

University of San Francisco 2006-2007 Faculty/ Staff Parking Permit Application

Please be aware of the following with regards to The Department of Public Safety's Parking Permit Application and Parking Permit Policy:

- DPS reserves the right to change permit fees or parking application requirements without notice.
- Please print. Your application will not be processed if there is missing information.
- Vehicle information is required when submitting your application. Permits will not be distributed with missing vehicle information.
- Cash transactions must be handled in person at the Department of Public Safety's main office. **DO NOT MAIL CASH.**
- *DPS will mail parking permits upon request only. Please be advised that we are not responsible for lost/stolen permits. Applicants must file a claim via US Postal Service. Lost permits that require replacement will be subjected to the \$100.00 replacement fee.
- **Permits will be ready for pick up at 9:00 am Tuesday, August 15, 2006 for completed applications turned in by Wednesday, August 09, 2006 by 5:00 pm. Permits will be ready for pick up on 9:00 am on Monday, August 21, 2006 for applications turned in after Wednesday August 09, 2006 at 5:00 pm.** Please make arrangements to pick up your permit during our normal business hours Monday- Friday, 9:00 am – 5:00 pm in UC 310.
- Parking permits do not guarantee your vehicle a parking space on campus.
- Please read and sign the back of this form. Applications will not be processed without a signature from the applicant.

Last Name	<input type="text"/>	First Name	<input type="text"/>
Home Address	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	Zip Code	<input type="text"/>
Work Phone	<input type="text"/>	Alternative Phone	<input type="text"/>
Department	<input type="text"/>	Year of Hire	<input type="text"/>
Spring 2006 PAN #	<input type="text"/>	USF Status	<input type="text" value="Faculty or Staff Full-Time or Part-time"/>

***A COPY OF REGISTRATION IS REQUIRED**

Vehicle #1 Information

License Plate Number: _____
 Make: _____
 Model: _____
 Color: _____
 State: _____

***A COPY OF REGISTRATION IS REQUIRED**

Vehicle #2 Information (add \$10.00)

License Plate Number: _____
 Make: _____
 Model: _____
 Color: _____
 State: _____

Permit Types (Check One)

- *Full Time:** \$247.20/semester. Valid 24 hours, Seven Days a week.
- * Part Time:** \$149.35/semester. Valid 3 days per week, 24 hours. Please circle 3 days:
M T W T H F S A
- *Evening:** \$87.55/semester. Valid in certain parking lots during the following: **Monday- Friday, 3:00 PM – 6:00 AM** in PAN 3 lots. **Monday- Friday, 6:00 PM – 6:00 AM** in PAN 3, PAN 4 & PAN 6 lots. **Saturdays**, in PAN 3, PAN 4 & PAN 6 lots.
- *One Day:** \$87.55/semester. Valid One Day Monday-Friday. Please circle one day: **M T W T H F S A**
- *M-Cycle:** \$45.00/semester: Valid for Motorcycle spaces only.
- Which Semester?** **Fall 2006 (exp. 1/31)**
 Spring 2007 (exp. 5/31) **Summer 2007 (exp. 8/31)**

READ AND SIGN THE BACK OF THIS FORM.

University of San Francisco General Parking Rules and Regulations

All drivers on campus are subject to University of San Francisco parking regulations. Each driver is responsible for knowing and abiding by these regulations. The rules and regulations apply 24 hours a day, 7 days a week.

1. A valid University of San Francisco issued parking permit is required to park on University of San Francisco property. Permits are only valid through the expiration date and/or time displayed on them.
2. Permits are for the sole use of the person named in the parking permit application. **Any attempt to transfer, loan, or resell the permit will result in confiscation of the permit and denies the right to obtain future permits with the University.**
3. PARKING PERMITS DO NOT GUARANTEE YOUR VEHICLE A PARKING SPACE. Please be aware of your parking PAN number and the parking lots/garages you are allowed to park in.
4. **You are responsible for this permit; do not lose it. A \$100 replacement fee will be in effect for lost, misplaced or stolen permits.** If any of the following occur: you purchase a new vehicle, your windshield becomes damaged or your permit becomes damaged, please bring in the permit to the Department of Public Safety and it will be replaced at no additional cost. Without the original permit a \$100.00 replacement fee will be assessed.
5. **A copy of vehicle(s) registration is required in order to process your parking permit application.** It is the vehicle owner's responsibility that permits are placed on the correct vehicle listed on the permit. Altered permits or permits not matching the vehicle's license plate that the permit is placed on may be subjected to a \$150.00 fee or confiscation of the permit.
6. Faculty and staff are eligible to add a second vehicle for an additional fee of \$10.00. **Vehicle information must be provided for the second permit. This policy is intended for the sole purpose of providing extra convenience for faculty and staff who frequently use a secondary vehicle. The second permit is not intended for family members, students, or co-workers. Vehicles cannot be on campus at the same time. Faculty and staff who are in violation of this policy will be denied future parking permits and subjected to a \$150 fine.**
7. Parking is permitted only in areas identified as legal parking spaces by white stall lines on both sides or in front of vehicle. Parking in an unidentified, illegal parking space is prohibited.
8. Disabled spaces marked with blue and white disabled signs are intended only for the use of persons displaying proper DMV and University disabled permits. Parking, obstructing, or preventing access to a disabled stall is unlawful.
9. The campus speed limit is 10 miles per hour.
10. Pedestrians must always be given the right of way on campus.
11. No parking or stopping in fire lanes, no parking areas, and restricted zones.
12. Areas not specifically designed for parking shall be considered "No Parking" zones.
13. University officials may place barriers, traffic control devices or fences at any time for official business. Unauthorized movement or removal is prohibited. This may result in a parking citation or removal from University property.
14. The Department of Public Safety is authorized to cite, boot, and/or tow, at the owner's expense, any vehicles on University property that violates the University's Parking Rules and Regulations.
15. USF Parking Permits obtained from sources other than the USF Department of Public Safety are not valid. Fraudulent and illegally obtained parking permits may be confiscated by the Department of Public Safety.
16. Based on your PAN number, permit number, and permit expiration date, your USF ONE CARD will give you access to security gates located at designated parking lots on campus. **You will not be allowed access through the security gates without your USF ONE CARD.**
17. **All terms and conditions apply for USF ONE CARD usage. ONLY THE CARDHOLDER MAY USE THEIR ONE CARD FOR THEIR VEHICLE TO GAIN ENTRANCE THROUGH ANY SECURITY GATE LOCATED ON CAMPUS.**

I agree to abide by all University of San Francisco parking rules and regulations. I understand and agree that any delinquent fines may result in a delay in processing my parking permit application.

Signature: _____

Date: _____

OK TO MAIL

Signature _____

Date _____

***I am fully aware that Public Safety is not responsible if my permit(s) is lost in the U.S. mail. I have reviewed and understand the lost/stolen permit policy on the front of the application. My permit will be mailed to the address I provide on this application**