

Directions For Completion of Certification of Finances

Please use the following estimated student budget to determine total costs for your first year. This budget is based on appropriate annual expenses and tuition. The tuition rate for this academic year is \$865 per academic unit.

Estimated International Graduate Student Budget for 2008-2009

Tuition	\$16,000
Room and Board	\$13,080
Books and Supplies	\$1,250
Personal Expenses	\$3,600
Total	\$33,930

The Total Costs listed are based on typical full time course loads. US immigration policies require that you provide guaranteed funds for the duration of your study here at the University. Tuition and other costs may vary according to the number of semesters or years that you take to complete your graduate program.

For example, the Master of Human Resources and Organizational Development requires 37 units and normally takes 27 months to complete. It is your responsibility to have \$32,005 for tuition only, in addition to other, listed costs. The total number of units and normal length of program requirements can be found in the program requirements.

Other expenses for which you should budget but which are not included in the above estimate are:

- a) International transportation,
- b) Summer session costs (tuition, room & board, etc.) if you plan to stay at USF for the summer,
- c) Spouse (\$5,700 per year) and/or children (\$5,700 per year) if applicable.

Room and Board includes on-campus double-occupancy apartment at \$4,700 per semester and a minimum food plan of \$1,840 per semester. The University does not have housing for married students.

Personal expenses includes clothing, laundry, entertainment, sundries, local transportation, health insurance, etc. (All international students are required either to carry health insurance valid within the United States or enroll in the plan offered through USF.)

1. After you have determined total costs for your first year, estimate the length of time it will take you to complete the program. In estimating your budget over a two year period, please be aware that costs are likely to increase somewhat each year.
2. Complete and sign the form.
3. Have the form signed by your guarantor (Parent or Sponsor).
4. Have the form signed by your guarantor's bank or attach a letter from your bank.
5. If you are being sponsored by your government, please attach a letter of support from your government.
6. We suggest you make two copies of this form: one to take with you when you request your visa from the US Consular Office to demonstrate that you have sufficient funds to study at USF, and one to bring with you when you arrive in the U.S. for immigration purposes.

For International Graduate Students only—Please type.

Graduate Certification of Finances

Name: _____

Date of Birth: _____

Mailing Address _____

Country of Birth: _____

Country of Citizenship: _____

Beginning Studies: Fall Spring Summer Year _____

Current Exchange Rate: _____ = \$1.00

Student's Sources of Funds in U.S. Dollars

ASSURED

PROJECTED

	ASSURED	PROJECTED
Personal Savings: _____ Print Name of Bank. (* Bank signature required. SEE BELOW.)		First Year \$ _____
Parent's Funds: _____ Print Parent's Name Parent's signature		\$ _____
Sponsor's Funds: _____ Print Sponsor's Name. Sponsor's signature		\$ _____
Government or Private Scholarship Loan: _____ Enclose a signed copy of your award letter.		\$ _____

* Please note: For this form to be complete, in addition to the above signatures, you must have official certification from the bank (yours, your parent's or your sponsor's, depending on who is paying for your education). Either the bank must sign this form and attach an official stamp or seal or you may attach a statement from the bank. If you are being funded by more than one source, please send a statement from each bank.

If you are being funded by a sponsor, please fill in the following: Relationship of sponsor to student: _____

Sponsor's Address: _____ Fax Number: _____

_____ Telephone Number: _____

This is to certify that I have read the information furnished by the Applicant Applicant's parents Applicant's sponsor on this form, and that it is a true and accurate statement and that the funds are available and will be provided as indicated.

Signature of Bank Official

Title

Bank Seal/Stamp

Date

I certify that the information is true, correct and complete. I understand that any misrepresentation may be cause for refusing or revoking admission.

Signature of Student

Date