

## **SFHAC INTERNSHIP POSITION**

**Organization:** San Francisco Housing Action Coalition  
**Volunteers Needed:** 1  
**Estimated Time:** 15 hours per Week  
**Location:** 95 Brady Street  
San Francisco, CA 94103  
**Interest Area:** Community, Environment, Urban Planning, Housing

### **Description**

The San Francisco Housing Action Coalition is seeking a highly motivated individual with a background in urban planning, smart growth and/or transit-oriented development for an internship in San Francisco. We are now accepting applications for Spring. The internship available will help manage our project endorsement process and other duties and will have a great deal of responsibility.

### **About SFHAC**

The San Francisco Housing Action Coalition is a small non-profit dedicated to advocacy for building housing for San Franciscans of ALL income levels. More specifically, we promote smart-growth, transit-first, new urbanism principles. Our work is intensely political, our successes are hard-won and, for our size, we have a high impact.

This is an ideal position for an urban studies student and it will provide EXCELLENT experience. Please email your resume and/or a cover letter to [Julia@sfhac.org](mailto:Julia@sfhac.org).

### **Commitment**

This internship requires a 10-20 hour per week commitment, for a minimum of 3 months. Working hours are flexible; most work will be completed between 9am and 5pm weekdays, some evenings and weekends are required. Most work takes place in the SFHAC's main office in near City Hall in San Francisco. This location is BART and MUNI accessible and public transportation is strongly encouraged. This position is unpaid.

### **Qualifications**

The ideal candidate will have a background in urban planning, smart-growth development, land-use and/or environmental issues. Interns must have strong attention to detail, excellent written and oral communication skills, a good sense of humor, and a high

level of responsibility. Candidates must also be familiar with some housing policy and urban planning as well as Microsoft Word and Excel.

**Application instructions:**

Please send a resume and cover letter. Cover letter should include the following information:

- Your interest in this internship opportunity
- The experiences that have prepared you for this opportunity
- Your availability (times and days, length of commitment)
- Where you heard about this internship opportunity

Please send application and inquiries to:

- Julia Sullivan, [julia@sfhac.org](mailto:julia@sfhac.org)