WELCOME FROM STUDENT LIFE

Welcome to the USF Family!

As you begin the USF experience with your student, we hope this guidebook will inform you of all that USF has to offer. Student Life seeks to provide optimal opportunities and an environment in which learning and personal growth can occur. We know that this is an exciting, yet challenging, adjustment for our students and families. Our staff is here to support you during this transition and to help you be an active participant in the life of our University.

Your Guide to USF, provided by New Student & Family Programs, is a resource for new students and family members. We hope that you will take full advantage of the services in this guide and call upon us when needed. New Student & Family Programs is your link to the University, and we welcome your feedback.

Best of luck to you this year, and we look forward to seeing you on campus.

Sincerely,

Julie Orio
Vice President for Student Life

STUDENT LIFE

The mission of Student Life is to fully support holistic student development within a social justice framework centered in preparing students to be caring, socially responsible citizens in our global and local community.

Acknowledging the importance of supporting the whole student, embracing the Jesuit value of Cura Personalis and seeking to foster a community based upon an ethic of care, the Division of Student Life is committed to:

• Promoting a common good that includes the needs of all students.
• Engaging differences in a manner that allows students to learn from the diversity of perspectives, experiences and traditions that exist within the University community.
• Providing experiences that challenge students to develop spiritually, intellectually, emotionally, physically, socially, culturally and morally in order to prepare them to contribute to the University community.
• Drawing out the leadership qualities inherent in every individual, and to providing opportunities for students to apply knowledge and skills.
• Creating an environment that supports a socially responsible way of being together in community.
• Recognizing and celebrating the achievements and contributions of all students.

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UNIVERSITY OF THE BEST CITY EVER

- **25 minutes** Bike ride to GOLDEN GATE BRIDGE
- **16 minutes** Car ride to CHINATOWN
- **45** COFFEE SHOPS within one mile of campus
- **3.4 miles** to the WORLD’S BEST BURRITO
- **17** THEATERS within four miles
- **11 minutes** Walk to Haight-Ashbury neighborhood
- **4 hours** Bus ride to LAKE TAHOE
- **16** MUSEUMS within four miles
- **0 miles** to the geographic CENTER OF SAN FRANCISCO
HISTORY

The University of San Francisco was established in 1855 by the Jesuit Fathers as San Francisco’s first institution of higher learning. The university has grown from a one-room schoolhouse to become San Francisco’s largest independent university.

VISION

The University of San Francisco will be internationally recognized as a premier Jesuit Catholic, urban university with a global perspective that educates leaders who will fashion a more humane and just world.

MISSION

The core mission of the university is to promote learning in the Jesuit Catholic tradition. The university offers undergraduate, graduate, and professional students the knowledge and skills needed to succeed as persons and professionals, and the values and sensitivity necessary to be men and women for others.

The university will distinguish itself as a diverse, socially responsible learning community of high-quality scholarship and academic rigor sustained by a faith that does justice. The university will draw from the cultural, intellectual, and economic resources of the San Francisco Bay Area and its location on the Pacific Rim to enrich and strengthen its educational programs.

“The real measure of our Jesuit universities lies in who our students become.”

TRANSITIONING TO USF
NEW STUDENT & FAMILY PROGRAMS

Location: University Center, Fourth Floor
Websites: myusf.usfca.edu/orientation; usfca.edu/parents
Email: orientation@usfca.edu; parents@usfca.edu
Phone: (415) 422-5550
Social Media: @goteamusf (Instagram and Twitter)

The mission of New Student and Family Programs is to provide new students and families the information and activities needed to transition smoothly to USF, and to promote an ongoing relationship between families and the university in support of their students’ success.

TRANSITIONING TO COLLEGE LIFE

USF Bound: Connect • Engage • Explore
USF Bound has something to offer each new member of the USF family. These virtual experiences will help you and your family prepare for USF during the summer before your first semester. Through participating in USF Bound, you will:
• Connect with new students and our USF community
• Engage with USF students, faculty and staff
• Explore academic and personal interests in a supportive environment

New Student & Family Orientation (NSFO)
New Student Orientation is designed to help first-year students and transfer students make a successful transition to USF. New Student Orientation is a three-day program required for all incoming new students. Orientation aids new students in learning about academic and community expectations, as well as student life at USF.

Family Orientation runs concurrently with New Student Orientation. Attendance is encouraged as a means for families to learn how to become involved, engaged, and supportive of student success both inside and outside the classroom. During Family Orientation participants will attend sessions about academics, student life, and campus resources. For more information, visit myusf.usfca.edu/orientation.

GO Team
Get Oriented Orientation Leaders (OLs) serve as part of a fantastic cohort of students who act as leaders, mentors, and guides for the incoming class of USF students. They play a leading role in the coordination and implementation of New Student & Family Orientation and maintain their connection with new students throughout their first semester at USF.

Dons Fest
Dons Fest is an integral part of Orientation weekend that provides new Dons and their families with the opportunity to learn more about USF and the greater San Francisco community by exploring various programs and resources.

New Student Pinning
New Student Pinning is a special ceremony held during Orientation where faculty and senior administrators welcome new students into the University community and celebrate USF's proud traditions. New students have the opportunity to hear from the President, Provost, current students, and distinguished faculty members. At the Pinning ceremony, the class is officially inducted and presented with their class pin.

USF101
All new first-year students are invited to take a 1-unit course called USF101 during their first semester on campus. Students enrolled in USF101 meet weekly, engaging with an instructor, a peer mentor, and each other to explore their new environment and chart their four-year college journey. Students learn how to:
• Get connected and get involved on campus
• Tap into your curiosity and core values
• Manage your time and plan a course for graduation
• Leverage your support network
• Maintain your health and self-care in college

Weeks of Welcome
The first two weeks of class are called Weeks of Welcome (WOW) and is packed with programs, events, and services. WOW serves as an extended orientation and helps new students get involved, find community, and learn more about the opportunities and resources at USF.

Welcome Weekends
Welcome Weekends are trips for incoming first-year and transfer students. These fun, free outings take place during the beginning of each semester designed to help new students explore the San Francisco area. Students learn to use their MUNI pass to discover local destinations, historic landmarks, and fun attractions.

Family Newsletter
As parents and family members of a USF student, you are important partners in your Don’s success. We want to keep you in the know about resources and processes available as you support your student in their journey on campus. The USF Family Newsletter is sent out once a month during the academic year and features a number of important topics in the form of articles with additional links to stories, events, and information to stay connected to USF and receive tips on ways to support your student during their time on the Hilltop. For more information and to sign up, please visit usfca.edu/parents/newsletter.

Family Weekend
Each year we celebrate Family Weekend with our USF families, who come to enjoy a weekend in San Francisco full of fun activities and opportunities at the university. This is a great event to visit USF and further explore the vibrant community and experiences created for our students and families. For more information, visit usfca.edu/parents/family-weekend.
Below are some tips to help you in your transition to college life. We encourage families to use these tips when talking with their student about academic success.

1. SEEK A BALANCE OF ACADEMICS, WELLNESS, AND ENGAGEMENT.
Get involved in some of the many opportunities the university has to offer you, but not so many that your grades suffer.

2. BE OPEN TO NEW EDUCATIONAL EXPERIENCES.
Do not be afraid to take classes in an area you are unfamiliar with. Most students change their major at least once, and finding the right one is worth the effort.

3. CREATE A PLAN.
Using a planner or calendar can help you manage your time, outline specific actions to take towards your goals, and meet your deadlines.

4. INVEST AT LEAST 2-3 HOURS OF STUDY TIME FOR EACH HOUR YOU ARE IN CLASS.
Go to class prepared, having read assignments and reviewed your notes.

5. ATTEND EVERY CLASS AND USE OFFICE HOURS.
Use this time to ask questions for clarification or to get a better sense of the “big picture” context for the class.

6. ESTABLISH A REGULAR STUDY AREA THAT IS QUIET AND COMFORTABLE.
Conserve your mental energy by avoiding distractions that are more likely to occur when studying in bed or noisy spaces.

