



CLASS SCHEDULE ADDENDUM - Spring 2012

Version: 7 (01/24/2012)

1. Spring 2012 Class Schedule Updates

Course Schedule Changes:

Adv. Con Law: Supreme Court Sem.	Adler	Class moved from Mt. Ct. to ZL 010
Antitrust Law and IP Rights	Crew & Cook	Class moved from KN 104 to KN 102
Commercial Transactions	Micon	Final exam has been eliminated – it has been replaced with a series of assignments throughout the semester.
Criminal Externships (3, 4, & 6 units)	Fleming	Class meets on the following Mondays: 1/23, 2/13, 2/27, 3/12, and 4/9
Criminal Procedure	Leo	Class moved from KN 103 to KN 102
Legal Ethics	Heafey	Class moved from Z 010 to KN 301 The correct class meeting time is 1:30-4:20pm
LRWA II, Section 08	Hum	Class will meet in KN 104
eDiscovery	Brownstone	Class will not meet on 4/23. Instead, class will be extended from 3:30-6:20pm on the following dates: 1/23 and 3/12.
Employment Law	Travis	Class moved from KN 102 to KN 100 <u>Tuesday</u> class time changed from 10:30-11:50am to 11:00am-12:20pm
Energy Law	Lindh	1-3 students will be allowed to complete their Upper Level Research & Writing Requirement in conjunction with this course
International Criminal Law	Honigsberg	Class moved from KN 103 to KN 104
Investor Justice Clinic	Talbot	Class moved from Z010 to Z007A
Islamic Law & Jurisprudence	Ahmed	Class moved from KN 103 to KN 104; Will count toward the ICL Certificate
Law of Settlements	Bernstein	1-3 students will be allowed to complete their Upper Level Research & Writing Requirement in conjunction with this course
Law Practice Management: The Path to Success	Daher, London	Class moved from KN 104 to KN103 In addition to a final paper & presentation, students will be graded on a series of assignments throughout the course of the semester.
Mediation Clinic	Talbot	Moved to KN 105. Will meet in Z010 on 3/19 & 3/26.
Negotiation, Mediation, & Client	Rosenberg	Weekend retreat will be held: 3/23-3/25

Counseling: Interpersonal Dynamics for Attorneys		Last day of class will be: 3/29
Patent Prosecution	Roche	Counts toward the Professional Skills Req't
Poverty Law	Nice	Class moved from KN 301 to KN 240
Public International Law	Garvey	Class moved from Moot Court to KN 101
White Collar Crime	Ryan	Class moved from KN 104 to KN 103
Bar None	Sakai	Class time changed from 3:00-5:20pm to 3:30-5:20pm
Street Law	Nazario	Class moved from KN 102 to KN 301

Cancelled Classes

Comparative Law	Burns
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Closed Classes:

Adv. Con Law – Supreme Court Sem.	Adler
Alternative Dispute Resolution	Ontiveros
California Legal Research	Mawhinney & Shafer
Cont. Issues of Race & Law	Magee
Criminal Trials in Film	Saltzman
Entertainment & Media Law	Harvey
Evidence	Hussey Freeland
Guerilla Lawyering	Harris
Legal Drafting	Ho
Legal Drafting	Kim
Legal Drafting	Flynn
Legal Drafting	Alexander
Legal Ethics	Heafey
Legal Ethics	Leland
Legal Ethics	Dilworth
Neg. Mediation, & Client Couns.	Rosenberg
Negotiation	Hing
Poverty Law	Nice
Technology Contracting	Reilly

Recently Re-Opened Classes:

Appellate Advocacy	Brown
Commercial Transactions	Micon
Elder Law	Hechler
Employment Law	Travis
Entertainment & Media Law	Harvey
IP Seminar	Franklyn
Law of Settlements	Bernstein
Remedies	Davis

Science and the Law	Hussey Freeland
Trial Practice: Criminal Law	Jackson
Trial Practice: Civil Litigation	Shapiro

2. Wait List:

The Registrar's Office offered preliminary seats from the wait list from November 3rd – November 18th. The Registrar's Office will begin to offer additional seats on January 5th at 10:00am. Please review the posted wait list for instructions and deadlines. The posted wait-list and adding instructions are listed online at: <http://www.usfca.edu/law/registrar/> (under the Registration heading).

3. First Class Assignments:

Any first class assignments that have been received are available on the Law School website at <http://www.usfca.edu/law/students/>. The Faculty Services Office governs the posting for first class assignments and assignments are posted as they are received. Please contact the Law Faculty Services Office at: (415) 422-6842 with any questions.

