconomic disadvantage. In addition, applicants may want to also discuss atypical career aspirations, employment background, educational history, special talents or skills, or any primary or secondary languages other than English.

Diversity statements tend to average 2 to 4 pages in length; however, there is no page limitation to the diversity statement.

Use a separate electronic attachment and submit with your online application.

I. Test of English as a Foreign Language (TOEFL)

Applicants for whom English is a second language and who have NOT received a four-year baccalaureate degree in the United States, or another country where English is not the primary language, are REQUIRED to take the Test of English as a Foreign Language (TOEFL). This requirement also applies to recent immigrants to the U.S. who completed their undergraduate degree outside of the U.S. in a non-English speaking country or at an institution where English was not the language of instruction.

The Committee will consider for admission only those applicants with TOEFL scores of 600 or above on the paper-based test, and 100 or above on the TOEFL iBT exam. Only scores reported directly from TOEFL will be accepted and only scores taken after April 1, 2014, will be considered. TOEFL results should be sent to LSAC (see Item J below).

International students who have completed a graduate degree in the United States are NOT exempt from the TOEFL requirement. Additional inquiries regarding the TOEFL requirement may be directed to the Law School Admissions Office.

Information on the TOEFL, including test registration is available online at: www.ets.org/toefl.

J. International Transcripts
USF School of Law REQUIRES that your international college transcripts be submitted through the LSAC Credential Assembly Service (CAS). If you completed any postsecondary work outside the U.S. (including its territories) or Canada, you must use this service for the evaluation of your international transcripts. The one exception to this requirement is if you completed the foreign work through a study-abroad, consortium, or exchange program sponsored by a U.S. or Canadian institution, and the work is clearly indicated as such on the home school's transcript.

This service is included in the Credential Assembly Service registration fee. An International Credential Evaluation will be completed by the American Association of Collegiate Registrars and Admissions Officers (AACRAO), which will be incorporated into your CAS report.

International law school applicants must also contact the Educational Testing Service (ETS) and request their TOEFL score be sent to LSAC. LSAC's TOEFL code for the Credential Assembly Service is 0058. Your score will be included in the International Credential Evaluation document that will be included in your CAS report.

To use the Credential Assembly Service, log in to your LSAC account and follow the instructions for registering for the service. Be sure to print out a Transcript Request Form for each institution and send it promptly to them. More time is usually required to receive international transcripts. Questions about the Credential Assembly Service can be directed to LSAC at 215.968.1001, or LSACinfo@LSAC.org.

IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT THE ADMISSIONS OFFICE RECEIVES ALL SUPPORTING DOCUMENTS.

First Year Re-applicants

A Re-applicant must submit items A-G listed above (and items H-J if applicable). In addition, all Re-applicants should submit any updated undergraduate and/or graduate transcripts (including a law school transcript if applicable) of recent course work to LSAC.

An updated Credential Assembly Service Law School Report will be requested. Re-applicants should be sure to have a current Credential Assembly Service registration and have paid any additional fees to have a Credential Assembly Service report sent to USF.

Transfer Applicants

Applicants for admission with advanced standing must submit all items required of first-year applicants (A-G above and items H-J if applicable), plus the following:

- An official transcript of all law school course work (including the last term enrolled prior to transfer)
- A letter of Good Standing
- An official report of your class standing (rank) if available

Transfer applicants are advised to submit letters of recommendation completed by law faculty. Letters may be included in a Credential Assembly Service report or sent directly to the Law School Admissions Office from your recommenders.

Transfer applicants must have completed the equivalent of two full semesters of course work (fall and spring) at a law school accredited by the American Bar Association. Transfer applications are accepted for the fall semester only.

The Transfer application deadline for Fall 2018 is June 24, 2019.

Early Transfer Application Review

USF will begin early application review of transfer applications on April 1 provided that the transfer applicant has submitted the above information as of the fall semester. If class rank as of fall semester is not available, early review can still commence as long as an official transcript and letter of good standing as of fall semester is received by April 1.

