Wait Lists, Spring 2013

University of San Francisco School of Law

POSTED: 1/18/2013



WAIT LIST POLICY: Students will <u>NOT</u> receive an email notice of an available seat. Students <u>must</u> check this list daily, after 10:00 am, for wait-list notification.

Read below for instructions on how to accept an available seat.

Wait List Instructions

The Registrar's Office solely controls the wait list. Professors cannot offer a student a wait-listed seat.

Period Dates	Wait List Periods	Notification Method	Time Frame & Deadlines	Acceptance Methods
Nov 17 – Jan 2,	System Closed	System Closed	System Closed	Submit to the Registrar 1 of the
2013				following by the stated
January 3* - 18 th .	Wait List Seat	Students are notified of	Students who have been	acceptance deadline:
	Offerings Resume	available seat offers by	offered a seat on January	1. Email to
		checking the online posted	3, 2013, will have until	<u>lawregistrar@usfca.edu</u>
		wait list PDF document, or	4pm, the first day of	from USF email
		viewing the posted WL in the	classes, Monday, January	account stating
		Registrar's Office.	7 th , to accept the seat.	acceptance.
			Thereafter, seats offers	
			will be posted daily at	2. Fax a <u>change of</u>
			10:00am and acceptance	schedule form to (415)
			deadlines of 4pm, same	422-4199.
			business day.	
				Stop by the office and
				submit a <u>change of</u>
				schedule form,
				accepting WL seat.

How to Add to Wait List

1. Must add yourself to a wait list during your registration appointment time and/or during the open registration period by following the steps listed online at: http://www.usfca.edu/law/register/how/.

If you correctly added yourself to a closed course with a wait list, the course will appear on your schedule with a status of "wait listed".

How to Remain Eligible for the Wait List: (If you already added yourself to the wait list of a course)

- 1. Review this wait list every day, after it has been updated and follow the adding instructions below by the stated deadline for accepting a wait listed seat.
- 2. Additional Steps for courses with a "Limited Enrollment Attendance Rule":

Students enrolled in a course that has a limited enrollment attendance rule (listed in the Notes column of the class schedule) must attend the all class sessions in order to either 1) maintain their seat if enrolled, or 2) remain on the wait list if wait-listed. At the request of the instructor, the Registrar's Office will drop any enrolled and/or waitlisted student with an unexcused absence during the first three weeks of the semester.

Students on the wait list of a class with this designation must follow the additional steps below in order to remain on the wait list.

- 1) Attend each class session; and
- 2) Sign their name to the class roster at each class session; and
- 2) Follow the wait list procedure instructions listed below to learn how to read a waitlist and accept an available seat.

The Professor will provide the Law Registrar's Office with the signed class roster after each class. The Registrar's Office will use this document to update their wait list records and will make any necessary drops as request by the professor. Students who remain on the wait list will be offered an available seat in the order of the wait list on the next designated wait list posting. Students should note the wait list instructions above to learn how to check a wait list and accept a wait listed seat. Please be reminded that the Registrar's Office offers students available seats; professors are not allowed to offer seats to students.

Daily Wait List Updating Time

Wait lists will be updated each morning by 10:00 a.m. It is the student's responsibility to check the lists daily and officially respond to the Law Registrar's Office in order to add the course when an opening occurs. Please remember that students will not be added automatically to a course from a wait list.

Deadline for Accepting the Seat

The date and time by which you must add the course will be indicated in a column marked "Deadline for Adding". The deadline to contact the Law Registrar's Office is by 4:00 p.m. on the deadline date indicated. If the course is not added by this deadline, your name will be removed from the wait list and the option to add will be given to the next student on the list. When you email your acceptance, you must indicate which classes (if any) you want to be dropped from in order to add the wait-listed class.

If you wish to add your name to a wait list or delete it from a wait list, you may do so through the on-line registration system during the Spring 2013 Drop/Add period (January 3 – 18, 2013).