7. STUDY ACTIVELY.
There are countless active study methods to build into your routine. For example, carry flashcards with you or download a flashcard app, and review them whenever spare time emerges. Review your notes and readings frequently so the material remains fresh. Helpful resources are available at myusf.usfca.edu/lwsc/studyskills.

8. ENHANCE YOUR LEARNING BY APPROACHING THE MATERIAL FROM DIFFERENT PERSPECTIVES.
Rather than just one source, use as many materials as possible to study. This may include your notes, group discussions with classmates, readings, or lab work. Studying with a peer tutor can also be very effective, since USF peer tutors have already taken the class on campus and have been recommended by faculty members. More info available at myusf.usfca.edu/lwsc/peer-tutoring-information.

9. TAKE ADVANTAGE OF YOUR INSTRUCTORS’ OFFICE HOURS.
For example:

- Advising/Coaching: choose a major, map out a plan to graduate in eight semesters and monitor your progress toward graduation.

- The Learning Center: enhance your academic success through individual or small group tutoring programs and/or explore your academic habits, perspectives, and behaviors through one-on-one Academic Skills Coaching.

- The Writing Center: improve your writing skills and build confidence.

- The Speaking Center: practice your public speaking and communication skills.

10. MAKE USE OF ACADEMIC RESOURCES AVAILABLE TO YOU ON CAMPUS.
For example:

- Advising/Coaching: choose a major, map out a plan to graduate in eight semesters and monitor your progress toward graduation.

- The Learning Center: enhance your academic success through individual or small group tutoring programs and/or explore your academic habits, perspectives, and behaviors through one-on-one Academic Skills Coaching.

- The Writing Center: improve your writing skills and build confidence.

- The Speaking Center: practice your public speaking and communication skills.
SCHOOL OF NURSING AND HEALTH PROFESSIONS

Location: Cowell Hall
Website: usfca.edu/nursing
Email: nursing@usfca.edu
Phone: (415) 422-6681

The mission of the School of Nursing & Health Professions (SONHP) is to advance nursing and health professions education within the context of the Jesuit tradition. The school uses dynamic and innovative approaches in undergraduate and graduate education to prepare professionals for current and future practice domains. The goal is to effectively link classroom, clinical and field experiences with expectations for competence, compassion, and justice in health care, protection and promotion within the context of the highest academic standards.

Congruent with the core values of the university, the values of the School of Nursing and Health Professions are to:

• Create and maintain an environment that promotes excellence in the health professions’ academic endeavor based on: mutual respect, transparency, collaboration, professionalism, creativity, diversity, cultural sensitivity and spirituality.
• Demonstrate the personal values of: integrity, academic excellence, respect for self and others, compassion and caring, personal growth, responsibility, and accountability, professionalism, a passion for justice, and personal health and well-being.
• Positively influence nursing practice and health care environments by promoting: health and wellness, holistic, patient-centered care, patient advocacy, a spirit of inquiry and evidence-based practice, safety and quality improvement, cost effective care, emerging technologies balanced with evidence-based practice, safety and quality improvement, cost effective care, emerging technologies balanced with a humanistic approach, professional and ethical decision-making, increased access to care, especially for vulnerable populations, an effective public health infrastructure, and lifelong learning.

PARENTAL NOTIFICATION POLICY

The University of San Francisco understands that parents and guardians play a central role in the continuing development and education of their college students and hopes to work in partnership with them in this essential enterprise. We also recognize the rights that students have in terms of their privacy. In accordance with the Family Education Rights and Privacy Act (see summary of the act in the Fogcuter Student Handbook), the university has established the following guidelines for parents or legal guardians when there is concern for the health and welfare of the student, including situations involving medical transportation and treatment, and serious or repeated violations of alcohol and/or drug policies.

I. The Vice President of Student Life or designee has the authority to determine when and by what means to notify parents or legal guardians without a student’s consent when the student is found to have violated any law or university policy related to the possession, use, sale, or distribution of alcohol or illicit drugs.

II. Nothing in these guidelines shall prevent university officials from notifying parents or legal guardians of students under the age of 21 if the student is found to have violated any law or university policy related to the possession, use, sale, or distribution of alcohol or illicit drugs.

III. The Vice President of Student Life or designee reserves the right to notify a parent or legal guardian without a student’s consent under the following circumstances:

a. The violation involved harm or threat of harm to the student, other persons, or campus property.
b. The violation involved an arrest in which the student was taken into custody by the police.
c. The violation resulted in or is likely to result in the student being suspended or expelled from university-operated housing, the University, or both.
d. The student has shown a pattern of behavior or violations that indicate a potential physical and/or psychological problem.
e. The student who committed the violation required medical attention as a result of the consumption of alcohol and/or illicit drugs.
The Back on Track Program provides structured support and resources for students to organize their academic and personal lives. Our team of success coaches are here to connect you to your major/faculty advisor in your major for academic advising, and we’re looking forward to safely welcoming you to the library building. Stay tuned for library hours and access information. Connect with us on Instagram and Twitter @gleesonlibrary, and read the library blog gleesongleanings.wordpress.com for library news.

LEARNING, WRITING, AND SPEAKING CENTERS
Location: Gleeson Library, Lower Level
Website: myusf.usfca.edu/lwsc (chat available on any USF webpages)
Phone: (415) 422-6713
Email: lwsc@usfca.edu
Facebook: Learning, Writing, & Speaking Centers at USF
Instagram and Twitter: @usflwsc

Our team supports investment in learning and studying with respect to individual Learning Styles. We believe in creating an environment that is conducive to academic progress as well as serving as role models. With the goal of creating lifelong learners, we strive to support students’ endeavors towards self-confidence and higher academic achievement and performance. The following are some of our services. Please do not hesitate to contact us with any questions.

• Peer Tutoring: Undergraduate students have access to one-on-one and small-group peer tutoring in many subjects. Each semester, The Learning Center supports over 80 courses on campus and offers both in-person and online appointments.

• Supplemental Instruction: Supplemental Instruction (SI) is an international model of academic assistance that targets historically-challenging courses on campus. SI Leaders are undergraduate students who have previously taken the course and received an A- or higher. SI Leaders sit back through their assigned course section(s), and deliver regularly-scheduled, weekly sessions on the most difficult course content. SI Leaders also work closely with professors to ensure that their sessions are effective and helpful for enrolled students.

GLEESEON LIBRARY | GESCHKE CENTER
Location: Main Campus
Website: usfca.libary
Phone: (415) 422-2660
Email: guides.usfca.edu/email-a-question
Social Media: @gleesonlibrary (Facebook, Instagram, and Twitter)

Welcome to USF from Gleeson Library! Gleeson Learning Resource Center! As you begin this year, remember that Gleeson Library is here for you whether you’re on campus or learning remotely this Fall.

PROGRAMS
With so many programs to choose from, finding the right program can be a somewhat overwhelming task. We urge you to plan ahead and assess your situation. Start a conversation with family members, friends, faculty, study abroad alumni, and staff at the Center for Global Education.

Learn more about the following programs by visiting our website:
• Sponsored Programs
• Field Study Programs
• Internship Programs
• External Programs
• Short Term Programs

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Once your application is processed, you will meet with an accessible specialist to collaboratively discuss your eligibility.

Step 2: Intake / Eligibility Appointment
The Office of the University Registrar supports teaching, learning, and student success through an array of enrollment programs and services including, but not limited to, general academic information, registration, transfer credit evaluation, degree evaluation, graduation clearance, transcript services, enrollment verification, and certification for veteran’s education benefits. We are guided by the principles of respect, integrity, accuracy, confidentiality, and a shared commitment to helping students fulfill their highest aspirations.

FREQUENTLY ASKED QUESTIONS

What is the average course load and credit requirement to be a full-time student?
The average undergraduate course load is 16 credits per semester. An undergraduate is considered full-time if enrolled for 12 or more credits and part-time if enrolled for fewer than 12 credits.

