

Dear Applicant:

Thank you for your interest in the USF Upward Bound Project. Enclosed is the application to the program. Answer each question thoroughly and submit all requested documents to avoid delays in processing. Please note the eligibility criteria for entrance as stated on the back of this letter and discuss this with your parents before submitting the application. Once your application has been processed and your eligibility for participation confirmed, you and your parents will be contacted to schedule an interview. If you have any questions, please contact the USF Upward Bound Office at (415) 422-2491.

Thank you.

Janice Dirden-Cook
Project Director

Upward Bound Project Eligibility Guidelines

Upward Bound Projects may serve an individual who is:

1. a potential first generation college student* and/or a low-income individual**;
2. has a need for academic support in order to successfully pursue post-secondary education;
3. at the time of initial selection has completed the eighth grade, but has not entered the twelfth grade.

*Potential first-generation college student means an individual neither of whose natural or adoptive parents received a baccalaureate degree (B.A.; B.S.; B.F.A; etc.)

The term "low-income individual" means an individual whose family's taxable income for the preceding year did not exceed 150 percent of the poverty level amount.

The figures shown under family income represent amounts equal to 150 percent of the family income levels established by the Census Bureau for determining poverty status. The poverty guidelines were published by the U.S. Department of Health and Human Services in the Federal Register, Vol. 71, No. 15, January 24, 2006, pp. 3848-3849. 2/3 of Project participants must fall under both criteria; 1/3 of participants may fall under either category.

Federal TRIO Programs 2006 Annual Low Income Levels Effective February 2006 until further notice			
Size of Family Unit	48 Contiguous States, D.C., & Outlying Jurisdictions	Alaska	Hawaii
1	\$14,700	\$18,375	\$16,905
2	\$19,800	\$24,750	\$22,770
3	\$24,900	\$31,125	\$28,635
4	\$30,000	\$37,500	\$34,500
5	\$35,100	\$43,875	\$40,365
6	\$40,200	\$50,250	\$46,230
7	\$45,300	\$56,625	\$52,095
8	\$50,400	\$63,000	\$57,960

For family units with more than 8 members, add the following amount for each additional family member: \$5,100 for the 48 contiguous states, the District of Columbia and outlying jurisdictions; \$6,375 for Alaska; and \$5,865 for Hawaii.

WHAT IS UPWARD BOUND?

Upward Bound is a federally-funded program whose principal goal is the preparation of high school students from educationally and economically disadvantaged backgrounds, for the successful completion of postsecondary education. The University of San Francisco Upward Bound Program has been in continuous operation since 1966.

WHO IS ELIGIBLE?

Students in the 9th & 10th grade who reside or attend high schools in San Francisco are eligible to apply.

Applicants must also meet the guidelines established by the U.S. Department of Education which states that participants are potential first generation college students who come from family backgrounds that have low-income. Applicants must demonstrate academic need for program services and possess the motivation and determination to increase their academic achievement. This is a key factor in consideration for Upward Bound, and generally is viewed as crucial in our efforts to assist the participants to reach his/her goals and objectives.

Those applicants selected for the Upward Bound Project maintain their eligibility in the program until graduation from high school, regardless of any change in the family status.

WHAT DOES IT OFFER?

The USF Upward Bound Project offers a comprehensive program of educational support services.

THE ACADEMIC YEAR

From September through May, students attend Saturday classes in various levels of English, Mathematics, Science, foreign language, and SAT/ACT test preparation. Individual and group tutorial sessions are offered from 3:00 PM to 7:00 PM, during the week, or by appointment on Saturdays.

THE UPWARD BOUND SUMMER PROGRAM EXPERIENCE

Upward Bound students have the opportunity to reside in the dormitories on the USF campus during the summer time. Students attend courses designed to strengthen their skills and further develop their intellectual abilities. Students who successfully complete these courses may receive high school credits applicable to their graduation requirements.

ACADEMIC & COLLEGE ADMISSION ADVISING

In addition to the instructional support services, Upward Bound provides academic guidance and college admission advising. Students receive assistance completing college applications, financial aid and scholarship forms.