What Do To If Offered A Seat

If offered a wait-listed seat "See Registrar" will be entered beside your name on this list.

If offered a seat, you will then have until the time & date deadline listed below in which to add the course by:



- **E-mail:** Send your confirmation from your **USF email account** to <u>lawregistrar@usfca.edu</u> with any corresponding drops.
- In-Person: Visit the Office of the Law Registrar (Kendrick 220) to complete a change of schedule form.
- Fax: Fax a completed add/drop form to 415-422-4199.

These steps must be completed before the deadline. The goal is to offer students an adequate opportunity to add the waitlisted course while moving along the wait lists quickly.

01/18/13

First Year Full-Time Elective Course Wait Lists

	Criminal Procedure / Shatz / CRN: 21706						
Sec	Course	#	Name	Req'd Action	Deadline for Adding		
01	Criminal Procedure	1	Veligurov, Dmitriy				
01	Criminal Procedure	2	Li, Lucy				
01	Criminal Procedure	3	Rezai, Paymaun M.				
01	Criminal Procedure	4	Bouras, Katerina P.				
01	Criminal Procedure	5	Engle, Bridget R.				
01	Criminal Procedure	6	Spalding, Patrick M.				
01	Criminal Procedure	7	McCarthy, Meghan C.				
01	Criminal Procedure	8	Hlavaty, Adam Z.				
01	Criminal Procedure	9	Lee, Ryan T.				

01	Criminal Procedure	10	Heicklen, Caroline	
01	Criminal Procedure	11	Nilo, Matthew J.	

	Criminal Procedure / Mounts / CRN: 21707							
Sec	Course	#	Name	Req'd Action	Deadline for Adding			
02	Criminal Procedure	1	Peterson, Britta C.					
02	Criminal Procedure	2	Lee, Ryan T.					
02	Criminal Procedure	3	Nilo, Matthew J.					

	Cyberspace Law / Freiwald / CRN: 21708						
Sec	Course	#	Name	Req'd Action	Deadline for Adding		
01	Cyberspace Law	1	Lee, Ryan T.				
01	Cyberspace Law	2	Nilo, Matthew J.				

	Employment Discrimination / Ontiveros / CRN: 21709							
Sec	Course	#	Name	Req'd Action	Deadline for Adding			
01	Employment Discrimination	1	Nilo, Matthew J.					
01	Employment Discrimination	2	Li, Lucy					
01	Employment Discrimination	3	Wu, Phillip J.					
01	Employment Discrimination	4	Eklof, Amber A.					
01	Employment Discrimination	5	Lee, Ryan T.					

	Intellectual Property Survey / Franklyn / CRN: 21711						
Sec	Course	#	Name	Req'd Action	Deadline for Adding		
	Intellectual Property						
01	Survey	1	Call, Christina P.				
	Intellectual Property						
01	Survey	2	Jeharajah, Joseph B.				
	Intellectual Property						
01	Survey	3	Lee, Ryan T.				
01	Intellectual Property Survey	4	Nilo, Matthew J.				

Upper Division Course Wait Lists

	International IP Law / Lynch / CRN: 20047						
Sec	Course	#	Name	Req'd Action	Deadline for Adding		
01	International IP Law	1	Zivanovic, Nevena N.	See Registrar	4:00pm, 1/18/2013		

	Legal Drafting / Flynn / CRN: 20015							
Sec	Course	#	Name	Req'd Action	Deadline for Adding			
01	Legal Drafting	1	Devarajan, Haritha					
01	Legal Drafting	2	de Silva, Natasia A.					
01	Legal Drafting	3	Jones, Jeffrey R.					

	Legal	Ethics / Heafey / CRN: 2	0004	
Sec Course	#	Name	Req'd Action	Deadline for Adding

01	Legal Ethics	1	Liu, Ada	
01	Legal Ethics	2	Trad, Kristen J.	

Negotiation / Adler / CRN: 20052							
Sec	Course	#	Name	Req'd Action	Deadline for Adding		
01	Negotiation	1	Kristal, Kelly S.				
01	Negotiation	2	Cartan, Joseph M.				
01	Negotiation	3	Robert, Katherine E.				

