

## USF Leadership Development Opportunities

The charts below list and describe the available leadership training opportunities. The opportunities listed in the first chart require approval from your Dean or Vice President. Those in the second chart do *not* require approval. Any applicable training costs should be covered by individual department/division budgets. If you have questions on these or other leadership opportunities, please contact Michele Centrella in Human Resources via email at: [mcentrella@usfca.edu](mailto:mcentrella@usfca.edu), or by phone at extension 2833.

### Opportunities that Require Approval from Dean/VP

Source	Training Description	Contact	Cost
University Ministry	<b>California Province Partners Retreat</b> Week-long retreat at the Jesuit Retreat House in Los Altos, CA; offered annually for people who work at Jesuit institutions throughout the California province.	University Ministry: 415-422-4463 or <a href="http://www.usfca.edu/universityministry">www.usfca.edu/universityministry</a>	Faculty/staff costs are typically covered by USF and the province.
	<b>Arrupe Immersion Programs</b> Provides students, faculty and staff opportunities to live, work, and reflect in economically marginalized communities domestically and internationally.		
	<b>Ignatian Retreat</b> <b>Spring Break Immersion into Silence</b> Ignatian retreat open to all Location: Jesuit Retreat Center, Los Altos Date/Time: Sun, 3/11/12, 5 PM to Friday, 3/16/12 1 PM		
USF Lane Center for Catholic Studies and Social Thought	<b>Faculty Immersion to El Salvador</b> This program deepens our sensitivity to the conditions and challenges that confront almost two-thirds of the world's population. El Salvador, its history of civil war and repression, and its legacy of Jesuit martyrs and others who spoke and lived the truth despite the most adverse circumstances, offers a unique context for fresh thinking and moral reflection on the mission of a Jesuit university today.	Phone: 415-422-5200 E-mail: <a href="mailto:lanecenter@usfca.edu">lanecenter@usfca.edu</a>	Faculty/staff costs are typically covered by USF and the Jesuit Community
The Council of Independent Colleges	CIC's annual events calendar includes premier conferences such as the Presidents Institute and Chief Academic Officers Institute, as well as numerous high-quality workshops and seminars.	The CIC events calendar at: <a href="http://www.cic.org/meetings-and-events/Pages/default.aspx">http://www.cic.org/meetings-and-events/Pages/default.aspx</a>	There are modest registration fees and travel costs

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WACUBO	<p><b>2012 Annual Conference</b> To be held in Denver, CO, May 6-9, 2012</p> <p><b>Executive Leadership &amp; Management Institute (ELMI)</b> targets senior level leaders engaged in leadership and management at higher education institutions. Participants experience high-level programs delivered through lecture, SWAT Team problem-solving cases, group exercises, and connecting with peers on key issues and trends facing campuses today. Held annually.</p> <p><b>Business Management Institute (BMI)</b> is a higher education management institute designed to deliver the administrative skills and management concepts needed by individuals in the business of higher education. BMI provides a multi-track curriculum applicable to the continuum of professional career levels across college and university management disciplines. Held annually.</p> <p><b>2012 upcoming WACUBO workshops</b></p>	<p>More information can be found at: <a href="http://wacubo.org/events-programs/annual-conference/2012-annual-conference">http://wacubo.org/events-programs/annual-conference/2012-annual-conference</a></p> <p>More information can be found at: <a href="http://wacubo.org/events-programs/institutes/executive-leadership-management-institute">http://wacubo.org/events-programs/institutes/executive-leadership-management-institute</a>. For questions, contact the Institute Director's office in Pasadena, California at 626/449-4356</p> <p>More information can be found at: <a href="http://wacubo.org/events-programs/institutes/business-management-institute">http://wacubo.org/events-programs/institutes/business-management-institute</a> For questions, contact the Institute Director's office in Pasadena, California at pam@assnmgmt.net, or 626/449-4356.</p> <p>More information can be found at: <a href="http://wacubo.org/events-programs/workshops">http://wacubo.org/events-programs/workshops</a></p>	Tuition assessed for members and nonmembers
NACUBO National Assoc. of College/University Business Officers	<p><b>NACUBO Professional Development</b> Events and programs build your knowledge, skills, and professional network. Programs are designed specifically for business officers in higher education, and are intended to balance experience and expertise with practical application to increase organizational, personal, and technical competencies.</p> <p><b>NACUBO Leadership Series</b> Continuing NACUBO's commitment to enhancing the professions' leadership and to developing tomorrow's leaders, a new leadership series is being launched in 2012.</p>	<p>Website: <a href="http://www.nacubo.org/Events_and_Programs/NACUBO_Leadership_Series.html">http://www.nacubo.org/Events_and_Programs/NACUBO_Leadership_Series.html</a></p>	Fees are applicable

