

## A Message from the Director of Public Safety

In compliance with the 1990 Crime Awareness and Security Act, California State regulations, and the 1998 Jeanne Clery Act, I am pleased to present the Department of Public Safety's Annual Security Report covering the years 2004, 2005, and 2006. Please note the burglary statistics on main campus. A burglary as defined in the penal code is an entry into a structure or locked vehicle with the intent to commit any felony or any theft. We have experienced an increase in the burglary category over the past 2 years on main campus. Data suggests that this rise in burglaries may be the result of the increase of electronic equipment use on campus, especially in faculty and staff offices, and in classrooms. The Department of Public Safety is working closely with faculty, staff, and students to mitigate this trend. Please also note the increase in liquor-law violations on main campus. Liquor law violations are on the rise nation-wide. Departments within the University Life Division continue to work as a team to educate students about the adverse affects of alcohol abuse. Click on the link below to download the entire 2006 Clery Report in pdf. format. If you would like a printed copy, contact the department at (415) 422-4222 and we will gladly provide one for you.

[http://www.usfca.edu/public\\_safety/stats/stats.html](http://www.usfca.edu/public_safety/stats/stats.html)

The Department of Public Safety operates 24 hours a day, seven days a week to maintain a safe, secure and healthy campus environment. We depend on the support of the entire University Community to share in this responsibility. We urge everyone to follow established University rules and regulations and to contact the Department of Public Safety immediately if any suspicious activity is witnessed.

Questions or concerns regarding this report should be directed to the Department of Public Safety. Thank you for your cooperation and support.

Sincerely,

Daniel L. Lawson  
Director/ Chief of University Police  
[lawson@usfca.edu](mailto:lawson@usfca.edu)

# The University of San Francisco

## 2006 Annual Security Report

### THE DEPARTMENT

The Department of Public Safety subscribes to a proactive approach to law enforcement and further believes that the community and the Department of Public Safety (Public Safety) play a collaborative role in maintaining a safe environment. Public Safety is charged with protecting life and property, and maintaining a safe environment for employees, students and visitors. Public Safety is currently staffed by full-time and part-time Officers, Dispatchers and administrative staff. Reserve Officers supplement the full-time staff by working patrol shifts at campus events. The Public Safety administrative office is located in University Center, Room 310. The Patrol Division operates 24 hours a day from the Patrol Office in Lone Mountain.

#### Selection Process and Training

Candidates for the position of Public Safety Officer must pass a comprehensive examination process which includes a background investigation, psychological evaluation and employment interview(s). This process is designed to determine the applicant's suitability for a law enforcement position in a university environment. Officers must graduate from a regional police academy, and Officers must conform to training requirements and standards presented in the Business and Professional Code (as regulated by the Bureau of Security and Investigative Services and the Department of Consumer Affairs) and the California Penal code.

In addition to State-mandated training, Officer candidates are required to pass a 7-week Field Training Program. During this program, Officer candidates are evaluated daily on their knowledge and ability to handle field situations. Once hired, Officers also receive ongoing professional development training on campus and at regional police academies. These courses include, but are not limited to: Hazardous Materials Response, Sexual Assault Investigation, Advanced Officer Training, Earthquake Management,

Diversity, Firearm Recertification, CPR, First Aid and courses sponsored by ARETE (USF's staff training program).

#### Arrest Authority

Officers patrol and monitor campus facilities 24 hours a day through foot, vehicle, mountain bike and Segway patrols. Dispatch staff also monitor video surveillance equipment and alarm systems. On campus, Officers enforce University regulations and applicable federal, state and local laws. Public Safety Officers are employees of the University and are not sworn peace officers. However, they possess peace officer powers of arrest pursuant to section 830.7 of the California Penal Code.

Public Safety has a strong working relationship with the San Francisco emergency service agencies (Police Department, Fire Department and paramedics). Persons arrested by Public Safety Officers are released to the San Francisco Police Department (SFPD) for booking and processing at the County Jail. Public Safety requires SFPD assistance for all major crimes. Misdemeanor offenses may also be reported to SFPD through verbal or written means.

### CRIME PREVENTION AND AWARENESS

#### Annual Security Report

Public Safety publishes this Annual Security Report each fall. This Report contains statistics from the three most recent calendar years for crimes reported on campus, in residence halls, in non-campus buildings or property, and on USF regional campuses, as well as on public property and thoroughfares adjacent to each reporting area. It also includes statistics for referrals for University disciplinary action for alcohol abuse violations, drug abuse violations and weapons violations. These statistics are obtained from the following sources: Public Safety records, local law enforcement agencies within whose jurisdiction the reporting area lies, the Office of Residence Life, Student Judicial Affairs, University Life staff and other members of the community who have a significant responsibility for student and campus activities (e.g. Deans, team coaches).