What is the credit-hour limitation?
The average course load per semester for a full-time student is 16 credit hours. Any credit hours over 18 are considered an excess load. A petition to take excess credit hours will be considered only when presented by a student whose scholastic ability has been demonstrated to the satisfaction of the student’s dean. The usual requirement is a 3.5 grade point average in the semester immediately preceding the presentation of the petition. Each excess credit hour is charged at the same rate as courses taken on a per credit hour basis.

What does “good academic standing” mean?
A student in good academic standing is one who is making satisfactory academic progress as defined by the General Catalog and who has met all of the financial obligations to the university.

When can continuing students register for classes?
Registration for continuing student’s takes place during the preceding semester for any given fall or spring semester. Continuing student registration is the fall takes place in April. Continuing student registration for intercession, spring, including, will receive an accommodation letter. Students are responsible for notifying appropriate university personnel. Most accommodations are arranged within 10 business days.

OFFICE OF THE UNIVERSITY REGISTRAR
Location: Lone Mountain, 217
Website: myusf.usfca.edu/sem/register
Email: registrar@usfca.edu
Phone: (415) 422-7260

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The USF Office of Student Financial Services consists of financial aid, student employment, and student account administrators, that help students achieve their educational potential by awarding and disbursing monetary resources, and coordinating billing and tuition services. We administer federal, state, and institutional awards to help assist in funding the cost of education at USF. The office also helps to foster financial literacy, and navigate the complex regulatory requirements to maintain eligibility for financial assistance. We help students and families throughout the billing and payment process, by providing in-depth customer service to navigate their options. We look forward to serving the USF community and making an impact on the sustainability of the institution.

FINANCIAL AID

Your first step in applying for Federal, California State, or USF financial aid is to complete a Free Application for Federal Student Aid (FAFSA, studentaid.gov/h/apply-for-aid/fafsa), California Dream Act (dream.csac.ca.gov), or College Board CSS Profile (cssprofile.collegeboard.org) upon applying to the university. Please see the chart below to determine which aid application you should file. Completing your financial aid applications as early as possible is key to being informed of your options before the deposit deadline.

USF requires the CSS Profile for out-of-state undocumented students who wish to apply for institutional scholarships. California undocumented students should file the C.A. Dream Act Application. The financial aid office downloads application data frequently throughout the school year. Once your application is received, we will use the information to match you with federal, state, and institutional financial aid opportunities.

If you have received a financial aid award offer, here’s what you need to do next:

• Use the myUSF portal to review and accept your financial aid offer online.
• If selected for verification, submit signed copies of your and your parents’ 2020 federal income tax returns, including all schedules, to our Office of Financial Aid. Any differences between the income reported on the tax documents and the information provided on your FAFSA may result in your family’s contribution and aid eligibility being revised.
• Complete and submit all required loan documents at studentaid.gov for timely disbursement of federal loans accepted.
• Notify our Office of Financial Aid of any anticipated outside scholarships not already included in your aid offer. These would include any privately sponsored outside scholarships or parent employer sponsored tuition benefits. You can find more details about the financial aid process at myusf.usfca.edu/financial-aid.

We want to do everything we can to help you and your family make an informed decision, so if you have questions about any part of this process, please contact us. We’re here to help.

STUDENT EMPLOYMENT

USF’s Student Employment program can be a valuable part of your college experience. Not only is it a practical way for you to earn money to contribute toward your educational expenses, it also gives you the opportunity to gain valuable work experience, time-management skills, and, in some situations, provide vital support to local nonprofits. Campus employment is available to all students who are eligible to work; however, you aren’t required to have a campus job.

The Student Employment Office partners with employers on and off campus to provide a wide range of job opportunities. Visit myusf.usfca.edu/student-employment.

STUDENT ACCOUNTS

Your online student account portal provides access to all of your tuition and fees (myusf.usfca.edu/billing-tuition/tuition-fees), payments, and financial aid credits. Registered students receive an email prior to the beginning of the semester and each time a new monthly statements is available to view online (myusf.usfca.edu/billing-tuition/view-my-bill).

Additional information and services provided with your online access includes:

• Automatic and immediate posting of electronic payments to the student account
• Convenient access to messages and announcements
• Student’s ability to authorize other users (such as parents or spouse) to view and make payments toward their account
• Feel free to view our video tutorials (myusf.usfca.edu/student-enrollment-services/vtutorials) for more information about making a payment online, viewing a bill, creating an authorized payer or enrolling in the payment plan
• Ability to enroll in the payment plan (myusf.usfca.edu/billing-tuition/payment-plan)

The USF bill can be paid easily online through online e-check payment. We encourage students to pay their bill through this method to ensure efficient and timely payments. To pay your bill in full and avoid the monthly late fee of 1.5 percent, visit View & Pay (myusf.usfca.edu/billing-tuition/pay). If you are unable to pay your bill in full, you can enroll in a payment plan by September 1 to avoid late fees.

If you have questions related to your charges please contact the Office of Student Accounts at (415) 422-2571 or email studentaccounts@usfca.edu.
At USF, sports play a prime role in our community and in the care of the whole person. We are the only Division I university in San Francisco and we have a long history of success. USF has 13 team and individual national championships, 101 conference championships, and 102 student-athletes named as All-Americans.

If you’re looking to show your Dons spirit, we have a band, a cheer team, and a spirit squad that perform at our home games. Whatever your sport and whatever your level, you can play at USF. And you can cheer, too. As a USF student, you have free access to home basketball, soccer, volleyball, and baseball games, which are a great way to connect with fellow students and with neighbors who join us to support the Dons. We aim to win while also focusing on how sports can enhance health, build character, and create community.

**MEN’S D-1 TEAMS**
- Baseball
- Basketball
- Cross Country
- Golf
- Soccer
- Tennis
- Track and Field

**WOMEN’S D-1 TEAMS**
- Basketball
- Beach Volleyball
- Cross Country
- Golf
- Soccer
- Tennis
- Indoor Track and Field
- Outdoor Track and Field
- Triathlon
- Volleyball

Counseling and Psychological Services (CAPS) provides confidential, free, and brief, individual, group, and couples counseling to students enrolled during the time period they are seeking services. Consultation to students and family, referrals, website resources, and psycho-educational outreach are also provided throughout the year. Examples of support groups CAPS provides include Gender and Sexual Diversity, Interpersonal Relationships, and Stress Management. Anxiety Toolbox and other wellness workshops are also offered. Students whose mental health needs cannot be accommodated within short-term counseling—who need to meet with a counselor more than once a week, and/or who may require particular expertise—may be referred to community resources after the initial intake or during the course of treatment.

**Some Commonly Addressed Issues:**
- Personal Issues: Stress and anxiety, depression, anger, loneliness, guilt, self-esteem, grief and loss
- Relationship Issues: Romantic relationship difficulties, sexual concerns, roommate conflicts, difficulties with co-workers, issues with family or friends
- Developmental Issues: Identity development, adjustment to college, life transitions, cultural concerns
- Academic Concerns: Performance anxiety, perfectionism, underachievement, motivation
- Other Issues: Body image, alcohol and drug use concerns, sexual assault

**Emergency Services:** For emergencies, call (415) 422-2911 or extension 2911 from any on-campus phone. Available 24 hours a day, seven days a week.

**All-Hours Consultation line:** Call (855) 531-0761. Available 24 hours a day, seven days a week.
The Department of Public Safety ensures safe learning, working, and living environment at USF. Our 24-hour communication center and uniformed public safety officers proactively prepare against and respond to all reports of accidents, crimes, suspicious persons, hazards, and other emergencies. We provide patrol and dispatch services, One Card security systems, campus shuttles, safety escorts, disaster preparedness programs, and parking and transportation services.

**DISPATCH AND PATROL SERVICES**

Email: dispatch@usfca.edu  
Non-emergency Dispatch: (415) 422-4201  
Emergencies: (415) 422-2911

Our Patrol Division and Dispatch Communications Center operate 24 hours a day, seven days a week. We respond to all reports of accidents, crimes, suspicious persons, and hazards on and around the campus. Dispatchers receive the record, and dispatch general and emergency information.

They are responsible for maintaining effective and efficient communications between dispatch, campus patrol officers in the field, outside emergency and law enforcement agencies, and the public.

