UNIVERSITY OF SAN FRANCISCO
VISION & MISSION

“Today, our prime educational objective must be to form men and women for others.”
— PEDRO ARRupe, S.J.
Superior General, Society of Jesus in a July 1979 address

VISION

The University of San Francisco will be internationally recognized as a premier Jesuit Catholic, urban university with a global perspective that educates leaders who will fashion a more humane and just world.

MISSION

The core mission of the university is to promote learning in the Jesuit Catholic tradition. The university offers undergraduate, graduate, and professional students the knowledge and skills needed to succeed as persons and professionals, and the values and sensitivity necessary to be men and women for others.

The university will distinguish itself as a diverse, socially responsible learning community of high quality scholarship and academic rigor sustained by a faith that does justice. The university will draw from the cultural, intellectual, and economic resources of the San Francisco Bay Area and its location on the Pacific Rim to enrich and strengthen its educational programs.

For the full text of USF’s Vision, Mission, and Values Statement, please visit: www.usfca.edu/about/values.
7 Helpful Steps for Family Members

to assist the transition to college

7. CLASS REGISTRATION:
Talk to your student about registering for class. Class registration starts on June 15 at 9:00am.

6. ACADEMIC ADVISING:
Ask your student about their experience with WebTrack and what questions they may have for their advisor. Be sure not to help too much with this process!

5. FINANCIAL AID:
Work with your student to accept or decline their financial aid package. Students can access this through their USFconnect account. Remember, this is something students need to do every year.

4. HOUSING:
Speak to your student about their housing selection. Encourage your student to be open and flexible about roommate assignments yet aware of potential concerns and issues. Review what they can bring to campus and what should be left at home: www.myusf.usfca.edu/housing.

3. ORIENTATION:
Make arrangements for New Student Orientation, scheduled for Saturday, Aug. 22-Monday, Aug. 24. International Student orientation activities begin on Thursday, Aug. 20. Family events are on Aug. 22 and 23. For more information or to see a detailed schedule of the family events, please visit: www.myusf.usfca.edu/orientation.

2. HEALTH & WELLNESS:
Review your student’s health records with them. Each student needs to show proof of immunizations. For a list of required immunizations, visit: www.usfca.edu/hps/required_immunization.

• Work with your student to select the USF-sponsored student health insurance plan or waive the requirement online by Sept. 1 for fall semester if they have comparable coverage. For more information, visit: www.usfca.edu/hps/waive_or_enroll.

• As your student is completing USF’s online module, Think About It: Part I, start a dialogue about alcohol expectations and concerns. What are your student’s feelings, as well as your own, related to this issue?

• Deadlines for immunization records, waiving the insurance plan, and completing the Think About It modules are all due by Sept. 1!

1. COMMUNICATE, COMMUNICATE, COMMUNICATE:
Come up with a communication plan. How will you communicate about grades, finances, and transitional or personal issues? Start the conversation now.

WELCOME, USF FAMILY MEMBER!

Congratulations on the recent acceptance of your student to USF. We know that this can be an emotional time as you experience the highs and lows of watching your student start this new and exciting chapter in their life. USF establishes relationships with its students based on their status as emerging adults and is committed to fostering their development and self-direction. In this context, USF expects that its students will assume primary responsibility for their education and well-being. We also understand that families play a central role in their students’ continuing development and education, and we hope to work in partnership with you.

In defining the terms of its relationships with students and parents, the university’s actions are informed by federal and state law, including the federal Family Educational Rights and Privacy Act (FERPA). Given the legal constraints imposed on the university, as well as our philosophy on student development, it is important for students and parents to discuss expectations for sharing information with each other related to academic performance, disciplinary records, finances, and health and well-being, as well as the rights afforded to students through state and federal law.
Trust your student.
The first year is about discovery: discovery of self, discovery of academic strengths and limitations, and discovery of choices for the future. Have faith in the values you have imparted to your student and let them know that you trust their judgment. Remember that a major does not have to prescribe a career and that your student will be most successful in classes that interest them.

Talk about finances.
Many students entering college have limited experience with financial management or independence, making their first year at college an overwhelming introduction to money matters. Additionally, working toward a college degree can be an expensive process. Discussing financial boundaries and the consequences of financial irresponsibility is an important step toward your student’s success.