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Leadership Challenge Training	Backed by over 30 years of original research and data from over 3 million leaders, <b>The Leadership Challenge®</b> is a leadership development program by bestselling authors Jim Kouzes and Barry Posner.	More information at: <a href="http://www.leadershipchallenge.com/WileyCDA/">http://www.leadershipchallenge.com/WileyCDA/</a> or at: <a href="http://www.sonomaleadership.com">www.sonomaleadership.com</a>	\$2,150 fee includes materials, breakfast and lunch daily
The Ken Blanchard Companies	<p><b>Executive Development</b> Professional development for executives, senior-level leaders, and high-potential leaders</p> <p><b>Situational Leadership:</b> San Francisco, Apr 19–20</p> <p><b>Coaching Essentials for Leaders:</b> San Diego, Mar 5 and Aug 27</p> <p><b>Leading People Through Change:</b> teaches leaders how to identify and address typical questions that employees raise during a change, as well as how to use appropriate change strategy and corresponding behaviors to resolve concerns.</p> <p>San Diego, CA, Mar 26-27 and Sep 24-25</p>	Contact information for these and other programs: <a href="http://www.kenblanchard.com/Programs_A_Z/">http://www.kenblanchard.com/Programs_A_Z/</a>	Fees are applicable
American Management Association: AMA Seminars	Various leadership seminars available in specific cities across the US (including San Francisco). Some combine live training with online tools.	Contact information: <a href="http://www.amaseminars.org">www.amaseminars.org</a> , or 800-262-9699	Fees vary for AMA members and non-members

**Opportunities that Do *Not* Require Approval from Dean/VP**

Source	Training Description	Contact	Cost
University Ministry	<p><b>Spiritual Direction</b> Individual spiritual direction available for faculty and staff.</p> <p><b>Lenten Half-Day Retreat</b> A time for quiet and reflection on the meaning of Lent for faculty and staff. Friday, February 24, 2012 10:00 AM - 2:00 PM Accolti Room, Fromm Hall</p> <p><b>Spring 2012 Ignatian Spirituality Seminar: <i>Already There</i> by Mark Mossa, SJ</b> Open to faculty and staff, meet weekly to discuss the book, <i>Already There</i> Wednesdays, 2/29 to 4/4/2012; Noon to 1 PM Romero Room, Lower Phelan</p> <p><b>Spring Break Immersion Into Silence</b> For faculty/staff; based on Spiritual Exercises of St. Ignatius Mar 11-16, 2012 Jesuit Retreat Center, Los Altos, CA</p> <p><b>Women's Retreat</b> For women; addresses the experience of women and women's spirituality Saturday, February 25, 2012; 9 AM – 4 PM Spiritual Life Center - St. Agnes</p>	University Ministry: <a href="mailto:um@usfca.edu">um@usfca.edu</a> , 415-422-4463 or <a href="http://www.usfca.edu/universityministry">www.usfca.edu/universityministry</a>	None