**SHUTTLE AND SAFETY ESCORT SERVICES**

The USF Shuttle and the Night Safety program’s primary purpose is to provide reasonable transportation to classes, on-campus locations, and off-campus residences within the boundaries of the service. The Department of Public Safety operates a safety escort service with the USF campus shuttle, Monday through Sunday. Uniformed Public Safety Officers also assist in providing safety escorts when the USF Shuttle is not in service. The shuttle has a primary responsibility to students, staff, and faculty with disabilities. The service is intended to give you a safe means of transportation when no other form is available.

**CRIME PREVENTION RESOURCES**

The Department of Public Safety offers programs and presentations on crime prevention, personal safety, sexual assault awareness, self-defense, and fire safety and prevention. Presentations frequently involve experts from public and private organizations.

**STUDENT PARKING**

All students who live in any University housing facility are prohibited from bringing vehicles to campus and are ineligible to receive semester or annual parking permits. During the fall and spring semesters, full-time and 3-day part-time permits are awarded through a lottery system to students living outside of a 3-mile radius from campus. During the summer, however, students may purchase any type of parking permit.

**DINING SERVICES**

Location: University Center, Second Floor  
Website: usfca.edu/student-life/campus-experience/dining-campus  
Phone: (415) 422-6166  
Email: eventsmanagement@usfca.edu

Bon Appétit, an on-site restaurant company, manages six eateries across the University of San Francisco campus. Their philosophy is simple: food service for a sustainable future. That means cooking up made from scratch menu items with seasonal ingredients from local food growers.

Bon Appétit is proud to be the first food service company to commit to:

- Supporting local agriculture (with a defined purchasing target) (1999)
- Reducing antibiotic use in farm animals (2003)
- Serving rBGH-free milk (2003)
- Serving cage-free eggs (2005)
- Striving to serve only seafood that meets Seafood Watch® sustainability guidelines for commercial buyers, since 2002
- Serving Halal chicken and lamb meat

**DIVERSITY ENGAGEMENT AND COMMUNITY OUTREACH**

Location: Kendrick Hall, Room 236  
Website: usfca.edu/diversity  
Email: diversity@usfca.edu  
Phone: (415) 422-2821

Bon Appetît, an on-site restaurant company, manages six eateries across the University of San Francisco campus. Their philosophy is simple: food service for a sustainable future. That means cooking up made from scratch menu items with seasonal ingredients from local food growers.

Bon Appétit is proud to be the first food service company to commit to:

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- Serving Halal chicken and lamb meat

**AREAS OF FOCUS & SUPPORT**

- **Capacity Building & Community Formation:** DECO designs spaces of learning and dialogue for faculty, staff, and students through capacity building initiatives and programming, such as our Centering Equity Series learning sessions. We provide thought leadership, advocacy, and mentorship to effectively expand awareness of racial, gender, disability and other equity issues; develop skills for inclusive education; and facilitate the exchange of best practices to advance the success of traditionally underrepresented and disenfranchised university and community populations.

- **Campus Climate & Culture:** DECO develops programs and initiatives that respond to current attitudes, behaviors, and experiences of historically underrepresented and disenfranchised university community members. We assess ever-changing campus climate needs while also proactively designing spaces for community building to create and a campus culture in which we all thrive.

- **Community Outreach & Partnerships:** Through community-centered initiatives, DECO welcomes the larger San Francisco community to our campus to facilitate critical partnerships with local, national, and global leaders, as well as other anchor institutions.

- **Policy Advisement:** Through collective discernment processes that acknowledge the full range of community experiences, campus members come together to create and influence institutional policies and processes that can alleviate gaps and build resources. DECO’s policy advisement develops a network of experts in various areas of campus equity work.

**PROGRAM HIGHLIGHTS**

- **Equity Briefings**
- **Centering Equity Series learning sessions**
- **Working Group to Support Undocumented Students**
- **Working Group on Universal Access**
- **University Council on Diversity and Inclusion**
HEALTH PROMOTION SERVICES

Location: University Center, Fifth Floor
Website: usfca.edu/hps
Email: hps@usfca.edu
Phone: (415) 422-5793
Facebook: Health Promotion Services, USF HPS
Breath Easy, breatheasy@usfca
Instagram: Health Promotion Services, @usfhps
Breath Easy, @breatheeasy@usfca
Twitter: Health Promotion Services, @usfhps
YouTube: USF HPS

For detailed information on health requirements, services, and programs, please visit usfca.edu/hps.

Health Promotion Services (HPS) staff provide full range of health services and programs that promote wellness, stimulate better health awareness, and foster a vibrant and safe campus community for student academic success and retention.

STUDENT HEALTH SERVICES

• Health Clinic: USF contracts with Dignity Health Medical Group (DHMG) to provide USF students with primary health care services and referral to specialty services. All current registered USF students are eligible to seek care at DHMG clinics and will not be charged the copayment for consultations with a primary care physician regardless of their health insurance plan.

• Health Insurance: As a condition of enrollment, USF automatically charges and enrolls undergraduate (registered for 9 or more units), graduate students (registered for 6 or more units), and all international students in the USF-endorsed health insurance plan. Students who already have health insurance coverage comparable (equal or better) to the USF-endorsed plan under a United States-domiciled health insurance company may waive (opt out) this requirement during waiver/enrollment period each academic year.

• Immunization: HPS has partnered with Med+Proctor for the collection of immunization records for all incoming undergraduate domestic students, graduate (domestic) students who live in USF-operated housing, and all international students. HPS staff also schedule immunization clinics on campus for student convenience.

• Not Anymore: In order to maintain a socially responsible learning community, USF requires all incoming students to take the Not Anymore course(s), a video-based online course that prepares students as well as non-traditional students for the unique challenges of college life. It is a comprehensive program designed to minimize the risks associated with alcohol, drugs, and sexual assault.

• Wellness Matters: HPS focuses on strengthening student wellness in 7 dimensions, including psychological (emotional), physical, intellectual, environmental, social, financial, and spiritual wellness. The program includes an online wellness check, one-on-one wellness coaching, and Random Acts of Wellness massage and self-care resources offered throughout the semester.

• Nutrition Education: HPS has a Dietetic Technician, Registered (DTR) and certified peer health educators who assist students individually with getting on track to healthy eating, maintaining a positive body image, and finding available community resources.

• Stop Smoking Services: HPS offers free one-on-one stop smoking sessions with a certified facilitator, and free nicotine replacement aid, such as Nicorette gum or lozenges, to help you quit smoking.

• Dons Helping Dons: Work with student life, student organizations, and campus partners to encourage peer-to-peer support to increase positive health behaviors among the USF community.

• Health Outreach Volunteer Program: Students who are interested in public health, nursing, and allied health professions have a number of opportunities to get involved on campus as peer educators. Students volunteers act as credible, non-judgmental resources that can influence the behavior of their peers.

• Health Outreach: Throughout the year, HPS hosts a variety of health events and programs that prepare students to take personal control over their health and understand how their behavior impacts themselves and others in our community. Their events explore issues like:
  • Stress Management
  • Road to Resiliency
  • Healthy Communication
  • Access to Health Care
  • Nutrition and Body Image
  • Alcohol and Upstander Strategies
  • Tobacco Free

• Alcohol and Upstander Strategies
• Nutrition and Body Image
• Access to Health Care
• Healthy Communication
• Road to Resiliency
• Stress Management

HONORS COLLEGE

Location: Kalmanovitz Hall, Room 144
Website: usfca.edu/honors-college
Email: honorscollege@usfca.edu
Phone: (415) 422-2427

The Honors College at the University of San Francisco is a scholarly community grounded in a culture of collaborative inquiry and the Jesuit educational mission of social justice, global perspective, and care personified. Our mission is to inspire and prepare future leaders to think critically and foster an interdisciplinary understanding of the world around them and the tools to affect change. Through small seminars, interdisciplinary inquiry, and engagement with communities on-campus, in San Francisco, and around the world, undergraduate students will broaden their intellectual perspectives and develop a sense of ethical responsibility as global citizens. In keeping with USF’s mission, the Honors College offers students a holistic learning experience and prepares them to address the challenges of the 21st century.