Consider your student’s individualized health and developmental needs.
As you are making arrangements for health insurance and immunization, we encourage you to consider all possible health needs your student may have. This includes the need for services to ensure your student’s mental health. If your student has received mental health treatment in the past, including the completion of a recovery program, we strongly encourage you to ensure that adequate support is in place before they arrive at USF. Substance abuse relapse is not uncommon in college, and there is a possibility that stressors related to adjustment may trigger detrimental coping behavior. Also, if your student is on any kind of medication, we recommend that they establish a relationship with a health care provider in San Francisco as soon as possible. Additionally, if your student has an Individualized Education Plan due to OCD, ADHD, or a similar diagnosis, it is best to contact Student Disability Services for proactive planning around the transition to college academics.

Let your student solve their own problems, issues, or concerns.
All new students face challenges, whether they are academic, social, or personal. Be available to offer advice, help identify problem-solving resources, and be sympathetic. It is important to remember how much your student can learn from such life experiences and that your student will grow a great deal from solving their own problems.

Ask questions, but be careful how you do so.
Becoming a college student is an adult responsibility, and though you may be tempted to tell your student what to do for the best outcome, remember they are taking steps on the path of their own development. It is better, for example, to approach your student by expressing interest in their experiences rather than insisting they are your business. Students will want to share much of what they have discovered and experienced, but they do not want to feel judged.

Keep in touch.
Most students will be very busy and may not be used to long-distance communication. It may be difficult to express what is going on at school in a text or email. Try not to misinterpret a lack of response as rejection. Even if students do not admit it, they often are excited to hear news from home, family, and friends. Getting personal mail lets them know that someone cares.

Visit (but not too often).
Occasional visits by family members are another part of the first-year experience that students may be reluctant to admit liking but do appreciate greatly. Visits work best if planned well in advance. Spur-of-the-moment visits may disrupt study plans or social events, creating, rather than relieving, stress.

For updated information on local accommodations in the vicinity of USF, please visit: www.hotelres.com/nearbyhotels/usf/usf.html.

College years are not always the best years of your student’s life.
Feelings of discomfort or discouragement are all part of college and part of growing up that can ultimately lead to success and happiness when they are addressed. Accept and be prepared for the highs and lows of the first year, and be ready to support and encourage your student throughout this transition.

Attend the Family Orientation Program at New Student Orientation.
Join us for New Student Orientation on August 22-23. Family members will learn how to help students stay healthy and happy, as well as how to stay involved in the USF community.

Strike a Balance During This Period of Change.
Be patient, open to change, and ready for your student and who they have become. It is important to understand and respect your student’s newfound individuality, but remind your student that certain rules and courtesies still apply to them.

For more information and resources about the college transition, visit: www.collegeparents.org.
### 2015-2016 USF Academic Calendar