4. Booklist Updates:

The most current book list for Spring 2012 **and any late updates** can be found online at: http://www.usfca.edu/law/registrar/course_resources/#booklists. *Updates are listed in blue.*

5. Late Registration, Drop/Add:

Late Registration and Drop/Add will begin at 9:00am, Thursday, January 5, 2011, both online through USFConnect, and in person in the Law Registrar's Office. Students who have not yet registered for any Spring 2012 classes will be assessed a late registration fee of \$75.00 during the late registration period. Payment is due at the time of registration and may be made in person during normal business hours at the University Cashier (Lone Mountain North, 3rd Floor) or on-line through USFConnect. An account discrepancy may require a student to go to the One-Stop and/or the Financial Aid Office.

Important Dates:

Friday, January 13 th	last day to late register <i>(for students who have not yet enrolled in any courses)</i> .
Monday, January 23 rd	last day to add individual courses
Monday, January 30 th	last day to drop individual courses or to withdraw and qualify for a refund
Tuesday, February 21 st	last day to elect the credit/no credit option.

The full academic calendar can be viewed online here. The pdf versions are listed at the top right hand of the screen. Calendars: <http://www.usfca.edu/law/registrar/calendar/>

Please note that the online system will be available continuously during this period, except for the period of nightly maintenance and production (approximately 12 midnight to 7:00 am).

Registration for Directed Research and the Upper Division Research and Writing Requirement must be completed in person as these activities require the submission of a petition signed by the supervising faculty member. The form is available online: <http://www.usfca.edu/law/registrar/forms/> (under Writing Enrollment and/or Directed Research). See below for the Law Registrar's office hours.

Election of the credit no credit option must be submitted in person by completed the Add/Drop/Credit Option form available online at: <http://www.usfca.edu/law/registrar/forms/>.

6. Financial Aid:

Federal Direct Loans, scholarships, grants, private loans and any other stipends will automatically disburse to your One Stop student account if you have met all disbursement requirements associated with your aid. These funds may be deducted from your owing balance. If students are receiving a refund of excess money after tuition and fees are paid, student should have a Credit balance Refund Authorization form on file with the One-Stop Enrollment and Financial Services Office. You can enroll in direct deposit online. Instructions are available at: <http://www.usfca.edu/refund/>

Refunds resulting from a credit card payment will be refunded through a 'credit back' transaction up to the amount of the credit card charge.

Please note: Your financial aid will not disburse to USF until the following requirements are met: 1) the student is registered for a minimum of 8 units for full time students or 4 units for part time students; 2) the student's financial aid file is complete and has completed all disbursement requirements associated with their respective aid; 3) the student's account is clear of any University holds.

Please note that if your spring semester tuition bill remains unpaid, your spring class registration will be cancelled by the USF One Stop Office for non-payment. Your owing balance must be paid through authorized financial aid, personal funds (or a combination of both), or enrollment in the payment plan.

IMPORTANT: Part Time Upper Level Students (2nd year – 4th year) with Financial Aid Please Note: Part time students who have financial aid (student loans) who drop a course with the intention of replacing it must drop an unwanted course and add a replacement course during the same business day otherwise the money for the dropped course will be *immediately* refunded to the lender.

Loan Refunds for Cost of Living Expenses-PT Evening Students (2nd year – 4th year)

If you registered for fall classes during the October/November on-line period for less than 11 units and you are planning on adding additional units during the Add/Drop period, you will be receiving a loan refund that will be in EXCESS of your anticipated cost of living expenses for the spring semester due to your low tuition bill at the time of the refund.



If you plan to add additional courses for the spring semester, please note that you will be billed immediately for those units once you register for the additional class during the Add/Drop period (beginning January 5th, 2012). Be sure to check your student account record for any updated billing information. You will be responsible for payment of the added courses immediately and will need to make that payment out of pocket if your fall financial aid has already disbursed AND you received a refund of excess aid for the fall semester.

7. Business Hours:

Law Registrar's Office Hours Prior to the Spring 2012 Semester		
Mon	January 2	CLOSED
Tues	January 3 – 6	8:30am-5:00pm

Law Registrar's Office Hours for Spring 2012 While Classes are in Session (Starting January 9 th)	
Mon-Thurs	8:30am-8:00pm
Fri	8:30am-5:00pm

8. University Offices' Contact Information

University Office:	Phone:	Website:
Bookstore	(415) 422-6493	www.efollett.com
One-Stop Enrollment & Financial Services	(415) 422-2020	http://web.usfca.edu/onestop/
One Card, ID Card Services	(415) 422-7663	http://www.usfca.edu/onecard/
Public Safety	(415) 422-4222	www.usfca.edu/public_safety/