CALL FOR POSTER PRESENTATION ABSTRACTS

UNIVERSITY OF SAN FRANCISCO

6TH ANNUAL CNL CONFERENCE

June 14, 2013

"Leadership in Healthcare"

The University of San Francisco invites you to submit an abstract for a poster presentation that showcases processes or outcomes of change, innovative assessment methods or lessons learned in implementing aspects of leadership practice in health care systems.

Abstracts must be emailed, faxed or mailed, postmarked by May 10, 2013. Participants may be able to submit abstracts after that date based on availability. ***Electronic submissions preferred***. Submit to: **nursing@usfca.edu**

Directions for Abstract Submission:

The proposal abstract should include background information, a description of methods/outcomes and recommendations for others who may be considering similar approaches. Abstracts should describe original, unpublished work and can include work in progress. Selected proposals will be presented at the conference for an audience of national speakers, chief nurse executives, nurses, faculty and students.

Abstract Format:

a) The abstract must be typed in Word in 12 point Times New Roman font. All text for the abstract must fit on one page with one-inch boarders all around. The body of the abstract should be single-spaced.
b) The following text should appear **centered** and **single-spaced** as the first lines on the abstract:
Line 1: Title of your presentation (in all capital letters)
Line 2: The author and co-author names and credentials
Line 3: Institution/organization
Line 4: City and state
c) Leave one space between the city and state line and the body of the abstract.
d) Each abstract must be accompanied by the **contact information form** (see below).
Due Date: Abstracts must be emailed, faxed or mailed, postmarked by May 10, 2013.
Electronic submissions preferred: mlpotthoff@usfca.edu
You will receive an email message confirming receipt of the abstract submission.

Acceptance Notification: Authors will be notified about the status of their submission(s) via email no later than May 15, 2013. This will be sufficient time to meet the hotel cutoff and the conference registration deadlines. **All presenters must be registered for the conference in order to present. Presenters are responsible for their own expenses, including the conference registration fee.**
For more information, please contact: Michelle Potthoff - email: mlpotthoff@usfca.edu

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June 14, 20123

"Leadership in Healthcare"

Contact Information Form

Presentation Title: _____

Primary presenter's name and credentials: _____

Co-presenter(s)' name(s) and credentials: _____

Primary Presenter's Position: _____

Employer: _____

Employer address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Fax: _____

Email address: _____

If selected, I agree to register for the conference and make the presentation. I give permission for my abstract to be reproduced for the conference proceedings, both printed and electronic.

Signature: _____ Date: _____

SUBMIT WITH ABSTRACT TO: mlpotthoff@usfca.edu