As a student in the Honors College, you will:

• Study across disciplines: Draw insights from a range of fields such as arts, music, technology, sustainability, and international politics.

• Learn from others, stretch your vision, and

INFORMATION TECHNOLOGY SERVICES

Location: Gleeson Library, left of the front desk
Website: help.usfca.edu
Email: itshelp@usfca.edu
Phone: (415) 422-2654
Facebook: USFITS
Twitter: @usf_its

The mission of Information Technology Services (ITS) is to support and facilitate the use of technology in creating, communicating, and applying knowledge, fostering collaboration, promoting efficiency and convenience in University services, and ensuring security and business continuity.

RESOURCES

Student Quick Start Guide: Make sure to read the student quick start guide to get started. The ITS Help Desk can assist you virtually and in person with your technology needs.
INTERNATIONAL STUDENT AND SCHOLAR SERVICES

Location: University Center, Fifth Floor
Website: usfca.edu/iss
Email: iss@usfca.edu
Phone: (415) 422-2654
Instagram: @globalissusf

International Student and Scholar Services (ISSS) promotes a global perspective for the USF community through educational and programmatic outreach while fostering the holistic development of international students/scholars by providing support services and immigration advising. ISSS assists international students with maintaining their immigration status, working in the U.S., and adjusting to life at USF.

SIGNATURE PROGRAMS

International Student Association (ISA) is an organization of students representing the entire international student body at USF. The International Student Association (ISA) promotes cultural education, advocates for the USF international student body, and provides a social community by being the voice of the international students, creating social interactions, and developing educational opportunities for cultural enrichment.

International Education Week (IEW) is a national celebration of education exchange. Join us to stimulate deeper cultural understanding in our own community and foster an inclusive worldview.

Culturescape is the annual signature event hosted by ISA, with support of ISSS. The event is a celebration of all cultures, with particular emphasis on the cultures represented at USF and is comprised of both cultural performances and cuisine from around the world.

KORET HEALTH AND RECREATION CENTER

Location: Koret Gym (Entrance at the corner of Parker and Turk)
Website: usfca.edu/koret
Email: knc@usfca.edu
Phone: (415) 422-6811
Social Media: @usfkoret (Facebook, Instagram, and Twitter)

The Recreational Sports Department offers USF students free and discounted recreational sports activities, wellness programs, and fitness services to encourage sportsmanship, teamwork, physical fitness and resilience at USF. The department also offers a variety of employment opportunities to provide students with a welcoming and inclusive community, and foster leadership skills and increased engagement on campus.

The Koret Health and Recreation Center features an indoor Olympic-size pool, basketball courts, weight rooms, cardiovascular machines, fitness studios, table tennis, boxing gym, racquetball court, and breathtaking views of the Bay Area. All virtual and in-person group fitness classes are free, and students receive discounted personal training, wellness workshops, bootcamps, swim lessons, lifeguard training and self-defense classes.

The Recreational Sports Department provides a multitude of enriching activities to support student success on campus. Club Sports include soccer, dance, boxing, martial arts, rock climbing, rugby, swim, baseball and more. Intramural leagues are a fun recreational way to get involved on campus. All of our leagues encourage fair play, participation, lifelong learning and opportunity for all! The popular Welcome Weekend and Outdoor Adventure programs offer a variety of guided recreation activities to help build community and foster relationships while exploring the surrounding Bay Area.

OFF CAMPUS LIVING

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/off-campus-housing
Phone: (415) 422-4057
Social Media: @usfcaoffcampus (Instagram and Twitter)
Email: General questions, usfcaoffcampus@usfca.edu
Associate Director, rochaa@usfca.edu

At Off-Campus Living (OCL), we empower students to thrive by teaching and developing life skills through the act of finding residence and living off campus. These skills include but are not limited to: cultivating independence, fostering interdependence, and understanding civic responsibilities.

Students who connect with the off-campus living office can receive help in the following areas:

- One-on-One coaching on topics relating to living off campus
- Assistance in the housing search while in San Francisco
- Provide legal resources and aid in conflict resolution

OCL recognizes that our students at USF are joining neighborhoods and communities with pre-established histories and traditions. OCL is committed to also engaging USF students in what it means to:

- Be informed about what communal living is, safety, and civic responsibilities while residing in San Francisco
- Establish rapport and relationships with their peers and community neighbors
HOW FAMILIES CAN SUPPORT THEIR STUDENTS

The best way parents can support their students is by encouraging self-responsibility and advocacy. It is important for students to research and become knowledgeable with the process of living off campus.

FREQUENTLY ASKED QUESTIONS

How should students begin the search when thinking about off-campus living?

Students should create an account on our rental website, offcampushousing.usfca.edu, for information on available housing as well as visit our website for information regarding off-campus tips and resources.

When does one start looking for housing?

Postings are typically advertised one month before the space becomes available. For example: If you are looking to rent starting July 1, the post will be up on or close to June 1. Note you will need the full rent plus deposit when signing a lease, and it will most often be requested in the form of a cashier’s check.

How does one find roommates?

• Networking is a key component to finding housing.
• Within USF: offcampushousing.usfca.edu.
• Use the roommate profile, social media sites, USF clubs, and organizations.
• Tap general citywide social media groups such as Facebook and Instagram, which have been known to work well.

Is it more expensive to live off campus?

This depends on what’s available in the market, but the short answer is no, living off campus does not automatically mean more expensive living arrangements.

Are students who live off campus completely on their own?

No, students who live off campus are still our students. Their process of living off campus.

The Office of the Dean of Students is here to encourage and facilitate your personal and interpersonal growth, development, and well-being at USF by fostering an environment that is caring, supportive, inclusive, and nurturing. Our staff is committed to the concept of cura personalis, or care of the whole person-body, mind, and spirit that is inherent in Jesuit education. The idea of cura personalis is essential to the work we do with you and other community members.

OFFICE OF CASE MANAGEMENT

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/dean-of-students/cm
Email: deansofstudents@usfca.edu
Phone: (415) 422-4099

Overview of Services: The Office of Case Management provides education about available support and resources (both on and off campus) to support each student. The mission of Case Management is to:

• Promote growth in self-advocacy
• Identify and explore options for student support
• Facilitate connection to campus and community resources
• Help the USF community build capacity to support students

OFFICE OF STUDENT CONDUCT, RIGHTS, AND RESPONSIBILITIES

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/student-conduct
Email: studentconduct@usfca.edu
Phone: (415) 422-4099

The Office of Student Conduct, Rights and Responsibilities (OSCRR) is responsible for the overall administration and management of the University’s conduct process involving non-academic student misconduct. Employing an educational approach emphasizing personal accountability and responsibility, OSCRR works to ensure just and prompt resolution of allegations of misconduct. We work closely with other departments on campus to prevent and respond to misconduct and strive to create an environment that fosters integrity while promoting an ethic of care.

THE TITLE IX OFFICE

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/title-ix
Email: titleix@usfca.edu
Phone: (415) 422-4563
Social Media: @jusafcats (Instagram and Twitter)

The Title IX Office continually strives to maintain and strengthen a culture that promotes learning in an environment in which students, faculty, staff, and visitors are expected to engage with one another with dignity, mindfulness, and mutual respect. Our primary concern is your safety and well-being; we are tasked with following up on all reports of sex and gender discrimination, sexual harassment, and sexual misconduct experienced by our community members.