### Reporting Crimes and Emergencies

Officers respond to all reports of accidents, crimes, suspicious persons, hazards and medical emergencies, as well as service calls. Victims and witnesses of crimes are encouraged to report incidents to Public Safety by calling extension 2911 from a campus phone or (415) 422-2911 from an outside line. San Francisco emergency services (SFPD, Fire Department and paramedics) can be summoned by calling 9911 from a campus phone or 911 from an outside line. Assistance can also be summoned by using any of the direct-dial emergency phones (housed in yellow boxes and labeled with red and white signs) located outside many campus buildings, in most parking lots and in all multi-level parking garages. Steady burning blue lights accompany several of the phones.

Incident reports filed by Public Safety Officers are confidential and may be released at the discretion of the Director or pursuant to a court order. Public Safety Officers will investigate incidents and notify the Vice President for University Life (or designee) of alleged violations of University regulations and/ or crimes involving students. Certain incidents or crimes may require the notification of outside law enforcement agencies. In these cases, all efforts to maintain victim/reporter confidentiality will be made.

### Importance of Reporting

By reporting alleged crimes and other suspicious circumstances directly to Public Safety, the alleged crime or suspicious circumstance will be included in Public Safety's Open Log, the daily report of crimes or suspicious incidents reported to Public Safety, and it will be included in the Annual Security Report (if appropriate). Additionally, Public Safety will be able to issue timely and appropriate warning bulletins alerting the campus community to the issue. Public Safety reports are confidential. When reporting a crime or suspicious circumstance, you need not state your name or the name of victims, witnesses, etc.

### Crime Prevention Workshops

Public Safety offers a variety of safety and crime prevention presentations. Topics include personal safety and crime prevention, sexual assault awareness, alcohol and drug awareness, self-defense

and fire safety and prevention. Crime Prevention workshops are offered at least once a semester, and presentations frequently involve experts from public and private organizations. Presentations may also be offered in conjunction with other University departments, such as the Office of Residence Life and the University Counseling Center. For information about crime prevention presentations, please contact Public Safety at (415) 422-4201.

### Student Right to Know

In an effort to prevent crime and increase safety on campus, information regarding major incidents may be forwarded to certain University offices, including the office of Public Affairs and the FOGHORN (the campus student newspaper). When circumstances require immediate notification throughout the University community, warning bulletins are produced and circulated to residence halls and other buildings. Electronic correspondence is used to inform the community of such incidents as well.

Additionally, the Public Safety Open Log is maintained outside the Public Safety administrative office, located in University Center, Room 310. The Open Log contains information about crimes and suspicious occurrences reported to Public Safety. The Open Log states the location, date, time, description and disposition of the incident, and it is updated every two business days.

### Safety Escorts

The Safety Escort Service is a service offered to members of the University community who need a safety escort from campus to an off-campus residence or vice versa. Safety escorts to other locations are provided at the discretion of the shift supervisor. The boundaries for the Safety Escort Service are California Street (north), Haight Street (south), 6<sup>th</sup> Avenue (west) and Divisadero Street (east). The safety escort is either a Public Safety Officer or a Community Service Officer, and the service is provided to help ensure the safety of students as they travel to and from campus. The service is available from 7:00 p.m. to 6:00 a.m. (or hours of darkness during winter months), and can be reached by calling 4201 from a campus phone or (415) 422-4201 from an outside line.

Although every effort will be made to respond in a timely manner, if the safety escort is required to respond to another call for service, such as an emergency, it might take an undetermined amount of time before someone from public safety can respond to escort you.

### Sexual Offender Information

Megan's Law is a law that requires dangerous sex offenders to register with their local law enforcement agencies. It empowers local law enforcement to notify the public about high-risk and serious sex offenders who reside in, are employed in or frequent the community. The closest Megan's Law database is maintained at the Richmond Station, located at 461 6<sup>th</sup> Avenue. The phone number is (415) 666-8000. To obtain sexual offender information, University community members should visit the Richmond station. Their database covers the Richmond Area from Lake Street to Golden Gate Park and from Steiner Avenue to Ocean Beach.

## **FACILITY ACCESS**

### Administrative and Educational Buildings

The University of San Francisco maintains private property status. However, access to the University grounds and administrative buildings is generally not restricted. Most administrative buildings are secured at night and on holidays by a card access system.

### Residence Halls

The Office of Residence Life (Residence Life) is responsible for the management of five on-campus residence halls, one campus apartment complex, one off-campus residence hall and one off-campus house. Information regarding Residence Life staff, services, policies and programs can be found in the *Fogcutter Student Handbook*. Peer advisors (Resident Advisors) and/or professional staff (Residence Hall and Apartment Directors and Assistant Directors) are available in every building to assist residents in adjusting to student life and to provide a sense of security and community. Residence hall room and apartment doors are equipped with peepholes and building entry doors require a card swipe for access. Additionally, guest registration policies and resident I.D. requirements serve to increase the security of the residence halls.

### University Athletic Events

USF athletic events are open to the public on a paid admission basis in most cases. Events include basketball and volleyball in the Memorial Gymnasium, soccer at the Negroesco Stadium and baseball at Ulrich Field. Public Safety Officers are regularly assigned to major athletic events to ensure the safety of guests and participants.