Negotiation / Adler / CRN: 20053					
Sec	Course	#	Name	Req'd Action	Deadline for Adding
02	Negotiation	1	O'Laughlin, Katherine T.		
02	Negotiation	2	Harris, Jared A.		
02	Negotiation	3	McSweeney, Meghan M.		

Practice Readiness / Moore / CRN: 22238 AND 22239 (Students are in the original order that they placed themselves on the wait list. The Law Registrar's Office has combined each section (maintaining the original order) into one wait list and will offer available seats in the order of this wait list.)

Sec	Course	#	Name	Req'd Action	Deadline for Adding
01	Practice Readiness	1	McSweeney, Meghan M.	See Registrar	4:00pm, 1/18/2013
01	Practice Readiness	2	Falk, Jaclyn L.		
02	Practice Readiness	3	Romasanta, Richard R.		
01	Practice Readiness	4	Hepler, Madeline D.		
01	Practice Readiness	5	Koo, Jeremy F.		
01	Practice Readiness	6	Aguilar, Daniel R.		
01	Practice Readiness	7	Taylor, Dante' R.		
01	Practice Readiness	8	Jacobson, Yuli		
02	Practice Readiness	9	Wu, Phillip J.		
01	Practice Readiness	10	Godshaw, Rachel M.		
01	Practice Readiness	11	Rogers, Casey A.		
01	Practice Readiness	12	Gillespie, Patrick		
01	Practice Readiness	13	O'Banion, Ian T.		
01	Practice Readiness	14	Padilla, Kathryn C.		
02	Practice Readiness	15	Sonmez, Elif A.		
01	Practice Readiness	16	Jackson, Kevin B.		
02	Practice Readiness	17	Mark, Britney L.		
01	Practice Readiness	18	Ta, David		
01	Practice Readiness	19	Karajah, Adolph O.		
01	Practice Readiness	20	Meyer, Alisha S.		
01	Practice Readiness	21	Angelo, David J.		
01	Practice Readiness	22	Robinson, Alex C.		
01	Practice Readiness	23	Miki, Aaron T.		
01	Practice Readiness	24	Vanisi, Keren H.		
01	Practice Readiness	25	Pinzon-Hamilton, Debra		
02	Practice Readiness	26	Albani, Jesse-Paul V.		
01	Practice Readiness	27	Marin, Jose Z.		

01	Practice Readiness	28	Lee, Justine J.	
02	Practice Readiness	29	Naik, Vinuta P.	
01	Practice Readiness	30	O'Laughlin, Katherine T.	
01	Practice Readiness	31	Holton, Matthew J.	
01	Practice Readiness	32	Colson, Shani C.	
01	Practice Readiness	33	Zivanovic, Nevena N.	
01	Practice Readiness	34	Kelleher, Laura M.	
02	Practice Readiness	35	Naik, Vinuta P.	
02	Practice Readiness	36	Narvaez, Lear-la I.	
01	Practice Readiness	37	Lam, Shirley J.	
01	Practice Readiness	38	Tascoe-Burris, Courtney M.	
01	Practice Readiness	39	Psyhogios, Ross J.	
01	Practice Readiness	40	Tung, Melissa Y.	
02	Practice Readiness	41	Mok, Guillaume	
01	Practice Readiness	42	Brogden, Christina M.	
01	Practice Readiness	43	Tran, Kimanh	

Trial Practice: Crim. Law / Jackson / CRN: 20063						
Sec	Course	#	Name	Req'd Action	Deadline for Adding	
02	Trial Practice: Crim. Law	1	Karbelashvili, Irakli M.			
02	Trial Practice: Crim. Law	2	Keligian, Andrew V.			
02	Trial Practice: Crim. Law	3	Lance, Brian G.			