

ALEKSANDER TOKARZ

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ARCHITECTURE

Schematic Design
Design Development
3D Visualizations
Digital Prototyping
Interior Design
Construction Documents
Bidding
Estimates
Specifications
Construction Administration
Client Management

EDUCATION

2011 – 2013	AARHUS SCHOOL OF ARCHITECTURE , Aarhus, Denmark Master of Arts in Architecture
2003 – 2008	CALIFORNIA COLLEGE OF THE ARTS , San Francisco, CA Bachelor of Architecture
Spring 2007	ROYAL DANISH ACADEMY , Copenhagen, Denmark International Exchange Program

CONSTRUCTION

Site Planning
Design Team Coordination
Managing Schedules
Scope Implementation
Materials Procurement
Supervising Subcontractors
Overseeing Vendors
Handling Permit Process
Superintending Inspections
RFI Coordination

EXPERIENCE

2025 – present June -	BUILD GROUP , San Francisco, CA <i>Project Manager</i> • Subcontractor management • Materials procurement • On-site coordination
2018 – 2025 Jan. - May	ARCHIGURU , Mexico City, MX <i>Founder, Studio Manager</i> • Building sustainable projects • Coordinating construction sites • Community based endeavors
2015 – 2017 Oct. - Sep.	FERNANDO ROMERO ENTERPRISE , Mexico City, MX <i>Project Architect</i> • Developed technical details • Coordinated 500 CD drawings • Managed 3-5 people teams
2014 – 2015 Sep. - Feb.	ROCKWELL GROUP , New York City, NY <i>Architectural Designer</i> • Created construction documents • Updated materials library • Generated visuals for projects
2010 - 2010 Jan. - Dec.	BJARKE INGELS GROUP , Copenhagen, Denmark <i>Architectural Designer</i> • Created construction drawings • Assembled physical models • Digital models and renderings
2006 - 2008 Jan. – June	MTP ARCHITECTS , San Francisco, California <i>Architectural Designer</i> • Created project presentations • Update resource library • Laid out schematic designs

SOFTWARE

AutoCAD (20 years)
ArchiCAD (5 years)
Bluebeam (2 years)
Illustrator CS (20 years)
InDesign CS (20 years)
Photoshop CS (20 years)
MS Word (20 years)
MS Excel (20 years)
Procore (2 years)
Rhino (15 years)
Revit (2 years)
SketchUp (2 years)
Vectorworks (2 years)

ACCREDITATIONS

LEED AP BD+C
OSHA 30 HOUR

LANGUAGES

Polish - native
English - fluent
Spanish - fluent