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td><em>Fall Tuition Full Payment Due</em></td>
<td>Saturday, Aug. 1</td>
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<tr>
<td>International Student Move-In Day</td>
<td>Tuesday, Aug. 18</td>
</tr>
<tr>
<td>International Student Orientation</td>
<td>Thursday, Aug. 20 – Saturday, Aug. 22</td>
</tr>
<tr>
<td>New Student Orientation Begins/Move-In Day</td>
<td>Saturday, Aug. 22</td>
</tr>
<tr>
<td>Fall Classes and Late Registration Begin</td>
<td>Tuesday, Aug. 25</td>
</tr>
<tr>
<td>Late Registration Ends/Last Day to Add Classes</td>
<td>Monday, Aug. 31</td>
</tr>
<tr>
<td>Labor Day Holiday</td>
<td>Monday, Sept. 7</td>
</tr>
<tr>
<td>Census Date</td>
<td>Friday, Sept. 11 (Last day to drop, receive a full refund, and avoid a “W” on student transcript)</td>
</tr>
<tr>
<td>Fall Break</td>
<td>Monday, Oct. 19 – Tuesday, Oct. 20</td>
</tr>
<tr>
<td>Parents and Family Weekend</td>
<td>Friday, Oct. 9 - Sunday, Oct. 11</td>
</tr>
<tr>
<td>Last Day to Drop/Withdraw for Fall</td>
<td>Friday, Nov. 6</td>
</tr>
<tr>
<td>Spring Continuing Student Registration Begins</td>
<td>Monday, Nov. 9</td>
</tr>
<tr>
<td>Thanksgiving Holiday</td>
<td>Thursday, Nov. 26 – Friday, Nov. 27</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>Wednesday, Dec. 9</td>
</tr>
<tr>
<td>Final Exams</td>
<td>Friday, Dec. 11 – Thursday, Dec. 17</td>
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<tr>
<td>Mid-Year Commencement</td>
<td>Friday, Dec. 18</td>
</tr>
<tr>
<td>Winter Recess</td>
<td>Saturday, Dec. 19 – Sunday, Jan. 4</td>
</tr>
<tr>
<td>Residence Halls Close (All students must be out)</td>
<td>Saturday, Dec. 19</td>
</tr>
<tr>
<td><em>Residence Halls Open</em> (Students allowed to move back in)</td>
<td>Sunday, Jan. 3</td>
</tr>
<tr>
<td><em>Spring Tuition Full Payment Due</em></td>
<td>Friday, Jan. 2</td>
</tr>
<tr>
<td>Intersession Classes</td>
<td>Monday, Jan. 4 – Friday, Jan. 22</td>
</tr>
<tr>
<td>Martin Luther King Jr. Holiday</td>
<td>Monday, Jan. 18</td>
</tr>
<tr>
<td>Spring Classes/Late Registration Begin</td>
<td>Monday, Jan. 25</td>
</tr>
<tr>
<td>Last Day to Add Classes</td>
<td>Friday, Jan. 29</td>
</tr>
<tr>
<td>Spring Census Date</td>
<td>Friday, Feb. 12 (Last day to drop, receive a full refund, and avoid a “W” on student transcript)</td>
</tr>
<tr>
<td>Presidents’ Day Holiday (no classes)</td>
<td>Monday, Feb. 15</td>
</tr>
<tr>
<td>Spring Recess</td>
<td>Monday, Mar. 14 – Friday, Mar. 18</td>
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<tr>
<td>Easter Holiday Begins at 4 p.m.</td>
<td>Thursday, Mar. 24</td>
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<tr>
<td>Easter Holiday (no classes)</td>
<td>Friday, Mar. 25</td>
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<tr>
<td>Last Day to Drop/Withdraw for Spring</td>
<td>Monday, April 11</td>
</tr>
<tr>
<td>Fall Continuing Student Registration</td>
<td>Monday, April 11 – Friday, June 24</td>
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<tr>
<td>Last Day of Classes</td>
<td>Thursday, May 12</td>
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<tr>
<td>Final Exams</td>
<td>Saturday, May 14 – Thursday, May 19</td>
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<tr>
<td>Commencement Mass</td>
<td>Thursday, May 19</td>
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<tr>
<td>Commencement Ceremonies</td>
<td>Thursday, May 19 – Saturday, May 21</td>
</tr>
<tr>
<td>Residence Halls Close (All students must be out)</td>
<td>Saturday, May 21</td>
</tr>
</tbody>
</table>

*See FAQs or contact Student Enrollment Services for information about the installment payment plan.*
**Center for Academic and Student Achievement (CASA)**
415.422.5050

The Center for Academic and Student Achievement (CASA) will provide student support services from orientation to graduation to an approximate population of 6,000 undergraduate students. The center officially opened in fall of 2012 and has quickly become known as a welcoming place where students can receive personalized and compassionate support.

**Career Services Center (CSC)**
415.422.6216

The primary mission of the Priscilla A. Scotlan Career Services Center (CSC) is to assist USF students and alumni in developing, evaluating, and effectively implementing their career plans. To fulfill this mission, the CSC provides career counseling, career planning guides, career information programs, job search preparation, recruiting activities, employment and internship listings, and graduate school resources.

**Center for Global Education**
415.422.6848

The Center for Global Education (CGE) offers study abroad opportunities and immersion programs throughout the world. Students can apply to go abroad for a semester, academic year, or during intersession and the summer. USF has sponsored programs in over 50 countries, offering over 130 programs. CGE assists students in researching and applying to study abroad programs. Students are encouraged to meet with the Center for Global Education early in their college careers so that they can plan accordingly and take advantage of the opportunities available.