Transfer applicants may be offered early admission based on first semester grades and conditioned on performing acceptably in the second semester of law school. In addition, merit scholarships may be available to highly qualified transfer applicants.
Non-matriculating Applicants (Visiting Students)

Applicants for admission as a non-matriculating Visiting Student must submit all items required of first year applicants (A-C, E, F and G above), plus the following:

- An official transcript of all law school course work (including the last term enrolled prior to visit)
- A permission letter from the Dean of the law school you are currently attending that certifies that you are in good standing and that credit earned while attending the USF School of Law will be accepted toward the student’s degree requirements. Any other restrictions and requirements of the degree-granting institution must also be contained in the letter.
- LSAT scores can be submitted via a JD CAS report sent to USF from LSAC. As an alternative, the home school may submit directly to USF, the home school's copy of the JD CAS first page, which includes the LSAT score.

Visiting Student Application Deadline for Fall 2018, or full-year visit is June 24, 2019.

Visiting Student Application Deadline for Spring 2019 is November 1, 2018.

Application/Character and Fitness Updates

All applicants are required to complete the disclosure questions in the Character and Fitness section of the Application. USF requires applicants to disclose any issues related to academic probation, suspension, warning and disqualification (particularly from a previous law school). In addition all applicants must disclose any felony or misdemeanor citation, charge, arrest, conviction, or pending adjudication including a DUI (or any alcohol or drug-related offense). This includes any citation, charge, arrest, or conviction that may have been dropped or expunged. Information should include the date of each incident, full explanation of the incident, including the name of the charge, and the final disposition of each charge.

In addition, all applicants are required to notify the School of Law if any changes to the information included in their Application for Admission occur after the application has been submitted. In particular, all applicants must immediately notify the Director of Admissions if any new academic probation, suspension, warning, or disqualification issues arise, or if any new charge, arrest or conviction of any felony or misdemeanor takes place after submitting the application.

Conviction is any of the following: (1) a plea of guilty or nolo contendere, (2) a verdict or finding of guilt regardless of whether sentence is imposed by the court. The Bar Examiners will receive reports of any such convictions from law enforcement agencies.

Newly admitted applicants are required to immediately submit a detailed written description of new disclosures to the Law School's Admissions Office if an incident occurs AFTER an offer of admission is made and to the Associate Dean for Academic Affairs if an incident occurs AFTER classes begin. Information disclosed after an applicant has been offered admission will automatically result in a re-evaluation of the applicant's file.

Please note that upon submission of your USF School of Law application, you will be subject to the standards set forth in the USF School of Law Honor Code.

Failure to disclose any changes to your application or any of the Character & Fitness information noted above may result in revocation of your admission decision, dismissal from school, revocation of any degree awarded by USF School of Law, denial of admission to the Bar, and referral to the LSAC Subcommittee on Misconduct and Irregularities in the Admission Process.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

Materials Eligibility for Bar Admission

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.
Students should review each state’s requisites in advance. Bar exam eligibility typically includes requirements which must be met during law school. There are also character, fitness and other qualifications for admission to the bar in every U.S. jurisdiction.

Contact information for all of the relevant agencies is available through the National Conference of Bar Examiners.

Application Materials

All materials and correspondence relating to admission or your Law School application should be directed to the Law School Admissions Office. Once submitted, all materials become the property of the School of Law and will not be returned or copied. Please keep a copy of your application and any supporting documents for your records.

Status Checks

Upon receipt of your application, the Law School Admissions Office will provide a login and password that will allow you to check the status of your application online. You will be notified by email once your application is received by USF and also when your application file becomes complete. All official decision notices will be sent via email.