Sexual Misconduct:

Sexual misconduct is prohibited by federal and state law and by University policy. Sexual misconduct is also contradictory to the University’s mission and values and will not be tolerated in our community. Offenses of USF’s Sexual Misconduct Policy include, but are not limited to:

• Sexual Harassment
• Sexual Exploitation
• Aiding or Facilitating Sexual Misconduct
• Dating and Domestic Violence
• Stalking

OFFICE OF SUSTAINABILITY

Location: Hayes-Healy Hall
Website: myusf.usfca.edu/sustainability
Email: sustainability@usfca.edu
Phone: (415) 422-6464
Instagram: @sustainabilityusfca

Respect and care for the Earth are core values embedded into USF’s mission. These values are reflected in how we live, learn, volunteer, and lead. We are aiming to be carbon neutral by 2050. Dive into the USF Climate Action Plan and explore the following sections for details on USF’s green accomplishments, ideas for taking action, and resources for learning more:

• Use Energy Efficiently
• Aim for Zero Waste
• Drive Less
• Drive Green
• Use Water Wisely
• Eat Sustainably

To report potential Sexual Misconduct violations, please call the Title IX Coordinator at (415) 422-4563 or make a report online. If there is an emergency, please call USF Public Safety at (415) 422-2911. Learn more at myusf.usfca.edu/title-ix.
USF SUSTAINABILITY HIGHLIGHTS
• USF generates 5% of the main campus electricity demand from solar panels.
• We have increased our waste diversion rate to 64%.
• Only 26% of USF students and employees commute alone to campus.
• USF reduced annual water use by more than 30% since 2013–14.
• USF sources more than 36% of its food from local growers.

ONE CARD & CAMPUS SECURITY SYSTEMS
Location: University Center, Fifth Floor
Website: myusf.usfca.edu/one-card
Email: onecard@usfca.edu
Phone: (415) 422-7663

The One Card is a multipurpose mobile card, serving as the University’s student identification while providing access to events, buildings, products and services. With the One Card, students can get tickets or free admission to athletic and other events; use the recreation center; check out resources from University libraries; use their meal plan; and get healthcare services from Campus Health Services. The One Card also has Dons Dollars, an account to which funds can be added, that can be used to print, purchase meals, snacks, books, and school supplies on campus.

OFFICE OF RESIDENTIAL LIFE
Location: Lone Mountain East
Website: myusf.usfca.edu/student-conduct
Email: residentiallife@usfca.edu
Phone: (415) 422-6824

Residential Life provides connection, engagement, and resources for the nearly 2800 students that live in on-campus housing. Staff members focus on one-on-one interactions with students as well as provide educational initiatives that support the four core pillars: Life Skills, Community Involvement, Social Responsibility, and Academic Support. Each residential community is staffed by a professional, masters-level Residence Director (RD). Each community also has a graduate student serving as an Assistant Residence Director (ARD). The RD and ARD support an undergraduate student paraprofessional Resident Advisor (RA) staff. An RA is assigned to each floor/wing/unit and serves as the on-the-ground resource for students.

Each community has a Center for Academic and Student Achievement (CASA) coaches and Resident Ministers (RM) assigned to support students. Coaches work in CASA, and the resident ministers work for University Ministry but live in residence.

LIVING-LEARNING AND THEME COMMUNITY OPTIONS
USF living-learning communities (LLCs) and Theme Communities provide undergraduate students an opportunity for deeper, more meaningful, and connected learning in a shared residential and academic environment. Students in LLCs are enrolled in a common set of courses and live together in a designated residential setting. Students in Theme Communities live in a shared residential experience. All LLCs and Theme Communities are located within Toler Hall.

LIVING-LEARNING COMMUNITIES
• Marshal-Riley Living-Learning Community—first and second-year students—explore the rich history and intellectual and political traditions of Black Americans, and engage with the local Bay Area Black community.
• Martin-Baró Scholars—first-year students—examine social justice in San Francisco through classroom assignments and a service-learning project.
• St. Ignatius Institute—students from all four years—investigate the challenging realities of our world, share community, and explore spirituality in the Jesuit tradition.

THEME COMMUNITIES
Our Theme Communities options create a place for intentional programs surrounding a particular theme. An application is required for both communities.
• Muscat Scholars Program—a community in Hayes Healy Hall designed to provide incoming first-year, first-generation USF students with mentors, structured support, previews to the academic and social experience, and seamless transition through the first year and beyond.
• Gender Inclusive Housing—provides students with safe, affirming, and inclusive community living option for students of all gender identities, gender expressions and lived experiences. Some Gender-Inclusive Housing options will be available in Lone Mountain East and Loyola Village for continuing students.
CAREER SERVICES CENTER

Location: University Center, Fifth Floor
Website: usfca.edu/student-life/career-services-center
Email: careerservices@usfca.edu
Phone: (415) 422-6216
Social Media: @usfcareer (Instagram and Twitter)

The Priscilla A. Scottan Career Services Center acts as USF’s primary career center, serving students on the main campus (excluding School of Law or Graduate School of Management, which have their own designated career centers). Our main goal is to assist our students in preparing for and finding internships and jobs as well as helping them figure out their career interests and goals. We also work closely with employers to produce a multitude of both hiring and career education events throughout the school year.

THE PRISCILLA A. SCOTLAN CAREER SERVICES CENTER OFFERS THE FOLLOWING SERVICES TO STUDENTS:

• One-on-one career counseling sessions: Meet with a career counselor to discuss a wide variety of topics from career exploration to LinkedIn and resume writing tips to networking strategies. Use Handshake or call our front desk to schedule an appointment. Also, during the academic year, we offer drop-in counseling (check website for hours) so you can talk to a counselor for 10 minutes without an appointment.

• Career Prep Workshops: Our career counselors conduct 5-6 workshops per semester, focusing on career readiness skills such as resume tips, finding a job/internship, career fair prep and networking.

• Career Fairs: Every year, we host two large signature events in the fall and spring which allow you to connect with a large variety of employers interested in hiring across all majors.

• Online Job and Internship Boards: USF uses the popular college recruiting platform, Handshake. You’ll be easily able to upload your resume and search and apply for full-time jobs and internships. In addition, our Internship Exchange database provides internship listings across the nation. These are internships USF shares with 17 participating universities including Boston College, Notre Dame, Harvard, Princeton and USC.

• On-Campus or Virtual Interviews: Recruiters from companies such as Wells Fargo Bank, JPMorgan Chase, Bank of America, Merrill Lynch, Deloitte, EY, KPMG, and PwC visit USF to conduct on-campus interviews to recruit students directly for jobs and internships. We host interviews in both the Fall (September to November) and Spring (February to April) semesters.

• Employer Pop-Ups: Join us for networking Pop-Ups throughout the academic year focused on various industries of interest including Tech, Arts & Entertainment, Government and Nonprofit.

• Company Treks: Every semester we plan multiple student treks which involve visiting up to three organizations in the Bay Area over the course of one day. The treks are focused on specific majors and change each year.

• Employer Meet-Ups: Join us for networking Meet-Ups throughout the academic year focused on various industries of interest to USF talent.

• Employer of the Day: Employer of the Day allows students to have a one-on-one advice session with a real-world recruiter. They can practice their interview skills, get their resumes critiqued, learn how to research a company or an industry, or ask anything about their job/internship search in an informal setting.

• Student Housing: Provides on-campus housing for approximately 2800 students in eleven different residential buildings. Approximately 2100 of the on-campus residential spaces are traditional residence halls with shared bathroom facilities and common areas on each floor. The remaining spaces are suite-style or apartment style housed reserved for continuing students. Each residential facility is staffed by members of the Residential Life staff to support connection and engagement and to provide resources for those living on-campus.

• Career Services provides the community career services and administrative support on for on-campus housing. Each hall has a front desk to provide customer service and administrative support in the community. The desk serves as a safety and security monitor, tracking who enters and exits each facility, handles all mail, and checks out temporary access cards and equipment for common areas (kitchens, pool tables, video games, etc.). Student Housing also provides administrative support for room assignments, room change requests, housing and dining plan billing, and facility work order tracking and support.

STUDENT HOUSING

Location: University Center, Fifth Floor
Website: usfca.edu/housing
Email: studenthousing@usfca.edu
Phone: (415) 422-6824

Student Housing provides on-campus housing for approximately 2800 students in eleven different residential buildings. Approximately 2100 of the on-campus residential spaces are traditional residence halls with shared bathroom facilities and common areas on each floor. The remaining spaces are suite-style or apartment style housed reserved for continuing students. Each residential facility is staffed by members of the Residential Life staff to support connection and engagement and to provide resources for those living on-campus.