**Counseling and Psychological Services (CAPS)**
415.422.6352

Counseling and Psychological Services (CAPS) is available to provide short-term psychotherapeutic support. Common issues brought to counselors include loneliness, relationship concerns, depression, stress, sexual concerns, substance abuse, low self-esteem, and life transition concerns. There is no fee for services. If your student is 18 or older, all information is confidential. Although we cannot discuss specifics of therapy with family members, we are happy to consult if there are concerns regarding your student. If ongoing therapy would be helpful for your student, we can assist you in connecting with resources in the area.

**Department of Public Safety (DPS)**
415.422.4222

The Department of Public Safety (DPS) works collaboratively with the USF community to proactively solve safety, parking, and transportation problems, and increase personal and institutional preparedness for natural and manmade disasters. DPS activities include, but are not limited to, the following: providing a safety escort at high-risk hours, overseeing and tracking the issuance of student, staff, and faculty identification cards (One Card), providing 24-hour live public safety patrols across campus, and crisis response and reporting.

**Dining Services**
415.422.6294

Students who live in the residence halls must purchase a food plan as part of their contract to live on campus. Meal plans utilize a flexi-cash or prepaid credit system; no plan is a guarantee of a specific number of meals, and any remaining balance at the end of the year is non-transferable. Contact Dining Services to answer your questions about meal plans and dietary restrictions, or to add money to the flexi-cash balance.

**Gender and Sexuality Center (GSC)**
415.422.4431

The Gender and Sexuality Center (GSC) collaborates with USF students, staff, and faculty to provide programs and resources focused on gender identity, gender expression, and sexual orientation while developing critical thinking and multicultural leadership skills that enable social justice advocacy. Programs and partners include the LGBTQ Allies Workshop, Lavender Graduation, and Sexual Assault Awareness Month Planning Committee, and LGBTQ Staff and Faculty Caucus, Queer Alliance, and Gender and Sexualities Studies.

**Health Promotion Services (HPS)**
415.422.5797

Health Promotion Services (HPS) promotes a culture of healthy lifestyles through reasonable health messages, harm reduction tips, and information regarding student health insurance and the USF Student Health Clinic. Contact HPS with questions about options and deadlines for waiving the university-sponsored health insurance plan, in which all students are automatically enrolled and billed. HPS can also provide information regarding appointments and services of the USF Student Health Clinic, which are available to students with the proper identification regardless of their health insurance plans.

**Intercultural Center (IC)**
415.422.6484

The Intercultural Center (IC) provides programs and resources focused on individual identities and social group memberships including: the Dialogue for Change, End of the Year Ceremonies (Asian Pacific Islander Unity Graduation, Latino Recognition Ceremony, Vizuri Kibiza/Black Graduation) and Lyricist Lounge. Some of our campus partners include the Critical Diversity Studies programs (Asian Pacific American Studies, Chicano/Latino Studies, African American Studies) and the Culturally Focused Clubs Council.

**International Student and Scholar Services (ISSS)**
415.422.2654

ISSS offers orientation programs, immigration advising and document support, informational workshops, educational programs, and advocacy/training to assist USF’s international student population. ISSS also assists various student groups and hosts educational programming to promote the global mission of the university and foster the holistic development of all community members to increase cultural awareness and understanding.

**Learning and Writing Center**
415.422.6713

The Learning & Writing Center offers assistance to all USF students in their academic pursuits. Services are free and include tutoring, writing assistance, individual appointments, group workshops and more.

**One Card: University Identification**
415.422.7663

As part of the Department of Public Safety, the One Card Office issues USF One Cards, used as the official identification card for all university affiliates. A student’s One Card is automatically activated at the beginning of each semester upon enrollment at USF. In addition to granting access to university buildings and facilities, the One Card also entitles students to certain services and privileges, including admission to USF Athletics events, the use of the Koret Health and Recreation Center, participation in the Student Rewards Program, and discounts
offered via the Student Advantage program. Finally, the One Card also functions as a debit card, allowing for cashless purchases throughout campus. The One Card Office encourages students to use their One Card instead of cash to pay for daily expenses and meals on campus. Students receive a discount when they use their card at any campus dining location.

**Student Enrollment Services**
415.422.2020

The One Stop Office offers combined services in the areas of financial aid, registration, and tuition and billing. This includes information about financial aid awards, student employment, tuition and fees, and payments, as well as changes to course registration, major, or program, and withdrawals or leaves of absence.