COLLEGE/CAREER AWARENESS, CULTURAL & RECREATIONAL ACTIVITIES

To further enrich each student's profile, Upward Bound also provides various student interest workshops and activities focusing on college/career awareness, culture, and recreation.

USF UPWARD BOUND APPLICATION
SECTION A
STUDENT APPLICANT INFORMATION

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PLEASE TYPE OR PRINT IN INK

Applicant Name:

_____ (Last) _____ (First) _____ (M.I)

Address: _____ City/State/Zip _____

PLEASE PROVIDE US WITH NON-BLOCKED NUMBERS

Phone #: () _____ Cell#: _____ email: _____

Date of Birth: _____ Birthplace: _____

Ethnicity: _____ Gender: _____ Social Security # _____ - _____ - _____

Please check those that apply:

Residency Status: US Citizen ___ Permanent Resident. ___ Alien Reg.#: _____

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SCHOOL INFORMATION

High School Currently Attending: _____

Current Grade: _____ High School Counselor: _____

PLEASE ATTACH A COPY OF YOUR CURRENT CLASS SCHEDULE & LATEST GRADE REPORT, SCHOOL TRANSCRIPT, & RECENT PHOTO OF YOURSELF.

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REFERENCES

Who referred you to Upward Bound? _____

Were any of your brothers or sisters/relatives participants in the USF Upward Bound Project?

Yes___ No___ If yes please give their names & years of high school graduation

EXTRACURRICULAR ACTIVITIES

List activities you have participated in while at school and are currently participating in

Team sports. _____

Student Body Offices held: _____

Other School Activities: _____

Community/Church activities: _____

Do you work part-time? ___ Employer Name/Address/Phone# _____

USF UPWARD BOUND APPLICATION
SECTION A (continued)
STUDENT APPLICANT INFORMATION

Please answer the following questions as thoroughly as possible. (Use separate sheet of paper if necessary.)

What are your academic needs?

When and where do you do most of your homework and studying? How do you spend your free time?

What are your career goals and reasons for your choice?

What are the obstacles you face in reaching your goal?

Please describe any physical, emotional, and /or learning difficulties you have experienced.

What are your plans following graduation from high school? How have you prepared to carry out these plans?

Describe an event, experience, or person significant in your development and the reason.

How will your participation contribute to the Upward Bound Program?

What are your reasons for applying to Upward Bound?

UPWARD BOUND PROJECT APPLICATION

SECTION B

PARENT/GUARDIAN INFORMATION

This form is to be completed by the parents/guardians with whom student applicant resides.

Applicant Name _____ resides with:

(Circle): Both Parents Mother Father

Other Guardian: (Specify Relationship) _____

Is this guardianship court-appointed? _____ YES _____ NO

Father/Stepfather/Guardian:

Name: _____

Address: _____ City/State: _____ Zip: _____

Home Phone: () _____ Cell Phone#() _____ e-mail _____

Occupation: _____ Employer Name: _____ Work Phone #: _____

Mother/Stepmother/Guardian:

Name: _____

Address: _____ City/State: _____ Zip: _____

Home Phone: () _____ Cell Phone#() _____ e-mail _____

Occupation: _____ Employer Name: _____ Work Phone #: _____

What are your reasons for wanting your child to participate in the Upward Bound Project?

The USF Upward Bound Program believes greatly in parent participation. We request that **parents commit a minimum of 10 parent participation hours each school year**, while their child is enrolled in the program. These hours are accrued through volunteer time in fundraising and extra-curricular activities. Would you be able to commit this time?

YES _____ _No _____ If No, please explain: _____

When is the best time for you and your child to be scheduled for an interview?

