

Student Conduct Board Application

Thank you for your interest in the USF Office of Residence Life's Student Conduct Board (SCB). The SCB is a select group of undergraduate students that hears cases of alleged misconduct as it pertains to the University's Standards of Nonacademic Conduct and the Office of Residence Life's Policies as outlined in the Fogcutter. Members are directly responsible for deciding if a violation occurred and, if necessary, what sanctions are appropriate for a particular situation.

The Conduct Board empowers members to develop as students and future professionals. SCB members are challenged to apply learned ethics and conflict resolution skills. Additionally, Board members are pushed to analyze information, formulate solid questions, make sound and well-reasoned decisions and develop active listening and writing abilities.

Membership Expectations:

- Maintain at least a 2.5 GPA and full-time student status
- Have completed at least 24 units
- Attend weekly meetings held on Tuesday, Wednesday and/or Thursday evenings (7-9)
- MUST be available to attend the following:
 - Training to be held during the week of April 23-27, 2007 (times TBD)
 - Meet current SCB members: Tuesday, April 24, 2007, 7 – 9 p.m.
 - Orientation and Fall Training during the week of August 13-17 (tentative – but should hold dates)

Timeline:

- Information session: April 5, 2007, 7:30 – 8:00 p.m., UC 425
- **Applications due:** Friday, April 13th by 5:00pm to UC 405
- Interviews: April 16-20

For more information contact:
Ryan Garcia, Coordinator of Judicial Affairs, UC 411
415-422-5330, rdgarcia@usfca.edu

APPLICATIONS DUE April 13, 2007 - BY 5:00PM
Please submit application to UC 405.



Student Conduct Board Application

Name _____ **Student ID** _____
Class ___ FR ___ SOPH ___ JR ___ SR
Local Address _____
Summer Address _____
Cell Phone # _____ **E-Mail** _____
Major _____ **Cumulative GPA** _____
Number of completed units by May 2007 @ USF _____

Please list your anticipated co-curricular activities (including any jobs) for the 2007 – 2008 academic year and the approximate time commitment for each (hours/week).

Number of semesters lived in USF residence halls: _____

Please list which halls you have lived in and dates of occupancy:

Hall	Dates of Occupancy

How did you hear about the Conduct Board?

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Additional Application Requirements

STATEMENT OF MOTIVATION

On no more than 2 typed and double-spaced pages, please (1) submit your motivations for seeking an assignment to the Student Conduct Board, (2) address why you would be a valuable Conduct Board member (explain three skills that you currently have that will help you to be an effective board member), and (3) describe what you expect to gain from your Conduct Board involvement.

In submitting your answers, you may refer to the Conduct Board member position description. Also consult the Fogcutter's Nonacademic Student Conduct and Disciplinary Procedures and Residence Life Information and Regulations chapters.

TIME COMMITMENTS

It is expected that Conduct Board members schedule around and attend all training dates and meetings. The Board will convene on Tuesdays, Wednesdays and Thursdays from 7 – 9 p.m.. Other periodic time commitments can be expected. Will you have any conflicts with these commitments as described in this application packet? Yes ___ No ___

RECOMMENDATIONS

As part of the Conduct Board application, you must submit a completed recommendation form. You must also select to waive or retain your rights to access the recommendation. Your recommendation should be completed by a person willing and capable of fairly assessing your Conduct Board qualifications.

Consent of Records' Disclosure

The information I have presented in this application is true and correct. I understand that incomplete or false information may subject me to disqualification from consideration for the Conduct Board. I authorize the University of San Francisco to conduct routine inquiry during the processing of my application in order to provide information necessary to evaluate my candidacy (including checking my grades and academic progress/class standing). I further understand that this information will be shared with members of the Selection Committee for evaluation purposes.

Signature of Applicant

Date

Applications that are not signed and dated will be considered incomplete and may not be fully considered in the selection process.

For Office Use Only

Application Checked by: _____ Application Complete? Yes _____ No _____

Cumulative GPA: _____ Class Standing: _____ Date received: _____

Interview: _____

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