Direct Deposit

Refund Authorization Instructions

2021-22 Academic Year

Tuition for the Fall 2021 semester is due on August 1, 2021. Tuition for the Spring 2022 is due on January 3, 2022. Approved financial aid is noted as Authorized Financial Aid as long as all disbursement requirements have been completed and noted on your USF financial aid record. All Authorized Financial Aid will be credited towards your respective tuition bill. If your Authorized Financial Aid is sufficient to cover your semester charges, no additional steps are necessary to insure your tuition payment obligation is met.

Financial aid disbursement for the Fall 2021 is scheduled for August 16, 2021 and disbursement for the Spring 2022 is scheduled for January 3, 2022. Once financial aid is actually disbursed, it will be used to pay off all semester charges. Once all charges have been paid, if there is a credit balance on your student account, the remaining credit will then be refunded to you. Refund amounts are used to help pay for any living expenses for the semester.

Direct deposit is the most efficient method for receiving your refund. Paper checks may take up to two weeks to receive. To arrange for direct deposit to your checking or savings account, please complete the online authorization. Online Instructions:

- Log on to myUSF
- Click on the link for Student Self Service.
- Click on the Student Account link and then Direct Deposit Authorization to enter the requested information.

You may update or change your direct deposit instructions at any time. Please allow 5 business days for the account to be verified. Refunds made prior to verification will be processed as paper checks. This information applies only to Financial Aid refunds. For student employment, please visit the Student employment site at myusf.usfca.edu/student-employment.

Need help navigating myUSF, Ebill & Epay or Student Self Service? You can view USF Student Enrollment & Financial Services video tutorials at https://myusf.usfca.edu/student-enrollment-services/vtutorials for general information about creating direct deposit authorization, viewing a bill or hold, creating an authorized payer, or enrolling in the payment plan.