Contact Information

University of San Francisco School of Law
2130 Fulton Street
San Francisco, CA 94117
415.422.6586
415.422.5442 fax
lawadmissions@usfca.edu
Biographical

Prefix

   ___ Dr.
   ___ Miss
   ___ Mr
   ___ Mr.
   ___ Mrs.
   ___ Ms
   ___ Ms.
   ___ Hon.

First (given) name

Middle name/initial

Last (family) name

Suffix

Previous (other) name

Preferred first name

Date of birth

Place of birth: City

Place of birth:
Biographical continued

Gender
___ Male
___ Female
___ Other Gender

SSN/SIN (do not include dashes)

________________________

Account Number

________________________

Entering Status

Select One:
___ 1st Year
___ Transfer
___ Visitor - Spring
___ Visitor - Fall
___ Visitor - Fall and Spring

Select One:
___ Full-Time Day
___ Part-Time Day

May the Admission Committee release parts of your application to persons or committees selecting or funding scholarships and grants?
___ Yes
___ No

USF Programs

Please list any of the following USF programs that you are currently enrolled in:
___ Masters of Urban & Public Affairs
___ 3+3 Program
___ 4+3 Program
USF Programs continued

Are you a participant in/graduate of the California State Bar Community College Pathway to Law School Initiative (2+2+3 Program)?

_____ Yes
_____ No

If yes, please list the name of your community college.


USF Programs 2

Please list any of the following USF programs that you may be interested in pursuing:

_____ Masters of Urban & Public Affairs
_____ JD/MBA Program
_____ JD/LLM Tax Program

Contact Information

Current Address

Country ___________________________  Current mailing address good until date _____________
Street address--line 1 ___________________________
Street address--line 2 ___________________________
Street address--line 3 ___________________________
City ___________________________  Day phone ___________________________
State/province ___________________________
Zip/postal code ___________________________
Evening phone ___________________________
Contact Information continued

Permanent Address

Country ____________________________
Street address--line 1 ____________________________
Street address--line 2 ____________________________
Street address--line 3 ____________________________
City _______________________________________
State/province _______________________________
Zip/postal code _____________________________

Permanent mailing address good until date ____________
Day phone ________________________________
Evening phone ____________________________

Other Contact Information

Primary e-mail address _______________________
Secondary e-mail address ______________________
Permanent e-mail address ______________________
Mobile phone ________________________________

University of San Francisco School of Law can send text messages to my mobile phone.

____ Yes
____ No

Demographics

Citizenship

Citizenship

____ Non-Resident Alien
____ US Citizen
____ US Permanent Resident

Country of citizenship __________________________
Visa type ________________________________
Visa/SEVIS number __________________________
Permanent resident number __________________
Permanent city _____________________________
Permanent state/province ___________________
Permanent country _________________________
Demographics continued

Native language ____________________________

Ethnicity

Are you Hispanic or Latino?
___ Yes
___ No

If you selected ‘Yes’ to the above question, select an ethnicity.
___ Central American
___ Cuban
___ Hispanic
___ Mexican
___ Other Spanish Origin
___ Puerto Rican
___ South American

What is your race? Select one or more races to indicate what you consider yourself to be.

American Indian or Alaska Native
___ American Indian/Alaskan Native

Asian
___ Chinese
___ Filipino
___ Indian
___ Japanese
___ Korean
___ Other Asian Origin
___ Pakistani
___ Southeast Asian

Black or African American
___ Black/African American

Canadian Aboriginal/Indigenous
___ Canadian Aboriginal/Indigenous

Caucasian/White
___ Eastern European
___ Middle Eastern
___ North African
___ Western European

Native Hawaiian or Other Pacific Islander
___ Native Hawaiian/Other Pacific Islander

Consent
___ Decline to respond
Demographic
Do you consider yourself a member of the LGBTQ community?
____ Yes
____ No

Law School Interest
What prompted you to apply to this law school?