**Student Housing and Residential Education (SHaRE)**
415.422.6824

Student Housing and Residential Life Education (SHaRE) centers planning, activities, and practices around creating integrated educational experiences that optimize opportunities for students to develop in ways that are congruent with institutional values and the Jesuit traditions of education. Contact SHaRE to answer questions about residence assignments and residential programming.

**Student Disability Services (SDS)**
415.422.2613 (v/tdd)

Services provided by Student Disability Services (SDS) include the following: reasonable accommodations and services as needed, the promotion of self-advocacy skills through education, academic support services, and advocacy and liaison assistance with university personnel. If students are interested in receiving accommodations and/or services for their disability, they have a responsibility to identify themselves to SDS. Contact SDS with questions about confidentiality, eligibility for services, and important timelines to follow in order to ensure most beneficial service.

**Student Employment Office**
415.422.2020

The Student Employment Office assists students in the employment process by maintaining online job boards, issuing work clearance forms, and administering work programs including Campus Job Opportunity and Federal Work Study, which are offered through financial aid. Contact the Student Employment Office with questions pertaining to the amount of hours and compensation, Federal Work Study, and other opportunities for full-time students.

**Student Leadership and Engagement (SLE)**
415.422.7256

All students at USF have the opportunity to change the world from here through involvement and leadership opportunities offered by Student Leadership and Engagement (SLE). Students participate in and lead a variety of organizations with a number of different interests ranging from service to others to networking and self-actualization. The professional staff members of SLE are involved in providing hands-on, facilitative advising to student organizations and also offer many leadership programs, such as the Student Leadership Conference, Magis Emerging Leadership Program, and Student Leadership Awards.

**Title IX Coordinator**
415.422.6822

The University of San Francisco is committed to providing an environment free from gender-based discrimination or harassment, which includes sexual assault, sexual harassment, and gender-based harassment. Anyone who believes they have been subjected to such discrimination or harassment is encouraged to report these incidents. Upon receiving a report, the university will respond promptly, equitably and thoroughly.

**INTERIM TITLE IX COORDINATOR**
Donna Davis, USF General Counsel
415.422.6822

**TITLE IX DEPUTY COORDINATORS**

**ATHLETICS**
Samantha Hartwell, Associate Athletic Director
415.422.6623

**FACULTY & STAFF**
Diane Nelson, Director of Employment & Employee Relations
415.422.2441

**STUDENTS**
Julie Oino, Associate Vice Provost & Dean of Students
415.422.5330

**University Ministry**
415.422.4463

University Ministry is attentive to the individual and collective spiritual life of the university community. Rooted in the Roman Catholic faith and inspired by the spirituality of St. Ignatius of Loyola, University Ministry provides opportunities for spiritual growth in the areas of immersion experiences, retreats, worship, interfaith dialogue, community action, and faith formation. All members of the university community, regardless of their faith tradition or religious background, are welcome to participate in activities.

Don’t forget to visit the New Student Orientation website to find out more about these campus resources. Information can be found at: [www.myusf.usfca.edu/orientation/campus-resources](http://www.myusf.usfca.edu/orientation/campus-resources).
FREQUENTLY ASKED QUESTIONS

Which calendar does USF follow?
The traditional academic programs follow the semester system. There are two semesters (fall and spring), a three-week intersession in January, and seven summer sessions that begin in late May and end in mid-August. Please refer to the academic calendar on page 3 for specific dates for registration, payment, move in and move out, etc.

What are my options for paying tuition?
The due dates to pay tuition in full are Aug. 1 and Jan. 2 for the fall and spring semesters, respectively. On that date, payment in full for the term is due, or students must have enrolled in the automated payment plan to avoid registration cancellation for the fall or spring semester. Families who are interested in the payment plan or for complete information about methods or payment policies, please visit myusf.usfca.edu/student-enrollment-services.

What is the average course load and credit requirement to be a full-time student?
The average undergraduate course load is 16 credits per semester. An undergraduate is considered full-time if enrolled for 12 or more credits and part-time if enrolled for fewer than 12 credits.

