

UNIVERSITY OF SAN FRANCISCO HOUSING ASSISTANCE PROGRAM

Introduction:

The San Francisco Bay Area is one of the most beautiful and desirable places to live in the country making the housing market economically challenging. In an effort to recruit and retain highly qualified faculty and staff, the University offers a variety of rental and purchase assistance programs. Please note the eligibility requirements for each program.

Housing Referral Assistance:

Eligibility

All Faculty and Staff

Rental Assistance

The University has contracted with New Living Relocation Company to provide an orientation to the Bay Area for new faculty and staff renters. The initial orientation is paid for by The University. If additional assistance is desired, a fee-based service program is available. The contact person is Celina Pham, 415-305-5400, or email celinapham@earthlink.net. New faculty and staff may also visit the University's web site http://www.usfca.edu/residence_life/offcampus/index.html for rental assistance.

Purchase Assistance

Please contact Millie Verde in Human Resources at 415-422-2588 or email mmverde@usfca.edu for a list of Bay Area Realtors.

Faculty Housing Assistance Program:

Eligibility

USFFA Faculty and Librarians

Program

One-Time General Housing Assistance:

New USFFA members are eligible to receive a one-time general housing assistance in the amount of \$2,500 to help meet the expenses of moving to the Bay Area. Contact Diane Sweeney at 415-422-2440 or email sweeney@usfca.edu for more information.

2nd Mortgage Program:

Current USFFA members can apply for a subsidized USF-held second mortgage. These mortgages are limited and are awarded based on seniority through a joint USFFA and University Committee. The current maximum amount of the 2nd mortgage is \$53,000. Applications are accepted in January of each year. Contact Diane Sweeney at 415-422-2440 or email sweeney@usfca.edu for more information.

**UNIVERSITY OF SAN FRANCISCO
HOUSING ASSISTANCE PROGRAM
(continued)**

Staff Housing Assistance Program:

Eligibility

Executive Officers and Administrative Staff

Program

The program is designed as a discretionary recruiting tool for positions that may be difficult to fill. Select staff may be eligible to receive mortgage subsidy assistance. The details of the subsidy will be determined on an individual basis by the appropriate Vice President in consultation with the Associate Vice President of Human Resources.

University Owned Housing:

Eligibility

Executive Officers, Staff, and Faculty

Program

Due to the limited supply of University housing, applications for purchase or rental of property other than Loyola Village must be submitted by a Vice President to the Office of the President. The President in consultation with the respective Vice President(s) will make the final discretionary decision as to who may purchase or rent University owned property. The President's office will oversee the inventory of University owned housing. A list of properties for purchase or rent will be sent to the leadership team as they become available.

Loyola Village:

Rental Program

Applications for rental must be submitted by the faculty or staff member to the Office of the Vice President of Business and Finance. The eligibility criteria for renting Loyola Village property is described in the Rental Agreement.

The Vice President of Business and Finance in consultation with the respective Vice President(s) or President will make the final discretionary decision as to who may rent Loyola Village property.

Guest Room Program

USF has a few short-term corporate style overnight units for visitors on official University-business. There is no fee for official University business. USF employees may use these accommodations for personal use (single \$75.00/night – double \$150.00/night), if a room is available within 72 hours of the check-in time.

The program is administered by Event Scheduling , 415-422-2688 or 415-422-5555,
http://www.usfca.edu/events/policies_and_guidelines.htm