### Regional Campuses

The Division of Academic Services operates off-campus centers for degree programs. These centers are located in Sacramento, San Ramon, Oakland, Cupertino and Santa Rosa. Law enforcement and public safety responsibility for these sites rests with the agency having jurisdiction over each respective site. However, Public Safety frequently receives reports from these agencies. Efforts are made to pass along safety and crime prevention information to students and staff of regional programs.

### Maintenance of University Grounds

The Facilities Management Department (Facilities Management) is responsible for the upkeep of University facilities and grounds. Facilities Management conducts regular maintenance of the physical plant, including lighting systems, as well as providing for landscaping of grounds to ensure a safe environment. Facilities Management and Public Safety work closely to detect potential hazards so repairs can be made in a timely fashion.

## **DRUG AND ALCOHOL POLICY**

The University has implemented a program to minimize the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on school premises or as part of University activities. The University annually distributes a copy of its Drug Free Policy, included in the *Fogcutter Student Handbook*, to students as part of its drug prevention program. This Policy prohibits the possession, use and distribution of illicit drugs. The University abides by state and municipal laws with respect to the possession and consumption of alcoholic beverages, and the Drug Free Policy prohibits the possession and consumption of alcohol by

persons under the age of 21. Persons over the age of 21 may consume alcohol in the privacy of a residence hall room or apartment with others who are over the age of 21, at University and sponsored events or locations where alcohol is served under a liquor license.

University and state regulations require that a Public Safety Officer be present at events where alcohol is served, and at other events requiring permits from the Alcohol Beverage and Control Board. USF encourages its students and employees who suspect they have a substance abuse problem to seek assistance through campus resources such as the Counseling Center, University Ministry and Employee Assistance Program (EAP).

### **SEXUAL ASSAULT POLICY**

The University of San Francisco recognizes that sexual assault is a serious issue and will not tolerate such offenses under any circumstances. Any University student or employee who commits sexual assault will be subject to disciplinary action, which may result in expulsion or suspension from the University or termination from employment, as well as any actions external authorities may undertake. With the consent of the victim, all reported sexual assaults will be investigated and appropriate disciplinary and/or legal action will be taken. Once an incident of sexual assault becomes known to any University official (employee) that person (with the exception of mental health counselors and pastoral officials) has an obligation to report that incident to Public Safety. Victims should be conscious of preserving evidence that may be useful during criminal prosecution. Victims should be encouraged to follow up with the University's Counseling Center, University Ministry or other public and private services within the city. The University will make changes in a victim's academic and living situation if reasonably possible. For more information, please refer to the University's Sexual Offense Policy, found in the *Fogcutter Student Handbook*.

### **SAFETY TIPS**

Please report suspicious persons, vehicles or incidents to Public Safety by calling extension 2911 from a campus phone or by using

any campus emergency phone. When possible, travel in groups, especially at night. Use streets and routes that are heavily traveled and well lighted, and use the Safety Escort Service if you are traveling alone. To request an escort dial extension 4201. We encourage your participation in preventing crime on the USF campus.

### **CRIME STATISTICS**

The tables below report USF's crime statistics for the 2006 calendar year. It is important to note the following:

- None of the regional campuses have Residence Halls.
- USF reports the number of students involved in incidents not the number of incidents. Thus, if one incident involved three students we report three rather than one.
- USF reports the number of students who are charged with a violation of policy not the number of students who are found responsible for a violation of policy. We report the larger number.

**ANNUAL CRIME STATISTICS**

<b>San Francisco Campus</b> 2130 Fulton Street San Francisco, CA 94117 415-422-4222	<b>ON CAMPUS (INCLUDING RESIDENCE HALLS)</b>						<b>NON-CAMPUS BUILDINGS</b>			<b>PUBLIC PROPERTY</b>		
	Total On Campus Including Residence Halls			On Campus Residence Halls Only			Off Campus Property Associated with USF			Streets & Sidewalks Adjacent to USF Property		
	2004	2005	2006	2004	2005	2006	2004	2005	2006	2004	2005	2006

<b>Criminal Offenses</b>												
Aggravated Assault	2	0	1	1	0	0	0	0	0	2	0	0
Arson	1	2	1	1	0	1	0	0	0	0	1	1
Burglary	30	57	57	21	19	33	0	0	0	1	1	0
Forcible sex offense	3	2	2	3	2	0	0	0	0	0	0	0
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	3	4	0	0	0	0	0	0	2	15	3
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Nonforcible sex offense	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	2	2	1	0	0	0	0	0	0	4	2	3
<b>Hate Crimes</b>												
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Forcible sex offense	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Nonforcible sex offense	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
<b>Special Category, Arrests</b>												
Drug Abuse Violation	0	1	0	0	1	0	0	0	0	0	1	0
Liquor-law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession	1	0	0	1	0	0	0	0	0	2	0	0
<b>Special Category, Disciplinary Referrals</b>												
Drug Abuse Violation	73	109	122	68	109	122	0	0	0	0	0	0
Liquor-law Violation	268	354	418	256	354	418	0	0	0	0	0	0
Weapons Possession	6	1	1	6	1	0	0	0	0	0	0	0