Internet
____ ABA
____ Law School
____ LSAC
____ Other

Faculty/Alumni/Professional
____ Admissions recruiter
____ Alumni
____ Faculty/acquaintance
____ Law school faculty member
____ Legal professional
____ Prelaw advisor
____ Relative
____ University/college faculty member

Publications
____ Law school publication
____ LSAC Official Guide to ABA Law Schools
____ Other advertisement
____ Princeton Review
____ US News & World Report

Recruiting Events
____ Campus event
____ Current student
____ International forum
____ Law school direct mail/e-mail
____ Law school fair
____ LSAC Forum

If you attended any events mentioned in the Recruiting Events section, please list them below:
______________________________________________________________________________
______________________________________________________________________________

Have you previously applied to this law school?
____ Yes
____ No

If you applied previously, what year was the application for? __________________________

Were you offered admission?
____ Yes
____ No
Law School Interest continued

Are you applying, or have you applied, to other law schools? If so, please list them.


Religious Affiliation

Religion (optional)

____ Catholic
____ Protestant
____ Jewish
____ Buddhist
____ Muslim
____ Other
____ Hindu
____ No Religion

Area of Interest

Identify any area of law in which you have the most interest in:

____ Alternate Dispute Resolution
____ Constitutional Law
____ Corporate and Commercial Law
____ Criminal Law and Procedure
____ Discrimination Law
____ Environmental Law
____ Family Law
____ IP, Science & Technology Law
____ International and Comparative Law
____ Labor/Employment Law
____ Public Interest and Social Justice Law
____ Sports and Entertainment Law
____ Tax Law
____ Trial Advocacy
____ Undecided
Area of Interest continued

Identify any area of law in which you have the second most interest in:

- Alternate Dispute Resolution
- Constitutional Law
- Corporate and Commercial Law
- Criminal Law and Procedure
- Discrimination Law
- Environmental Law
- Family Law
- International and Comparative Law
- IP, Science & Technology Law
- Labor/Employment Law
- Public Interest and Social Justice Law
- Sports and Entertainment Law
- Tax Law
- Trial Advocacy
- Undecided

Reasons For Applying

Please select the reason(s) for applying to USF.

- Academic Support Program
- Clinics/Internships
- Evening/Part-Time Program
- Location
- Personal Attention
- Post-Graduate Employment Opportunities
- Reputation
- Student Diversity
- Other
Standardized Testing

LSAT

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Education

List ALL educational institutions attended.

Institution type  _____ High School  _____ Undergraduate  _____ Graduate  _____ Law  _____ Other Post Graduate

Institution name  __________________________________________________________

Major  __________________________________________________________

Country  ___________________________  Start date  ___________________________

State/Province  ___________________________  End date  ___________________________

City  ___________________________  Degree  ___________________________

GPA  ___________________________  Date degree granted  ___________________________

Rank  ___________________________  


## Education continued

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<td>Rank</td>
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</table>

Have you ever attended any law school?

- [ ] Yes
- [ ] No
**Education continued**

Did you leave the law school under less than good standing?

____ Yes  
____ No

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

______________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

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**Character and Fitness**

I have reviewed the Disclosure/Character and Fitness information in the application instructions.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction.

____ I have reviewed this statement.

Have you ever been academically disqualified from law school?

____ Yes  
____ No

If yes, when and where?

_____________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

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Have you ever been on academic probation, disqualified, suspended, expelled, or subject to a disciplinary proceeding by any post-secondary institution or professional organization or agency in regards to conduct or academic performance? (IF YES, PROVIDE NAME OF INSTITUTION, THE EXACT DATES OF EACH SITUATION AND EXPLAIN CIRCUMSTANCES IN AN ELECTRONIC ATTACHMENT.)

