

Dear USF Community:

After extensive review of the USF inter-campus shuttle service, two important needs were determined: the need for reliable and effective disability-related transportation and the need to provide transportation during evening hours. Beginning August 23, 2007, the USF inter-campus shuttle program will be restructured to provide a more effective and efficient service for mobility access and student safety. The new shuttle system will provide transportation for students, faculty and staff with temporary or permanent disabilities and who are registered with Student Disability Services or Human Resources. This is an on-call service that is available from 7 am to 1 am, Monday - Friday. The evening safety shuttle program will be in operation from 6 pm to 1 am, Monday - Sunday. This on-call safety service is available to all faculty, staff and students needing transportation to and from on-campus locations and off-campus residences within the boundaries of service, and will also be available for any persons with disabilities. Visit the Department of Public Safety website at [www.usfca.edu/public\\_safety](http://www.usfca.edu/public_safety) for more information.

The Department of Public Safety, Student Disability Services, Human Resources and the Associated Students of USF collaborated to ensure that specific needs are met in compliance with ADA guidelines as well as overall campus safety and satisfaction.

Please be advised of the new changes:

#### Temporary/Permanent Disability Shuttle

- Students with disability-related needs must register first with Student Disability Services at (415) 422-2613 or [www.usfca.edu/acadserv/academic/services/sds/](http://www.usfca.edu/acadserv/academic/services/sds/)
- Staff and Faculty with disability-related needs must register first with Human Resources at (415) 422-6707 or [www.usfca.edu/hr/](http://www.usfca.edu/hr/)
- Contact the USF Dispatch Center at 415-422-4201 for service.

#### Evening Shuttle Program

- Professional Drivers provide safe transportation on an on-call basis. Contact the USF Dispatch Center at 415-422-4201 for service.
- Provides safe evening transportation to all students, staff and faculty. However, the shuttle's first responsibility is to assist students, staff and faculty with disabilities, and their requests will be considered as highest priority.
- Please visit the Department of Public Safety website at [www.usfca.edu/public\\_safety](http://www.usfca.edu/public_safety) to read about criteria for safety service and boundaries.

We realize that replacing what has become a convenience shuttle with shuttle service to address mobility and safety issues may be an inconvenience for some. So in advance, we thank you for your support and cooperation.

Sincerely,

Margaret M. Higgins, Ph.D.  
Vice President of University Life