

Finding books in the library and on the web

(The building, the books, and the basics)

The library building:

The Library has both a North Wing and a South Wing. The South Wing has 3 floors, the North Wing has 5 floors.

Three kinds of computers in the library

◆ Ignacio terminals

- Do not have printing
- Available throughout the building
- *Intended for searching Ignacio, the library catalog*

◆ Reference Department Computers

- Require a logon; reference library staff will log you on
- To print, you must have a DonsDollars account
- Do not have word processing (Word, Excel, etc)
- Available in the Reference Room
- *Intended for doing research using library databases and the world wide web*

◆ Personal Use Computers

- Require a logon; for undergraduate/graduate students only
- Have word processing
- Same as a computer lab on campus
- Available on the first and second floors of the library
- *Intended for students to use as a computer lab*

⇒ **Once you are logged on, what do you look for?**

- ◆ Look for an image (called an “icon”) that says either:

**Ignacio Library Catalog
Netscape Communicator
Netscape Navigator
Internet Explorer
World Wide Web**

◆ *Double click on that icon to begin searching in Ignacio*

What is Ignacio?

Ignacio is the library's catalog, comparable to a card catalog. It has information on all of the books the library owns and all of the periodicals we subscribe to. In addition, it tells you the status of the book: if it is checked out, if it is on order, if it is in the Law Library, etc. We also have some ebooks in Ignacio.

Where else can we find books?

Other Libraries:

San Francisco Public Library's catalog at **www.sfpl.org**

Library of Congress at **www.loc.gov**

Commercial book sellers:

Amazon.com

BarnesandNoble.com

Full text books on the web:

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