____ Yes  
____ No

Have you ever been charged, arrested for or convicted of a misdemeanor or felony or are any such charges pending against you? This includes any charge, arrest or conviction that may have been dropped or expunged. (IF YES, PROVIDE IN AN ELECTRONIC ATTACHMENT THE NAME OF EACH OFFENSE, THE CIRCUMSTANCES SURROUNDING THE INCIDENT (S), EXACT DATES OF EACH OFFENSE, NATURE OF THE OFFENSE AND DISPOSITION OF EACH OFFENSE.)

____ Yes  
____ No
Employment
List all employment including internships.

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer ____________________________________________

Position ____________________________ Country ____________________________

Hours per week ____________________________ State/Province ____________________________

Start date ____________________________ City ____________________________

End date ____________________________

Reason for leaving ____________________________________________

________________________________________

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer ____________________________________________

Position ____________________________ Country ____________________________

Hours per week ____________________________ State/Province ____________________________

Start date ____________________________ City ____________________________

End date ____________________________

Reason for leaving ____________________________________________

________________________________________

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer ____________________________________________

Position ____________________________ Country ____________________________

Hours per week ____________________________ State/Province ____________________________

Start date ____________________________ City ____________________________

End date ____________________________

Reason for leaving ____________________________________________

________________________________________
Employment continued

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer

Position ____________________________  Country ____________________________

Hours per week ____________________________  State/Province ____________________________

Start date ____________________________  City ____________________________

End date ____________________________

Reason for leaving ____________________________

Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.


Family

Next of Kin/Emergency Contact

Salutation ____________________________  Country ____________________________

First (given) name ____________________________  Street address--line 1 ____________________________

Middle name/initial ____________________________  Street address--line 2 ____________________________

Last (family) name ____________________________  Street address--line 3 ____________________________

Relationship to applicant ____________________________  City ____________________________

Telephone (include area code) ____________________________  State/province ____________________________

Zip/postal code ____________________________
Family continued

If you have any close relatives who have been students at this university, please provide the following information.

<table>
<thead>
<tr>
<th>Relative 1</th>
<th>Relative 2</th>
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<tr>
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<td>First (given) name</td>
<td>First (given) name</td>
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<td>Middle name/initial</td>
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<tr>
<td>Last (family) name</td>
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<td>Relationship to applicant</td>
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<td>End date (month/year)</td>
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<tr>
<td>Degree awarded</td>
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</tbody>
</table>

Parent/Guardian - 1

_____ Choose not to answer
_____ Deceased
First (given) name
Middle name/initial
Last (family) name
Occupation
Highest level of education

Country
Street address--line 1
Street address--line 2
Street address--line 3
City
State/province
Zip/postal code

Parent/Guardian - 2

_____ Choose not to answer
_____ Deceased
First (given) name
Middle name/initial
Last (family) name
Occupation
Highest level of education

Country
Street address--line 1
Street address--line 2
Street address--line 3
City
State/province
Zip/postal code
Military
Have you served or are you now serving on full-time, active US military duty?
_____ Yes
_____ No

Date of entrance (month/year) ________________________

Date of discharge (month/year) ________________________

Rank ________________________

Expected military reserve or National Guard status during law school

Branch ________________________________________

Discharge type ____________________________________

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?
_____ Yes
_____ No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Certification
I hereby apply to the USF School of Law and certify that all information I submit in and in support of my application is complete and true and that I am the author of any statements or additional information I submit. I understand that any changes or updates to my application, especially in regards to the Character and Fitness questions, must be submitted immediately to the USF School of Law Admissions Office. I understand that any false or incomplete information is grounds for denial of my application and referral to the LSAC Subcommittee on Misconduct and Irregularities in the Admission Process, or if discovered after admission, grounds for revocation of my admission, dismissal from the law school or revocation of my degree. I also understand that upon submission of my USF School of Law Application, I will be subject to the standards set forth in the USF School of Law Honor Code.

Signature:
________________________________________________________________________

Date:
________________________________________________________________________
Attachments

Are you submitting the OPTIONAL diversity statement with your application that is separate from your personal statement?

_____ Yes
_____ No