What is the credit-hour limitation?
The average course load per semester for a full-time student is 16 credit hours. Any credit hour over 18 is charged at the same rate as courses taken on a per credit hour basis.

What is meant by “good academic standing”?
A student in good academic standing is one who is making satisfactory academic progress as defined by the General Catalog and who has met all of their financial obligations to the university.

When do continuing students register for classes?
Registration for continuing students takes place during the preceding semester for any given fall or spring semester and on designated dates at the beginning of intersession and summer sessions. A student is not considered registered until tuition and fees have been paid.

Is pass/fail a grading option at USF?
Students are permitted to enroll in specified courses on a pass/fail option basis. The objective is to encourage students to widen their academic horizons by enrolling in courses of interest that will benefit their general education without the burden of competing with students in the major. Core Curriculum and major requirements courses may not be taken pass/fail.

May I have access to my student’s grades?
Families may not have access to their student’s grades without the written permission of their student. The Family Educational Rights and Privacy Act (FERPA) of 1974 provides students with rights of access to their educational records and protects the privacy of student records. Only material classified as directory information, as defined in the General Catalog, can be released without student consent. Permission to disclose non-directory information to a third party, including parents, must be filed with the Registrar’s Office and other offices with records regarding the student. Students may access any written academic records directly concerning them. There are some records, however, such as parents’ financial records, to which a student has no right of access.

How many hours should my student be studying?
Generally speaking, students should plan to study 2-3 hours per week for each credit enrolled. For example, if a student is enrolled in a 4 credit history class, they should plan to spend at least 8-12 hours studying for that class each week. So, in general, a student taking a full 12-16 credit load should be studying about 40 hours a week.

Where can I refer my student for academic assistance?
Many students, as they transition from high school, find themselves struggling to adjust to the academic expectations of college. If your student experiences this, refer them to our Learning and Writing Center. If academic problems seem to be causing severe anxiety or depression, refer your student to Counseling and Psychological Services immediately. Finally, extreme academic difficulty may be a sign that your student is in the wrong major. For general academic advising, your student can contact the Center for Academic and Student Achievement (CASA).

What can be done if my student and their on-campus roommate have a problem?
At the beginning of the year, roommates are encouraged to complete a roommate contract that is designed to foster healthy relationships. At this time, roommates discuss expectations about such topics as visitation, study time, quiet hours, personal property, and housekeeping. Encouraging your student to discuss concerns openly in a nonjudgmental manner will help them to acquire skills in problem solving and conflict resolution that have lifelong benefits. Many staff members, from resident advisors to resident directors, are trained to mediate roommate problems and are happy to assist in these discussions. As a last resort, your student may consider a room change. Room change-only occur following the second week of classes; options may be limited due to very high occupancy.

My student wants a job while in college. Is this a good idea?
Research has shown that students who work 10-15 (but less than 20) hours are better at managing their time due to the structure a work schedule provides. We suggest working on campus because employers here tend to be more flexible about scheduling work during finals, and there are no transportation issues.

What are some ways to decrease my student’s homesickness?
Although many students may not admit it, homesickness is a common experience for new college students. Text or email a quick check-in to your student, but be sure not to negatively impact time for studying. Student Housing and Residential Education and University Ministry staff are available to offer support, a listening ear, and suggestions to assist your student. Counseling and Psychological Services has professional staff available to assist students when homesickness appears to be more serious.

Why should my student get involved on campus?
Becoming involved will increase your student’s circle of friends, allow them to apply academic lessons to actual experiences, broaden their perspective, and provide a breadth of experience for future employment opportunities. It is fun, fulfilling, and important to the person your student is becoming. Involvement opportunities outside the classroom include joining a student club, serving on ASUSF Senate, performing community service, or working on campus, just to name a few. In addition, involvement has been shown to increase students’ overall satisfaction with college.

Is my student guaranteed housing after their first year?
All new undergraduate students admitted for Fall 2015 with 40 or fewer transfer credits will be required to live on campus for their first two semesters of enrollment at USF. Required students who do not want to live on campus may apply for an exemption for any of the following three reasons:

• Medical Needs
• Financial Needs
• Family member within 40 miles of USF with whom the student will live

Students not required to live on campus but who would like to must enter a housing lottery for available spaces. Approximately 35% of students applying for housing through the lottery will receive on campus housing.

