

**CULTURES AND COMMUNITY: THE USF FACULTY • STAFF EXHIBITION  
JANUARY 22—FEBRUARY 24, 2002**

**DUE: 5:00 PM  
MONDAY, NOVEMBER 26, 2001  
HUMAN RESOURCES CA-C7**

**SUBMISSION GUIDELINES**

- Please submit up to 3 pieces that best exemplify your work and the exhibition's theme. Do not submit works displayed in previous Faculty-Staff exhibits. The committee will select one to all of your submissions depending on the merit of the work and number of entries.
- Submission formats include: slides, photographs, color copies, and digital images (on zip disks). Slides are preferred. Include the single best representation of your work. Do not submit original artwork.
- Please number each image to match the submission form and indicate the top of the work. Name your images with the artwork's and your name.
- A completed entry form, including an artist statement, is required for consideration. Incomplete entries will not be considered.
- Upon selection, your work must be ready for installation. If works are not submitted ready for exhibition they may not be shown. Below are the hanging requirements for the Gallery. The selection committee may also make hanging/installation suggestions.
  - For two-dimensional (hanging from wall) work: A full, secure wire across the back for hanging.
  - For sculpture & three-dimensional work: If possible, provide a stand if it is larger than 8.5" x 10".
- **The deadline for entry is 5:00 p.m. on Monday, November 26, 2001 in the Human Resources office in Campion C-7.** Participants will be notified of the committee's decision no later than December 14.
- Installation information will be included with your acceptance letter.
- For information, please contact:

Glori Simmons, Arts Facilities Manager, 422-2311, [simmons@usfca.edu](mailto:simmons@usfca.edu)  
Maye-Lynn Gon-Soneda, Human Resources, 422-6707, [gonsonedam@usfca.edu](mailto:gonsonedam@usfca.edu)

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**SUBMISSION FORM**

**PLEASE PRINT CLEARLY AND ATTACH THIS FORM TO YOUR IMAGES.**

Name: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Campus Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department: \_\_\_\_\_

I give the Thacher Gallery permission to use these images in the future; e.g., on the Gallery web site.  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Because of limited storage and exhibit space please submit no more than three pieces. All submissions may not be selected for showing. Please number your pieces, below, by your preference to be shown.**

**Works submitted:**

<b>Work 1:</b>
Title: _____ Date completed: _____
Media: _____ Dimensions: _____ Value (for insurance): _____

<b>Work 2:</b>
Title: _____ Date completed: _____
Media: _____ Dimensions: _____ Value (for insurance): _____

<b>Work 3:</b>
Title: _____ Date completed: _____
Media: _____ Dimensions: _____ Value (for insurance): _____

**Please write a one-paragraph statement that includes biographical information and a description of your submitted work and the theme. Use the back of this form or attach another sheet.**