USF Lane Center for Catholic Studies and Social Thought	<p><b>Summer Scholar-in-Residence Series</b>          This program invites distinguished scholars from around the world to discuss Catholic social thought and the signs of the times. Visiting scholars participate in public lectures, teaching, and faculty colloquia.          2012 - Rev. Frank Turner, S.J.          Topic: Religious Ethics in the Global Discourse</p> <ul style="list-style-type: none"> <li>• Wed. July 11, 2012 - The CST and Magisterial Claim to Authority in Ethics</li> <li>• Wed. July 18, 2012 - CST's Claim to Universal Relevance</li> <li>• Wed. July 25, 2012 - Modes of Christian Ethical Participation in the Global Discourse</li> </ul>	Contact: Phone: 415-422-5200 E-mail: lanecenter@usfca.edu	None
SkillSoft online leadership courses	<p><b>Change Management Courses:</b>          Managing Change: Understanding Change          Managing Change: Building Positive Support for Change          Managing Change: Dealing with Resistance to Change          Managing Change: Sustaining Organizational Change</p> <p><b>Essential Leadership Skills:</b>          Leadership Essentials: Motivating Employees          Leadership Essentials: Communicating Vision          Leadership Essentials: Leading with Emotional Intelligence          Leadership Essentials: Leading Change          Motivating Employees and Leading Change Simulation          Leading Change (Bus Exploration Series)          The Emotionally Intelligent Leader</p> <p><b>Leading with Authenticity:</b>          Making Decisions Ethically          Business Ethics for Managers          Creating a Positive Attitude          Reframing Negative Situations</p>	HR website: <a href="http://www.usfca.edu/hr/resource_center.aspx">http://www.usfca.edu/hr/resource_center.aspx</a>  For questions: Michele Centrella, at x2833 or, <a href="mailto:mcentrella@usfca.edu">mcentrella@usfca.edu</a>	None

Source	Training Description	Contact	Cost
SkillSoft online leadership courses	<p><b>Leading Teams:</b>  Leading Teams: Developing the Team and its Culture  Leading Teams: Building Trust and Commitment  Leading Teams: Fostering Effective Communication and Collaboration  Leading Teams: Motivating and Optimizing Performance  Leading Teams: Dealing with Conflict  Elements of a Cohesive Team</p> <p><b>Setting Direction/Goals:</b>  Leading Teams: Establishing Goals, Roles, and Guidelines  Goals and Setting Goals</p> <p><b>Leading Strategically:</b>  Thinking Strategically  Planning and Implementing a Business Strategy  Moving from an Operational Manager to a Strategic Thinker  Simulation</p> <p><b>Creativity/Innovation:</b>  The Foundations of Creativity and Innovation</p> <p><b>Relationship Building/Collaboration:</b>  Effective Interfunctional Relationships  Effective Intercultural Relationships  Effective Intergender Relationships  Building Improved Work Relationships Simulation</p> <p><b>Effective Negotiating:</b>  Negotiation Essentials: What Is Negotiation?  Negotiation Essentials: Planning for Negotiation  Negotiation Essentials: Communicating  Negotiation Essentials: Avoiding Pitfalls in Negotiations</p> <p><b>Multigenerational Workplace Issues:</b>  Making Cross-generational Teams Work  Leading the Workforce Generations Simulation</p> <p><b>Diversity:</b>  Diversity on the Job: The Importance of Diversity and the Changing Workplace  Diversity on the Job: Diversity and You</p>	HR website: <a href="http://www.usfca.edu/hr/resource_center.aspx">http://www.usfca.edu/hr/resource_center.aspx</a>  For questions: Michele Centrella, at x2833 or, <a href="mailto:mcentrella@usfca.edu">mcentrella@usfca.edu</a>	None

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HR Professional Development/ Office of Diversity & Community Engagement collaboration	<p><b>Panel Discussion: A Conversation on Ignatian Spirituality and Diversity</b></p> <p>When: Tuesday, Mar 27, 2:00 – 3:30 pm</p> <p>Where: McLaren 250</p> <p>Panelists will reflect on Ignatian spirituality and diversity, and discuss the influence of these values on our work as higher education faculty and staff. This event is intended to provide attendees with insights into the interrelated issues of learning and cultural competency.</p>	<p>To register, please go to:  <a href="http://acadserv.usfca.edu/event/arete/arete_event_rsvp.cfm?id=235">http://acadserv.usfca.edu/event/arete/arete_event_rsvp.cfm?id=235</a></p>	None
HR Professional Development	<p>Best Practices for Coaching</p> <p>Thursday, Mar 1, 9 am – 4 pm</p> <p>McLaren 250</p> <p>Facilitator: Kevin Skinner, Priority Management, Inc.</p> <p>Leaders will learn how to optimize and enhance staff performance.</p>	<p>To register, please go to:  <a href="http://acadserv.usfca.edu/event/arete/arete_event_rsvp.cfm?id=240">http://acadserv.usfca.edu/event/arete/arete_event_rsvp.cfm?id=240</a></p>	None