

# Interpreting Error and Warning Messages Received on NIH Proposals Submitted via Grants.gov (October, 2007)

## Errors

(MUST be corrected. On SF424 R&R component-Page 1, number 1--"changed/corrected application" box must be checked and #4--"Federal Identifier" must be filled in with either "NA" [not applicable] for new applications or the tracking number of the previous application)

The Biosketch for the PD/PI is longer than four pages.

This application is a duplicate of a previous submission for the same council round (as a result of not checking "changed/corrected application button" when resubmitting a grant after error was corrected)

The Applicant Organization State is not a valid state name.

State code value must be supplied for US and Canadian addresses only.

The Commons account indicated for the PD/PI is not affiliated with the applicant organization  
(New AECOM investigators must change Commons registrations created at a former institution.)

Federal Identifier format is not valid. Please provide the IC and serial number of the prior grant (e.g., CA123456)--for resubmission.

Attachment is not in PDF format, or the filename is invalid. All attachments must be provided to NIH in PDF format, filenames must be included with no spaces or special characters, and a .pdf extension must be used.

The attachment has editable fields.  
PDF attachments must not include editable fields

The Introduction is limited to one page for this submission.

(R21 submission)

For new applications and resubmissions, the modular budget year 1 start date must be the same as the proposed project start date listed on the SF424 R&R Cover Page.

The Targeted/Planned Enrollment Table Attachment must be included on the PHS 398 Research Plan page if the response to the Human Subjects question on the Other Project Information Page is 'Yes' and if the Exemption Number is not 4.- Error

The Data and Safety Monitoring Plan Attachment must be included on the PHS 398 Research Plan if the response to the Human Subjects question is 'Yes' and the response to the Clinical Trial question is 'Yes'.- Error

Either Exemption Number or Assurance Number must be provided if Human Subjects is "Yes" (Other Project Information, item 1).- Error

The eRA Commons account indicated for the PD/PI in the Credential field on the Senior/Key Person page is not affiliated with the applicant organization. Check with your eRA Commons Account Administrator to make sure you have been affiliated with the applicant organization.- Error

There must be a Personnel entry listed for the PI or PD on the 424 RR Detailed Budget Page (section A&B) for budget year 2.- Error

R03, R15, R21, and R34 applications must use the PHS 398 Modular Budget Form and not the SF 424 R&R Budget Form

Senior/Key Person listed on the on the 424 RR Detailed Budget Page for budget year 2, must include effort of a value greater than zero in calendar months, academic months, or summer months. Note: use either calendar months or a combination of academic and summer months.- Error

A Subaward budget has been identified for the applicant organization. Budgets for the applicant organization should have the Project budget type

For resubmissions (amended applications) and renewals (competing continuations), the Federal Identifier must be included. Please include the IC and serial number of the prior grant number in the Federal Identifier field on the SF 424 RR Cover page (e.g., CA123456).- Error

The Research Plan is limited to 25 pages. This may span 28

pages due to page breaks. If the total space occupied by text does not exceed 25 pages then no action is needed. - Error (note: this is an error, not a warning, when research plan exceeds 28 pages)

A subaward budget may not be included if a modular budget has been submitted.- Error

The prior grant that has been entered as the Federal Identifier (SF 424 RR Cover page) is not associated with this PI.- Error

A Protection of Human Subjects attachment must be included on the PHS 398 Research Plan page if the response to the Human Subjects question on the Other Project Information page is 'Yes'.- Error

The Project Summary/Abstract in Other Project Information, item 6 is limited to 30 lines of text.- Error

The Inclusion of Women and Minorities Attachment must be included on the PHS 398 Research Plan page if the response to the Human Subjects question on the Other Project Information Page is 'Yes' and if the Exemption Number is not 4.- Error

The Targeted/Planned Enrollment Table Attachment must be included on the PHS 398 Research Plan page if the response to the Human Subjects question on the Other Project Information Page is 'Yes' and if the Exemption Number is not 4.- Error

The Inclusion of Children Attachment must be included on the PHS 398 Research Plan page if the response to the Human Subjects question on the Other Project Information Page is 'Yes' and if the Exemption Number is not 4.- Error

Either Exemption Number or Assurance Number must be provided if Human Subjects is "Yes" (Other Project Information, item 1).- Error

The organization name for Key Person Dr. (name omitted) must be provided on the Senior/Key Person page.- Error

### Warnings

(Usually relates to minor issues of consistency in PI and institutional data and will not prevent applications from proceeding to review. However, all warnings should be read carefully. In some cases warnings ARE significant: issues that may impact review or slow the processing of an

eventual award. Submission of a corrected application should be considered. )

If appropriate for your organization, please supply a division for the PD/PI **IGNORE**

If appropriate for your organization, please supply a department for the PD/PI **IGNORE**

No degrees have been submitted for the PD/PI. If you want the degrees to be displayed on the face page of the grant image, you should include them on the PHS 398 Cover Page Supplement. **IGNORE**

The PD/PI position/title and degree does not match those listed on the Commons account. **IGNORE**

The PD/PI name/username does not match what is listed on the Commons account. **CORRECT**

Street 1 of the Applicant Organization address exceeds the limit of 50 characters. The grant image will display the address as submitted; NIH will store the first 50 characters only. **IGNORE**

The Animal Welfare Assurance Number entered in the application does not match what is on file for your organization. There are rare cases where this is permissible. Please make sure that the correct number is entered. If not, correct and resubmit. **CORRECT**

Direct cost requests are limited to \$50K a year for this application. Applications that exceed this limit may be delayed in the peer review process or rejected. **CORRECT**

The Research Plan is limited to 15 pages. This may span 18 pages due to page breaks but the total space occupied by text should not exceed 15 pages. **IGNORE, IF OK**

The Descriptive Title exceeds the limit for NIH. It will be displayed in the grant image as submitted; NIH will store the first 81 characters only in the eRA database **PI OPTION**

The human subject assurance number entered in the application does not match what is on file for your organization. There are rare cases where this is permissible. Please make sure that the correct number is entered. If not, correct and resubmit. **CORRECT**

Be sure that you have complied with the allowable project period limitations for this FOA. Otherwise, your application may be delayed and rejected in the review process. - Warning **IGNORE, IF OK**

Be sure that you have complied with the allowable

cumulative direct cost limitations for this FOA. Otherwise, your application may be delayed and rejected in the review process. - Warning **IGNORE, IF OK**

A role of Co-PI has been indicated for PD/PI on the Senior/Key Person Page. NIH does not use this role. The application will be processed, but may be delayed in the peer review process. **CORRECT**