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FREQUENTLY ASKED QUESTIONS

How much does housing cost?
Housing rates change every academic year, so please refer to the Room and Board webpage for fall and spring semester charges. Please refer to the Summer Tuition and Housing webpage for summer rates.
Are students required to have a meal plan?
Students living on-campus housing are required to purchase a meal plan each semester. Students in traditional residence halls are required to be on a Standard Flexi Meal Plan. Students in the apartment buildings, Loyola Village and Lorne Mountain East, are required to be on a smaller, Apartment Flexi plan. Students living in Pedro Arrupe, St. Anne, Fulton House, and 1563 Fulton are exempt from a meal plan requirement. Students living in these buildings have the option to purchase a meal plan, but it is not mandatory for them. Flexi meal plan rates are listed on the Room and Board webpage.

Being placed on the housing waitlist. How does that work?
Waitlist numbers are equal to the number of students ahead of you who are waiting for the same type of space to open up. Numbers are assigned based on the date and time the student’s application was completed. Movement occurs when beds open up and waitlisted students are moved into those empty beds.

Do you have resources for students trying to find off-campus housing?
Yes. Our Off-Campus Living (OCL) team can meet with students one-on-one as well as in info sessions to prepare students for off-campus living. Please refer to the OCL section in this guide for resources that will help students find off-campus housing options.

Is housing guaranteed?
A two-year guarantee is in effect for all first-time, first-year students who are enrolling for fall semester, submit their confirmation payment to the university by May 1, and complete their housing application by June 7.

Exceptions to this guarantee include:
• First-time first-year students who are 21 or turning 21 within the academic year.
• Students who are 16 years of age or younger at the start of the fall semester.
• Students whose permanent address is on file and is within the borders of the city and county of San Francisco.
• Those who fall within the exception criteria are still eligible to apply for housing but will only be assigned based upon availability.

STUDENT HUB

Website: myusf.force.com/studenthub

The Student Hub is an online, interactive platform for students to effectively organize and manage their university lives. Think of this platform as a virtual planner with features to support and facilitate students’ personal and academic success here at USF. The Student Hub helps to ensure that all students have a simple, easy-to-use solution to organize all their classes, tasks, appointments, involvement, and other academic and co-curricular events. In addition to your USF e-mail account, the Student Hub serves as another communication center for academic and university updates. Prefer receiving text messages regarding important academic notifications and reminders about upcoming appointments? Students can customize their notification preferences in the profile settings of the Student Hub.
HERE ARE SOME OF THE STUDENT HUB’S KEY FEATURES

- **Appointment Scheduler:** Students can schedule appointments with their assigned CASA Academic Success Coach (ASC) to discuss personal and/or academic matters. They can also make an appointment with the Learning, Writing, and Speaking Center (LWSC) through the scheduler.
- **Calendar:** Students can see a consolidated calendar view of their CASA and LWSC appointments, course schedule, Google Calendar, Student Engagement Calendar, and USF Academic Calendar.
- **My Success Team:** Students can view who is on their success team, which includes their faculty advisor(s) and ASC.
- **Progress Reports and Surveys:** Students can view and access any progress reports from their course instructors and surveys (including the New Student Success Survey) sent to them by faculty or staff.
- **Task Center:** Students can receive tasks sent to them by university departments and their ASC or create their own tasks to manage their work.
- **Student Organizations:** Students can manage their student organizations and access involvement opportunities that will support and enhance their experience at USF.
- **Stress:** Students can view holds placed on their account and who they need to contact. A hold is an administrative block that prevents students from performing specified enrollment actions or processes due to an outstanding obligation.
- **My Referrals:** Students can receive referrals to different campus resources for additional support.
- **Quick Links:** Students can customize quick links to USFCA-related resources.

**STUDENT LEADERSHIP & ENGAGEMENT**

**Location:** University Center, Fourth Floor (UC 4)  
**Website:** myusf.usfca.edu/sle  
**Email:** sle@usfca.edu  
**Phone:** (415) 422-7256  
**Social Media:** @usfca (Instagram and Twitter)

Student Leadership and Engagement (SLE) provides programs and services that support students’ leadership development and promote student engagement in co-curricular activities. Getting involved helps students to create connections, develop skills, and make the most of their college experience. We offer a wide variety of opportunities including 200+ student organizations, fraternity and sorority life, student government, campus events, involvement fairs, an annual student leadership conference, ongoing leadership workshops, and staff who can help students get connected.

**Why should I join a student organization?**

Student organizations provide exciting opportunities to develop leadership, network, make new friends, acquire new skills, plan events, give back to the community, and connect to the USF community. Student organizations are the heart of campus involvement at USF.

SLE Newsletter & Instagram: The Phoenix & @usfca

The Phoenix is the campus-wide e-newsletter of Student Leadership and Engagement. Each week during the school year, it features campus events and initiatives, as well as what is happening in the city. All undergraduate students receive The Phoenix by email each week, while graduate students receive The Graduate Phoenix. We also work to keep you informed daily with what’s happening on campus through our Instagram (@usfca), so be sure to follow us!

**THE CULTURAL CENTERS (GENDER AND SEXUALITY CENTER & INTERCULTURAL CENTER)**

**Location:** University Center, Fourth Floor (UC 4)  
**Website:** myusf.usfca.edu/cultural-centers  
**Email:** culturalcenters@usfca.edu  
**Social Media:** @ccusfca (Instagram and Twitter)

The Cultural Centers are the Gender & Sexuality Center (GSC) and the Intercultural Center (IC). The centers serve as both physical spaces on campus where students build community and as outlets for student-run programs that explore social issues and identity. The GSC is our campus’ gender justice and LGBTQ+ resource center, for student development opportunities and support. The IC is our campus’ center for students of color and students who are working in solidarity towards social justice at the intersections of race, ethnicity, class, and culture.

**CHECK OUT OUR PROGRAMS**

**Student-Run Programs and Events:** The Cultural Centers provide spaces for student community-building and dialogue. Each “Community Meet-Up” program will happen once a month, and the communities for the 2021-2022 school year include:

- Queer Black Indigenous People of Color (QBIPOC)
- Trans and Non-Binary Students
- Cafe International for International Students

There is also Lyrictist Lounge, a space designed for poets, MCs, and singers, to perform their work addressing social justice issues, identity expression, experiences of oppression and triumph, and more and be witnessed by their fellow Dons.

**Gender Affirming Clothing Closet:** The Gender Affirming Clothing Closet is an on-campus resource with the intention of providing Transgender, Non-binary, and Gender Non-conforming students access to free clothing and accessories within a safe space. Students can access this space by scheduling appointments on the Cultural Centers’ website.

**Cultural Diversity Immersion (CDI) Workshops:** The CDI workshops aim to engage USF students in self-reflection and identity awareness in ways that build their capacity to become changemakers at USF and beyond. While developing and deepening their understanding of cultural diversity and racial justice, students can earn digital badges to display on their resume or on LinkedIn by completing each series of workshops.

**Lounges:** The Cultural Centers lounges are a place for in-person resources and consultation with student interns and professional staff.

**Cultural Commencements for Graduating Students:** We offer 5 cultural commencements called USF’s End of the Year Ceremonies. These include: Latinx Recognition Ceremony, Indigenous Peoples of Oceania Ceremony for Native Pacific Islander students, Vizuri Kabisa for Black and African American students, Interwoven Ceremony for Asian and Asian American students, and Lavender Commencement for LGBTQIA+ students.
THE LEO T. McCARTHY CENTER FOR PUBLIC SERVICE AND THE COMMON GOOD

Location: Masonic, Room 106
Website: usfca.edu/mccarthy
Email: mccarthy@usfca.edu
Phone: (415) 422-5662
Instagram: @iammccarthycenter
USF Votes: @usfvotes
Twitter: Leo T. McCarthy Center, @jusf_tmc
USF Votes: @usfvotes

The Leo T. McCarthy Center for Public Service and the Common Good is dedicated to inspiring and preparing students at USF to pursue lives and careers of ethical public service and the common good.