When is the best time to reach you at home? _____

May we contact you at your place of employment? Yes _____ No _____

USF UPWARD BOUND PROJECT APPLICATION
SECTION C
 ELIGIBILITY INFORMATION

This section **must be complete** in order to process this application. *Any blank spaces will result in the application being returned.*

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Education Background of Parent/Guardian with whom student resides

FATHER/GUARDIAN: Educational Level Completed (Circle highest year completed)

Elementary: 0 1 2 3 4 5 6 7 8
 High School 9 10 11 12
 College: 13 14 15 16 Degree(s): _____

Name of Institution: _____

MOTHER/GUARDIAN: Educational Level Completed (Circle highest year completed)

Elementary: 0 1 2 3 4 5 6 7 8
 High School 9 10 11 12
 College: 13 14 15 16 Degree(s): _____

Name of Institution: _____

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Financial Background of Parent/Guardian with whom student resides.

Please attach a copy of your latest tax return (**1040; 1040A**) that states your **TAXABLE INCOME** and/or copies of documents verifying benefits from Department of Social Services or the Social Security Administration.

Number of family members living in household: _____

State yearly amounts of taxable income below:

Father/Guardian Employment Earnings: \$ _____

Mother/Guardian Employment Earnings: \$ _____

Non-taxable Income: Indicate monthly or yearly amounts in spaces below.

CALWORKS\$ _____ SSI/Disability Benefits\$ _____

VA Benefits: \$ _____ Other income: \$ _____ Source _____

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UB USE ONLY: LI _____ FG _____ B _____ UBI _____ __US _____ PR _____

USF UPWARD BOUND PROJECT APPLICATION
SECTION D
COUNSELOR RECOMMENDATION FORM

In addition to the information provided by you and your parents, we request a recommendation form to be completed by your counselor.

APPLICANT NAME: _____ is submitting an application to the Upward Bound Project at the University of San Francisco. Please complete this form and return to applicant, so that he/she may forward this information.

In what capacity do you know this applicant?

What interests and future goals has this applicant discussed with you? Is he/she interested in going to college after high school? What career area does he/ she hopes to pursue?

What do you believe are some of this applicant's strengths?

What areas would he/she need help?

Is this applicant currently following a college prep curriculum presently?

Additional comments:

Name

Title

Date

Phone/e-mail

USF UPWARD BOUND APPLICATION APPLICATION CHECKLIST/ASSURANCE

Thank you for completing the application to the USF Upward Bound Project. Before submitting this application, please initial the items below to confirm that it is complete and supporting documents are enclosed. Sign below and return this sheet with your application.

_____ **Section A. Student Applicant Information**
Requested documents:
_____ Social Security #
_____ Permanent Residence Card

_____ **SCHOOL INFORMATION**
_____ Current Class Schedule
_____ Latest Report Card Grades
_____ School Transcripts
_____ Current Photo

_____ **Section B. Parent/Guardian Information**

_____ **Section C. Eligibility Information**
Requested documents:
_____ Tax form copies (1040; 1040A)
_____ Supplementary income information
(SSI Benefits letter; Dept. of Social
Services Verification letter)

_____ **Section D. Recommendation Form**
_____ **Section E. Application Checklist/Assurance**
_____ **Section F. Authorization to Release Student
Records**

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ASSURANCE

I, _____ and _____
(Print Student Applicant Name) (Print Parent/Guardian Name)

Hereby submit this application for the Upward Bound Project at the University of San Francisco based upon the statements contained in this application. We certify that the responses to the items on this application and subsequent personal interviews are accurate and complete to the best of our knowledge. We further certify that all official documents submitted in support of this application are authentic and unaltered records. We understand that any misrepresentation may be cause for denial or cancellation of admission.

Student Signature

Date: _____

Parent/Guardian Signature

Date: _____



UPWARD
BOUND

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SAN FRANCISCO, CA. 94117-1080
(415) 422-2491
(415) 422-2496 FAX

APPLICATION PACKET

USF UPWARD BOUND APPLICATION

SECTION D

Authorization Records Release Form

AUTHORIZATION TO RELEASE STUDENT RECORDS

I hereby authorize _____ High School to release
(Name of School)

Upon request the test data, cumulative reports, and all academic and
evaluation records of _____ to the
(Name of Student)

University of San Francisco Upward Bound Project. I also request
that the Upward Bound Staff have access to said records through the
duration of the above named student's participation in Upward
Bound.

Student Signature

Date

Parent/Guardian Signature

Date

Parent/Guardian Name (Please Print)