What resources and support are provided to students who live off campus?
The Office of Student Housing and Residential Education offers robust support for any student seeking off campus housing including:

• Financial Resources
• Academic Success
• Personal Support
• Career Development
• Housing and Community Resources
• Off-Campus Housing Assistance

Families who are interested in the payment plan for one student must first enroll for all students. The due dates to pay tuition in full are Aug. 1 and Jan. 2 for the fall and spring semesters, respectively. On that date, payment in full for the term is due, or students must have enrolled in the automated payment plan to avoid registration cancellation for the fall or spring semester. Families who are interested in the payment plan or for complete information about methods or payment policies, please visit myusf.usfca.edu/student-enrollment-services.

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II. Nothing in these guidelines shall prevent university officials from notifying parents or legal guardians of students under the age of 21 of health or safety emergencies, including situations requiring medical transport and treatment, regardless of the disciplinary status of the student. When the University intends to contact a student’s parents, it will first attempt to notify the student of its intent.

III. The vice provost of student life or designee reserves the right to notify a parent or legal guardian without a student’s consent under the following circumstances:

a) The violation involved harm or threat of harm to the student, other persons, or campus property;

b) The violation involved an arrest in which the student was taken into custody by the police;

c) The violation resulted in or is likely to result in the student being suspended or expelled from university-operated housing, the university, or both;

d) The student has shown a pattern of behavior or violations that indicate a potential physical or psychological problem;

e) The student who committed the violation required medical attention as a result of the consumption of alcohol and/or illicit drugs.

The university’s Parental Notification Policy states that we may notify parents or legal guardians when there is concern for the health or welfare of a student, including situations involving medical transportation and treatment, and serious or repeated violations of alcohol and/or drug policies. For more information, please see the Parental Notification Policy (below).

How will I know if my student is subject to university disciplinary action?

Student disciplinary records are protected under FERPA. The best practice is for your student to inform you of any disciplinary charges directly. Students can also authorize the release of any or all of the information in their disciplinary files.

Student disciplinary records require a separate Consent to Disclose Form kept on file at the Office of Student Conduct, Rights & Responsibilities (OSCRR).
QUICK GUIDE FOR CAMPUS CONTACTS
All numbers begin with 415.422. unless otherwise noted.

Academic Affairs..........................6136
Accounting and Business Services,
Office of........................................6521
Advancement, University.........................5623
Arts and Sciences, College of..............6733
Associated Students (ASUSF).................2400
Athletics Administration......................6891
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Center for Academic and
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RESIDENCE HALLS

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www.usfca.edu/residence_life

Fromm Residence Hall....................6700
Mailing Address:
Fromm Residence Hall
2497 Golden Gate Avenue (Room Number)
San Francisco, CA 94118

Gillson Residence Hall....................6183
Mailing Address:
Gillson Residence Hall
2325 Golden Gate Avenue (Room Number)
San Francisco, CA 94118

Hayes-Healy Residence Hall............6444
Mailing Address:
Hayes-Healy Residence Hall
2305 Golden Gate Avenue (Room Number)
San Francisco, CA 94118

Lone Mountain Residence Hall.........6845
Mailing Address:
Lone Mountain Residence Hall
330 Parker Avenue (Room Number)
San Francisco, CA 94118

or

Pacific Wing of the Lone Mountain
Residence Hall
330 Parker Avenue PW (Room Number)
San Francisco, CA 94118

Loyola Village............................5521
Mailing Address:
Loyola Village
(Confirm street address on Anza Street with
student) (Room Number)
San Francisco, CA 94118

Pedro Arrupe Residence Hall........415.571.4020
Mailing Address:
Pedro Arrupe Residence Hall
490 6th Avenue (Room Number)
San Francisco, CA 94118

Phelan Residence Hall...................6626
Mailing Address:
Phelan Residence Hall (and Fulton House)
2345 Golden Gate Avenue (Room Number)
San Francisco, CA 94118
FOR MORE INFORMATION

University of San Francisco
Office of Parent Relations
www.usfca.edu/parents

Parent & Family Newsletter
Sign up for the monthly newsletter to keep current with important dates and other info!
www.usfca.edu/parentupdates

New Student Orientation
Aug. 22 - 24, 2015

Family Weekend
Oct. 9 - 11, 2015