The McCarthy Center provides a forum for education, service and research in public policy-making and programs for the common good. It supports undergraduate and graduate academic programs, provides service learning, and government experiences for students and generates publishable research. A curriculum that blends rigorous intellectual training with fieldwork experience prepares students to articulate and promote the common good of all society’s members through careers or service in government, non-profits or the private sector.

PROGRAMS

- **Engage San Francisco**: Engage San Francisco is an intentional, systematic and transformative university-community initiative that will achieve community-identified outcomes supporting children, youth and families in the Western Addition through student learning, research and teaching consistent with University of San Francisco’s mission and vision 2028.

- **McCarty Fellows in Sacramento**: In this summer program, McCarthy Fellows spend 12 weeks in full-time internships at Sacramento institutions that contribute to the California policy-making process.

- **McCarty Fellows in San Francisco**: Fellows in SF is a semester-long program that integrates a part-time internship with the City & County of San Francisco alongside a relevant academic seminar course taught by USF faculty in the Politics Department.

- **USF in Washington, DC**: USF in DC is a semester-long program in Washington, DC that integrates a full-time internship with relevant coursework taught by USF faculty and University of California Washington Program (UC DC) faculty.

- **USF Votes**: Making every student a voter is the goal of USF Votes, the Leo T. McCarthy Center’s initiative to register all eligible USF students, educate them about issues and candidates, and turn out registered voters at election time. As a student-led initiative, we host events and partner with internal and external stakeholders to get out the vote and make sure that all of our voices are heard.

- **Community Empowerment Activists**: Student leaders participate in internships with local organizations mobilizing grassroots campaigns on issues like housing and displacement, access to education, the prison industrial complex, youth empowerment, homelessness, and immigration and labor rights. Students learn skills for social justice through hands-on practice at their host organizations.

- **Public Service and Community Engagement Minor**: This interdisciplinary 20-unit minor drives student’s from diverse majors to analyze intersections between themselves and their communities and explore social justice issues. At the same time, students discover opportunities to develop and implement skills for effective civic engagement and social change.

UNIVERSITY MINISTRY

Location: Toler Hall, Lower Level 122
Website: usfca.edu/university-ministry
Email: um@usfca.edu
Phone: (415) 422-4463
Social Media: @jusf_um (Instagram and Twitter)

University Ministry (UM) supports the spiritual, religious and pastoral needs of the University of San Francisco (USF) community for students of all religions, beliefs, and identities. UM staff and members of the Jesuit community work together to provide a range of programs for students, faculty and staff. Our Resident Ministers provide a pastoral presence in the residence halls, encourage students to become involved as participants and leaders in UM programming, and serve as role model resources at the university.

As a Jesuit university, USF cares about you as a whole person and that includes your spirituality, faith, and values. At UM we offer an array of programs—such as, retreats, small discussion and prayer groups, student masses, interfaith prayer services, opportunities to engage with social justice issues, and immersion trips—for students of all faiths and beliefs—that help you develop an adult faith, explore spiritual practices that speak to you, and connect you with something bigger than yourself.

All of us have a vocation in this life, a special calling to use our gifts and talents to make the world a better place. At UM, we are here to help you discover your vocation, discern major life choices, be part of our beloved community, and discover who you are at your core. This is Jesuit education. Join us for Amuse immersions, volunteering in the community, LGBTQ+ groups, retreats, social activism, prayer, music, and more. ALL are welcome here. YOU are welcome here.

EMERGENCY NOTIFICATION INFORMATION

Community-wide public safety messages may be sent through a variety of channels, including email, USF’s emergency notification system (text, voice, and email), social media, or a combination of all. Please note that DPS has established social media accounts on Twitter @usfpubsafety and Facebook facebook.com/USFPublicSafety

- **Dons Alert**: The Dons Alert system provides rapid notification and instructions to USF students, faculty, and staff when an imminent threat of serious physical harm exists. Dons Alert utilizes email, text messaging, social media, and cell/landline phone calls to send a brief notice about the incident and instructions about what actions to take. Important follow up information will be posted when it becomes available to the Department of Public Safety.

- **Public Safety Timely Warnings**: Public Safety Timely Warning messages are distributed only by email and posted on the DPS website and on DPS social media accounts Twitter @usfpubsafety and Facebook facebook.com/USFPublicSafety. These are only sent for crimes that are reportable in the university’s Annual Security and Fire Safety Report. This will depend on the seriousness of the crime and the likelihood it may continue. These crimes include murder; manslaughter; sex offenses; robbery; aggravated assault; burglary; arson; motor vehicle theft; domestic violence; dating violence; and stalking.

- **Public Safety Crime Bulletin**: Public Safety Crime Bulletin messages are distributed only by email and posted on the DPS website and on DPS social media accounts. A Public Safety Crime Bulletin is a warning about an ongoing property crime problem and about general safety-related information. Public Safety Update provides information regarding a threat that has passed or an update to a previously issued Public Safety Notice.

WHEN COMMUNITY-WIDE MESSAGES WILL BE SENT

- There is an active, imminent, or continuing threat of physical danger to the campus community.

- There is an active crime scene or major incident on or immediately adjacent to campus and we need community members to avoid the area.

- There is a perpetrator at large on or immediately adjacent to the campus.

- Alerts may also be issued on a case-by-case basis for other incidents that impact our campus community.

WHEN COMMUNITY-WIDE MESSAGES WILL NOT BE SENT

- The initial investigation into an incident indicates there is no active, imminent, or continuing threat of physical danger to the campus community.

- Another law enforcement agency has jurisdiction or is the lead investigator on an active case, and we have been directed not to issue a notice.

- Communicating broadly will impede or jeopardize an active investigation.
RESIDENCE HALL
MAILING INFORMATION

Fromm Residence Hall .............................................. 6700
Mailing Address:
Fromm Residence Hall
2497 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

Gillon Residence Hall .............................................. 6183
Mailing Address:
Gillon Residence Hall
2325 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

Hayes-Healy Residence Hall ..................................... 6444
Mailing Address:
Hayes-Healy Residence Hall
2305 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

Lone Mountain North Residence Hall ......................... 6845
Mailing Address:
Lone Mountain Residence Hall
330 Parker Ave. (Room #)
San Francisco, CA, 94118

Lone Mountain East Residence Hall ......................... 6824
Mailing Address:
Building 1: 2500 Turk Blvd (Room #),
San Francisco, CA, 94118
Building 2: 2550 Turk Blvd (Room #),
San Francisco, CA, 94118

Loyola Village ...................................................... 5521
Mailing Address:
Loyola Village
(Confirm street address on Anza St. with student)
(Room #)
San Francisco, CA, 94118

Pedro Arrupe Residence Hall ................................. (415) 571-4020
Mailing Address:
Pedro Arrupe Residence Hall
490 Sixth Ave. (Room #)
San Francisco, CA, 94118

Tolter Residence Hall ............................................ 6626
Mailing Address:
Tolter Residence Hall (and Fulton House)
2345 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

CAMPUS MAP

1. COWELL
2. EDUCATION BUILDING
3. FROMM HALL
4. GILLSON RESIDENCE HALL
5. GLEESON LIBRARY
6. GLEESON PLAZA
7. HARNEY SCIENCE CENTER
8. HAYES-HEALY RESIDENCE HALL
9. KALMANOVITZ HALL
10. KORET HEALTH AND RECREATION CENTER
11. LONE MOUNTAIN
12. LONE MOUNTAIN STAIRS
13. LONE MOUNTAIN RESIDENCE HALL
14. LO SCHIAVO CENTER FOR SCIENCE AND INNOVATION
15. LOYOLA VILLAGE
16. MALLOY HALL
17. MCLAREN CONFERENCE CENTER
18. SOBRATO CENTER
19. ST. IGNATIUS CHURCH
20. THACHER GALLERY
21. UNIVERSITY CENTER
22. WELCH FIELD

- or- Pacific Wing of Lone Mountain North Residence Hall
330 Parker Ave. PW (Room #)
San Francisco, CA, 94118