

University of San Francisco

School of Law
Office of Career Planning

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RECIPROCITY POLICY

The Office of Career Planning at the University of San Francisco School of Law is pleased to share its resources with graduates and students of other law schools. However, as in other metropolitan areas with active legal markets, the Bay Area is a target for numerous graduates and students from other states. In consideration of that, our policy is as follows:

ELIGIBILITY

Reciprocity is available to graduates and second or third year students of any ABA-accredited law school that allows University of San Francisco School of Law graduates and students to use its career resources. ***NOTE: Reciprocity is a privilege and the Office of Career Planning has the right to refuse access at any time.***

REQUESTS

Requests must be submitted by the graduate or student's law school career services office at least one week prior to an intended visit. No phone requests or walk-ins allowed. If granted, privileges will expire **90 days from the date of approval**. Subsequent approvals are not guaranteed. An approved request grants access privileges as outlined below.

PRIVILEGES

Reciprocity visitors must present a copy of the approval letter and valid ID for each visit. Access includes designated resources such as publications, directories, reference materials, and selected handouts. Access to on-line job listings for alumni only is available on request. Materials located in Career Planning are for in-office use only. Other services including counseling, resume review, Fall/Spring Recruiting or other programs, are not available to reciprocity visitors.

RESTRICTIONS

Reciprocity will be closed each year from August 1 to November 1.